

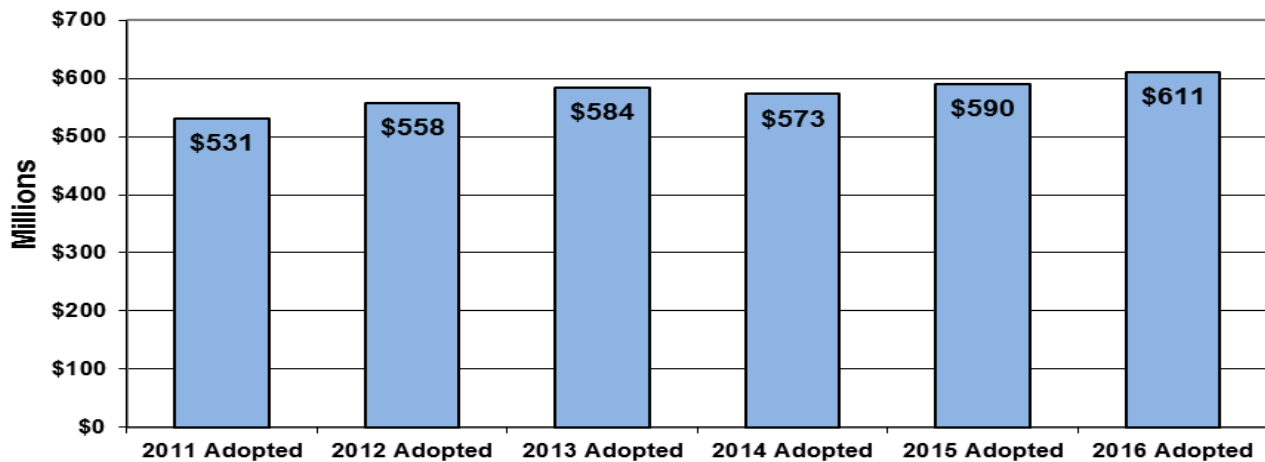
## FUND STATEMENT

**FUND:**
**GENERAL FUND**

The General Fund is the largest fund within the City. The fund has the largest amount of revenue in the overall City budget. In accordance with the City's Financial Management Policy Statements (FMPS) with regard to a reliable, equitable and diversified revenue stream, the General Fund revenues include property tax, sales tax, operating transfers, charges for service, license and permit fees, fines forfeitures and special assessment, and other miscellaneous revenues such as intergovernmental revenue, use of money and property and other revenue. These revenues are used to finance City departments that provide basic services. There are several other funds in the City of Fort Worth; however, most activities that are supported by tax dollars are included in the General Fund and Debt Service Fund.

In FY2012, the City restored staffing and imperative City services reduced during prior years. The FY2013 budget was characterized as a maintenance budget focusing on community needs and desires. The FY2014 and FY2015 budget were an alignment budget with the City making attentive efforts to align expenditures and revenues. The FY2016 adopted budget is a continuation of the FY2015 budget progress. The following chart provides a historical perspective of the General Fund total annual adopted budgets since FY2011.

**Total Annual Budget Expenditures**



Property tax generates the largest percentage of General Fund revenue. Property taxes are levied on both real estate and personal property, according to the property's valuation and the tax rate. For FY2016, the City's adopted property tax rate is \$0.8550 per \$100 of net taxable valuation. Approximately \$0.6759, or 79%, of that property tax rate funds General Fund operating expenditures, such as supplies and contracts, and approximately \$0.1791, or 21%, goes to debt service to pay the principal and interest on capital projects. This is unchanged from the FY2015 property tax rate. Sales tax, the second largest revenue source for the City, achieved new record highs throughout much of the FY2015 and the trend is positioned to carry through FY2016.

Debt Service, which is the City's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule, is estimated to be \$83,619,202. In FY2009, the decision was made that the debt service payment will no longer pass through the General Fund. Property tax associated with debt service will be deposited directly in the General Debt Service Fund.

General Fund departments provide primary services directly to the public, as well as support services to other City departments. In accordance with the FMPS, the City's Financial Management Services Department determines administrative service charges due to the General Fund. These charges are then budgeted accordingly in all other funds.

**FUND STATEMENT****FUND:****GENERAL FUND**

The City also makes a concerted effort to maintain the General Fund's unassigned fund balance at 10.0% of current year, with a goal of 16.67%, of regular ongoing operating expenditures. To monitor the condition of the General Fund and all other City funds, a financial management report is prepared that evaluates revenues and expenditures, as well as performance indicators. Additionally, the City also prepares an annual Financial Forecast that discusses trends affecting the City, as well as critical issues. The General Fund budget funds 4,424.10 authorized positions and 17 operating departments (excluding Non-Departmental). Each department, listed alphabetically in the General Fund section, has a primary focus.

**GENERAL FUND BUDGET SUMMARY  
FY2016**

**REVENUES:**

<b>Taxes</b>	<b>\$512,423,297</b>
Property Tax	\$323,681,859
Sales Tax	\$135,065,427
Other Tax (Franchise Fee, State Mixed Beverage)	\$53,676,011
<b>License &amp; Permits</b>	<b>\$13,433,484</b>
Building Permits	\$5,284,955
Health Permit	\$1,886,250
Residential Permits	\$1,310,072
Alarm Permit	\$1,252,446
Plumbing Permit	\$442,524
Electrical Permit	\$440,003
Parkway Inspection Permit	\$405,025
Mechanical Permit	\$321,718
Alcohol Permit	\$282,073
Sign Permit	\$243,931
Other Permits	\$1,564,487
<b>Intergovernmental Revenue</b>	<b>\$1,109,991</b>
Reimbursement of Indirect Costs from Grants	\$500,019
Reimbursement of Legal Costs for DFW Airport	\$291,812
Reimbursement from FWISD for Truancy Court Costs	\$318,160
<b>Charges for Services</b>	<b>\$28,622,840</b>
Administrative Services Fee	\$8,573,851
Deferred Disposition Fee	\$3,321,695
External Collection Agency Fee	\$1,730,163
Penalty Fee	\$1,578,247
Gas Well Annual Fee	\$1,284,600
Vehicle Pound Towage Fee	\$1,236,334
Vehicle Pound Storage Fee	\$789,660
Plan Review Fee	\$787,988
Multi Family 9+ Permit Unit Fee	\$768,800
Site Reservations Fee	\$703,746
Fire Inspection Fee	\$503,500
Other Miscellaneous Fees	\$7,344,256
<b>Fines Forfeitures &amp; Special Assessments</b>	<b>\$8,032,544</b>
Traffic Fines	\$4,611,514
General Fines	\$1,523,527
Parking Fines	\$1,407,992
Other Fines	\$489,511
<b>Use of Money &amp; Property</b>	<b>\$3,554,712</b>
Interest Earnings	\$1,506,156
Terminal Office Lease	\$1,000,000
Lease Revenue (Gordon Swift)	\$382,983
Others	\$665,573
<b>Other Revenue</b>	<b>\$791,333</b>
Recovery of Labor Costs	\$363,975
Miscellaneous Revenues	\$427,358
<b>SUBTOTAL REVENUE</b>	<b>\$567,968,201</b>

**Operating Transfers**

Transfer from the Water and Sewer Fund	<b>\$26,746,579</b>
Street Rental Transfer	\$20,577,793
Payment in Lieu of Taxes (PILOT)	\$6,156,289
Others - Public Education Specialists	\$12,497
Transfer from CCPD for Civil Service Base Plan	<b>\$5,329,547</b>
Transfer from the Solid Waste Fund	<b>\$4,435,664</b>
Grants of Privilege (Street Rental)	\$2,448,875
Payment in Lieu of Taxes (PILOT)	\$140,911
Solid Waste related activities performed by Code Officers	\$1,670,878
Others - Public Education Specialists	\$175,000
Transfer from the Stormwater Utility Fund	<b>\$3,006,785</b>
Street Rental Transfer	\$1,854,273
Payment in Lieu of Taxes (PILOT)	\$1,101,035
Others - Public Education Specialists	\$51,477
Transfer from Sale of Abandoned Property	<b>\$1,320,599</b>
Transfer from Gas Lease Fund for Administrative Costs	<b>\$925,257</b>
Other Transfers	<b>\$1,170,007</b>
Transfer from the Lake Worth Fund - Lake Patrol Operations	\$165,000
Transfer from Red Light Enforcement Fund - Electric Utility	\$100,000
Transfer from Red Light Enforcement Fund - Traffic Tech	\$41,520
Transfer from Environmental Protection Fund - Public	\$75,000
Transfer from the Airport Fund-Fire Protection at Meacham	\$50,000
Others	\$738,487

**SUBTOTAL OPERATING TRANSFERS** **\$42,934,438**

**USE OF FUND BALANCE** \$0

**TOTAL REVENUE** **\$610,902,639**

**EXPENDITURES:**

<b>CITY ATTORNEY'S OFFICE</b>	<b>\$6,263,916</b>
City Attorney's Office Appropriations	\$6,258,378
Debt Service	\$5,538
<b>CITY AUDITOR'S OFFICE</b>	<b>\$1,626,860</b>
City Auditor's Office Appropriations	\$1,625,166
Debt Service	\$1,694
<b>CITY MANAGERS OFFICE</b>	<b>\$8,594,176</b>
City Manager's Office Appropriations	\$8,574,181
Debt Service	\$19,995
<b>CITY SECRETARY'S OFFICE</b>	<b>\$1,233,982</b>
City Secretary's Office Appropriations	\$1,230,170
Debt Service	\$3,812
<b>CODE COMPLIANCE</b>	<b>\$18,822,358</b>
Code Compliance Appropriations	\$18,375,649
Debt Service	\$11,215
Transfer for Vehicle and Equipment Replacement	\$435,494

<b>ECONOMIC DEVELOPMENT</b>	<b>\$16,477,358</b>
Economic Development Appropriations	\$16,474,894
Debt Service	\$2,464
<b>FINANCIAL MANAGEMENT SERVICES</b>	<b>\$14,373,837</b>
Financial Management Services Appropriations	\$14,360,965
Debt Service	\$12,872
<b>FIRE</b>	<b>\$132,415,791</b>
Fire Appropriations	\$131,457,515
Debt Service	\$99,270
Transfer for Vehicle and Equipment Replacement	\$489,580
Transfer - Grant Match	\$144,426
Transfer to Capital for Minor Equipment	\$225,000
<b>HUMAN RESOURCES</b>	<b>\$3,862,985</b>
Human Resources Appropriations	\$3,855,535
Debt Service	\$7,450
<b>LIBRARY</b>	<b>\$20,111,091</b>
Library Appropriations	\$19,941,741
Debt Service	\$169,350
<b>MUNICIPAL COURT</b>	<b>\$17,390,360</b>
Municipal Court Appropriations	\$17,085,206
Debt Service	\$161,154
Transfer for Vehicle and Equipment Replacement	\$144,000
<b>NEIGHBORHOOD SERVICES</b>	<b>\$7,701,177</b>
Neighborhood Services Appropriations	\$7,698,713
Debt Service	\$2,464
<b>NON-DEPARTMENTAL</b>	<b>\$15,078,463</b>
Non-Departmental Appropriations	\$9,760,219
Transfer - Operating for Energy Savings Subsidy to C&T	\$1,212,654
Transfer - Operating for Electricity Subsidy to C&T	\$1,254,857
Transfer - Operating for Golf Fund Subsidy	\$850,000
Transfer to Capital - Community Partnerships/Future Projects	\$2,000,733
<b>PARK AND RECREATION</b>	<b>\$45,735,040</b>
Park and Recreation Appropriations	\$42,445,562
Debt Service	\$113,671
Transfer for Vehicle and Equipment Replacement	\$891,047
Transfer - Operating for Zoo Utility Improvements	\$50,000
Transfer - Operating for PID Operational Subsidy	\$728,051
Transfer - Operating for Botanical Garden Education	\$82,965
Transfer for PAYG Capital	\$1,423,744
<b>PLANNING &amp; DEVELOPMENT</b>	<b>\$12,289,904</b>
Planning & Development Appropriations	\$12,255,046
Debt Service	\$12,001
Transfer for Vehicle and Equipment Replacement	\$22,857
<b>POLICE</b>	<b>\$229,073,957</b>
Police Appropriations	\$228,857,161
Debt Service	\$194,296
Transfer - Equipment	\$22,500
<b>PROPERTY MANAGEMENT</b>	<b>\$10,945,204</b>
Property Management Appropriations	\$9,380,704
Transfer for PAYG Capital	\$1,564,500

**TRANSPORTATION & PUBLIC WORKS****\$48,906,180**

Transportation &amp; Public Works Appropriations

\$29,639,064

Debt Service

\$147,702

Transfer for Vehicle and Equipment Replacement

\$1,007,714

Transfer for PAYG Capital

\$18,111,700

**SUBTOTAL EXPENDITURES****\$610,902,639****CONTRIBUTION TO FUND BALANCE****\$0****TOTAL EXPENDITURES****\$610,902,639**

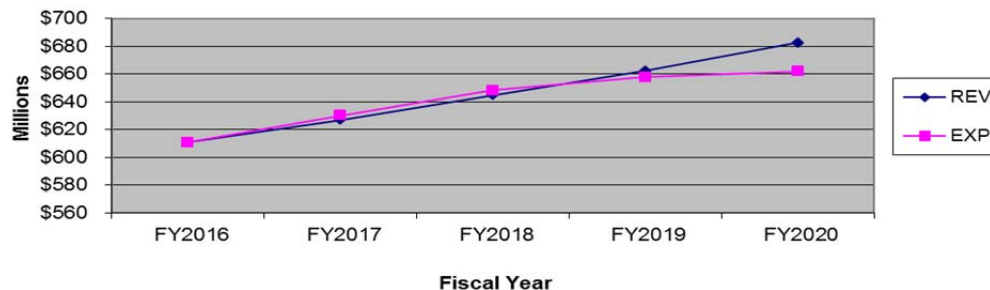
**PROJECTED  
FY2016 FUND BALANCE  
GENERAL FUND**

<b>Fund Balance as of 9/30/2014:</b>	<b>\$84,441,667</b>
Estimated Reserved For Inventories	(\$2,301,739)
Estimated Reserved For Advances	(\$3,574,034)
<b>FY2015 Unreserved, Unassigned Fund Balance:</b>	<b>\$78,565,894</b>
Total Projected revenues for FY2015	\$589,441,374
Total Projected expenditure for FY2015	(\$582,570,118)
<b>FY2015 Net Available Fund Balance:</b>	<b>\$85,437,150</b>
Projected Revenues for FY2016	\$610,902,639
Projected Expenditures for FY2016	(\$610,902,639)
<b>Unaudited, Unassigned Fund Balance as of 9/30/2016:</b>	<b>\$85,437,150</b>
Minimum 10% Reserve requirement	\$61,090,264
With a goal of 16.67% Reserve requirement	\$101,837,470
<b>Fund Balance Available over/(under) the Minimum</b>	<b>\$24,346,886</b>
<b>Percent of Fund Balance over/(under) the Minimum</b>	<b>13.99%</b>

## GENERAL FUND FIVE YEAR FORECAST FISCAL YEAR 2016 THROUGH 2020

	FY2016 Adopted	FY2017 Projected	FY2018 Projected	FY2019 Projected	FY2020 Projected
<b>Beginning Fund Balance</b>	\$85,437,150	\$85,437,150	\$82,375,734	\$78,819,855	\$83,135,891
<b><u>Revenues*</u></b>					
Taxes (Including Sales Tax)	\$512,423,297	\$527,782,956	\$544,742,076	\$561,436,269	\$581,172,680
License & Permits	\$13,433,484	\$13,632,271	\$13,793,897	\$13,958,295	\$14,125,508
Intergovernmental Revenue	\$1,109,991	\$1,114,991	\$1,120,041	\$1,125,142	\$1,130,294
Charges for Services	\$28,622,840	\$28,736,866	\$28,828,824	\$28,926,799	\$29,027,528
Fines Forfeitures & Special	\$8,032,544	\$7,957,302	\$7,882,815	\$7,809,078	\$7,736,082
Use of Money & Property	\$3,554,712	\$3,575,024	\$3,595,539	\$3,616,259	\$3,637,186
Other Revenue	\$791,333	\$799,246	\$807,239	\$815,311	\$823,464
Operating Transfers	\$42,934,437	\$43,535,949	\$44,044,608	\$44,477,860	\$44,924,393
<b>Total Revenue</b>	<b>\$610,902,639</b>	<b>\$627,134,605</b>	<b>\$644,815,040</b>	<b>\$662,165,013</b>	<b>\$682,577,136</b>
<b>Total Resources</b>	<b>\$696,339,789</b>	<b>\$712,571,755</b>	<b>\$727,190,774</b>	<b>\$740,984,867</b>	<b>\$765,713,027</b>
<b><u>Expenditures</u></b>					
Salaries & Wages	\$316,216,021	\$326,468,056	\$335,801,114	\$347,786,736	\$349,725,025
Employee Benefits	\$131,522,696	\$131,522,696	\$131,522,696	\$131,522,696	\$131,522,696
Professional & Technical Services	\$66,026,300	\$75,067,646	\$83,909,486	\$81,401,921	\$83,550,689
Utilities Repairs & Rentals	\$31,322,236	\$31,322,236	\$31,322,236	\$31,322,236	\$31,322,236
Other Purchased Services	\$10,045,802	\$10,045,802	\$10,045,802	\$10,045,802	\$10,045,802
Supplies	\$23,731,966	\$23,731,966	\$23,731,966	\$23,731,966	\$23,731,966
Property/Capital Assets	\$97,557	\$97,557	\$97,557	\$97,557	\$97,557
Debt	\$964,948	\$964,948	\$964,948	\$964,948	\$964,948
Transfer and Others	\$30,975,114	\$30,975,114	\$30,975,114	\$30,975,114	\$30,975,114
<b>Total Expenditure</b>	<b>\$610,902,639</b>	<b>\$630,196,021</b>	<b>\$648,370,919</b>	<b>\$657,848,976</b>	<b>\$661,936,033</b>
<b>Projected Variance</b>	<b>\$0</b>	<b>(\$3,061,416)</b>	<b>(\$3,555,879)</b>	<b>\$4,316,037</b>	<b>\$20,641,103</b>
Projected Fund Balance	\$85,437,150	\$82,375,734	\$78,819,855	\$83,135,891	\$103,776,994
Reserve Requirement (10%)	\$61,090,264	\$63,019,602	\$64,837,092	\$65,784,898	\$66,193,603
With a goal of 16.67% Reserve	\$101,837,470	\$105,053,677	\$108,083,432	\$109,663,424	\$110,344,737
Excess/(Deficit)	\$24,346,886	\$19,356,132	\$13,982,763	\$17,350,994	\$37,583,390

### GENERAL FUND PROJECTED REVENUES AND EXPENDITURES



**\*Assumptions included in this model:**

1. No fee or property tax rate increases for the next five years
2. Approximately 3.3% average annual growth in the adjusted net taxable property value
3. 4% growth in sales tax year over year
4. Contractual increases for Police and Fire as stipulated in the agreements
5. Operating Costs for 2014 Bond-Funded Projects
6. No pay increase for General Employees
7. No funds planned for potential decision packages in future years



**SUMMARY OF AUTHORIZED POSITIONS AND EXPENDITURES  
GENERAL FUND BY DEPARTMENT**

	AUTHORIZED POSITIONS				EXPENDITURES			
	Adopted FY2015	Adopted FY2016	A.P. Change	% Change	Adopted FY2015	Adopted FY2016	\$ Change	% Change
CITY ATTORNEY'S OFFICE	51.00	50.00	(1.00)	(2.0%)	\$6,367,787	\$6,263,916	(\$103,871)	(1.6%)
CITY AUDITOR'S OFFICE	15.00	15.00	0.00	0.0%	\$1,628,112	\$1,626,860	(\$1,252)	(0.1%)
CITY MANAGER'S OFFICE	47.25	52.25	5.00	10.6%	\$7,898,325	\$8,594,176	\$695,851	8.8%
CITY SECRETARY'S OFFICE	11.00	11.00	0.00	0.0%	\$1,093,268	\$1,233,982	\$140,714	12.9%
CODE COMPLIANCE	218.00	215.20	(2.80)	(1.3%)	\$18,902,483	\$18,822,358	(\$80,125)	(0.4%)
ECONOMIC DEVELOPMENT	27.70	14.50	(13.20)	(47.7%)	\$5,761,743	\$16,477,358	\$10,715,615	186.0%
FINANCIAL MANAGEMENT SERVICES	90.70	99.70	9.00	9.9%	\$9,935,655	\$14,373,837	\$4,438,182	44.7%
FIRE	931.00	951.00	20.00	2.1%	\$118,688,490	\$132,415,791	\$13,727,301	11.6%
HUMAN RESOURCES	32.70	33.00	0.30	0.9%	\$3,460,499	\$3,862,985	\$402,486	11.6%
LIBRARY	214.50	210.50	(4.00)	(1.9%)	\$19,186,939	\$20,111,091	\$924,152	4.8%
MUNICIPAL COURT	184.00	177.00	(7.00)	(3.8%)	\$17,388,055	\$17,390,360	\$2,305	0.0%
NEIGHBORHOOD SERVICES	0.00	48.15	48.15	100.0%	\$0	\$7,701,177	\$7,701,177	100.0%
NON-DEPARTMENTAL	0.00	0.00	0.00	0.0%	\$72,665,025	\$15,078,463	(\$57,586,562)	(79.2%)
PARK & RECREATION	343.10	292.50	(50.60)	(14.7%)	\$44,358,087	\$45,735,040	\$1,376,953	3.1%
PLANNING & DEVELOPMENT	135.00	132.00	(3.00)	(2.2%)	\$11,553,018	\$12,289,904	\$736,886	6.4%
POLICE	1,791.00	1,827.00	36.00	2.0%	\$204,606,000	\$229,073,957	\$24,467,957	12.0%
PROPERTY MANAGEMENT	0.00	79.00	79.00	100.0%	\$0	\$10,945,204	\$10,945,204	100.0%
TRANSPORTATION & PUBLIC WORKS	261.70	216.30	(45.40)	(17.3%)	\$46,257,444	\$48,906,180	\$2,648,736	5.7%
<b>GENERAL FUND TOTAL</b>	<b>4,353.65</b>	<b>4,424.10</b>	<b>70.45</b>	<b>1.6%</b>	<b>\$589,750,930</b>	<b>\$610,902,639</b>	<b>\$21,151,709</b>	<b>3.6%</b>

## COMPARISON OF GENERAL FUND REVENUES AND OTHER FINANCING RESOURCES

	ACTUALS FY2013	ACTUALS FY2014	ADOPTED FY2015	ADOPTED FY2016	\$ VARIANCE	% VARIANCE
Taxes						
Property Tax	\$287,111,993	\$290,663,255	\$308,873,881	\$323,681,859	\$14,807,978	4.8%
Sales Tax	118,646,424	125,547,039	126,013,570	135,065,427	9,051,857	7.2%
Other Taxes	52,690,494	55,336,389	52,495,926	53,676,011	1,180,085	2.2%
License & Permits	12,639,867	12,757,277	12,545,145	13,433,484	888,339	7.1%
Intergovernmental Revenue	1,050,204	694,512	1,112,345	1,109,991	(2,354)	(0.2%)
Charges for Services	26,544,943	26,572,929	27,857,020	28,622,840	765,820	2.7%
Fines Forfeitures & Special Assessment	9,373,614	8,373,305	9,252,097	8,032,544	(1,219,553)	(13.2%)
Use of Money & Property	2,178,560	2,757,861	2,938,076	3,554,712	616,636	21.0%
Other Revenue	3,302,124	1,405,907	1,032,852	791,334	(241,518)	(23.4%)
Operating Transfers	47,839,551	57,371,947	43,520,656	42,934,437	(586,219)	(1.3%)
<b>Total Revenue</b>	<b>\$561,377,774</b>	<b>\$581,480,421</b>	<b>\$585,641,568</b>	<b>\$610,902,639</b>	<b>\$25,261,071</b>	<b>4.3%</b>
Use of Fund Balance	\$0	\$0	\$4,109,362	\$0	(\$4,109,362)	(100.0%)
<b>Total General Fund Resources</b>	<b>\$561,377,774</b>	<b>\$581,480,421</b>	<b>\$589,750,930</b>	<b>\$610,902,639</b>	<b>21,151,709</b>	<b>3.6%</b>

## COMPARATIVE SUMMARY OF AD VALOREM TAX LEVIES AND COLLECTIONS

	ADOPTED FY2013	ADOPTED FY2014	ADOPTED FY2015	ADOPTED FY2016
Adjusted Net Taxable Value	\$43,087,160,976	\$44,265,767,682	\$47,075,949,924	\$49,627,376,942
Tax Rate	0.8550	0.8550	0.8550	0.8550
Operating	0.6859	0.6759	0.6759	0.6759
Debt Service	0.1691	0.1791	0.1791	0.1791
Total Levy	\$368,395,226	\$378,472,314	\$402,499,372	\$424,314,073
Collection Rate	98.00%	98.50%	98.50%	98.50%
Total Collection of Levy	\$361,027,322	\$372,795,229	\$396,461,881	\$417,949,362
TIF Contributions	(\$9,007,539)	(\$10,587,524)	(\$11,568,250)	(\$14,323,934)
Estimated Refunds	\$0	\$0	\$0	\$0
Budgeted Revenues				
General Fund	\$282,398,092	\$286,334,723	\$304,268,544	\$319,076,522
Debt Levy	<u>\$69,621,690</u>	<u>\$75,872,982</u>	<u>\$80,625,087</u>	<u>\$84,548,905</u>
Subtotal Current Property Taxes	\$352,019,783	\$362,207,705	\$384,893,631	\$403,625,428
<b>OTHER PROPERTY TAXES</b>				
Delinquent Property Taxes	\$3,588,249	\$3,624,131	\$2,427,413	\$2,427,413
Vehicle Inventory	\$76,457	\$76,457	\$267,600	\$267,600
Interest/Penalty Charges	<u>\$3,234,085</u>	<u>\$3,266,426</u>	<u>\$1,910,324</u>	<u>\$1,910,324</u>
Subtotal Other Property Taxes	\$6,898,791	\$6,967,014	\$4,605,337	\$4,605,337
<b>TOTAL PROPERTY TAXES</b>				
Operating Taxes	\$289,296,881	\$293,301,737	\$308,873,881	\$323,681,859
Debt Service Taxes	\$69,621,690	\$75,872,982	\$80,625,087	\$84,548,905

## GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2013	ACTUAL FY2014	ADOPTED FY2015	FM09 RE-ESTIMATE FY2015	ADOPTED FY2016
<b>023</b>	<b>CODE COMPLIANCE DEPARTMENT</b>					
4212001	HEALTH PERMIT	\$1,586,712	\$1,683,484	\$1,670,682	\$1,815,250	\$1,886,250
4212002	TEMPORARY HEALTH PERMIT	\$159,790	\$188,785	\$176,250	\$176,969	\$186,660
4216005	FOOD MANAGER CERTIFICATION	\$21,450	\$24,841	\$21,300	\$24,700	\$23,625
4226001	DOG LICENSE	\$102,077	\$99,862	\$95,500	\$97,380	\$95,500
4411014	IMPOUNDMENT FEE	\$55,543	\$84,247	\$67,225	\$86,202	\$80,000
4413004	PLAN REVIEW FEE	\$81,050	\$80,565	\$78,700	\$72,120	\$80,060
4413008	DEMOLITION FEES PRINCIPAL	\$27,093	\$32,673	\$40,067	\$64,314	\$35,000
4413017	SINGLE/DUPLEX 1ST YEAR	\$800	\$200	\$1,000	\$0	\$0
4413018	SINGLE/DUPLEX 2ND YEAR	\$100	\$0	\$500	\$0	\$0
4413019	MULTIFAMILY 3-8 PER UNIT	\$30,651	\$31,782	\$37,280	\$37,280	\$37,280
4413020	MULTIFAMILY 9+ PER UNIT	\$743,963	\$756,000	\$768,800	\$768,800	\$768,800
4422002	RE-INSPECTION FEE	\$27,355	\$12,180	\$14,250	\$12,333	\$14,250
4443004	OFFENDER EDUCATION CLASS	\$9,783	\$12,584	\$7,800	\$22,562	\$14,075
4450001	HEALTH CARD FEE	\$281,745	\$292,772	\$282,550	\$280,635	\$293,510
4450003	MOWING FEE	\$392,693	\$391,340	\$400,591	\$400,591	\$395,000
4450004	MOWING FEE INTEREST	\$74,049	\$87,354	\$67,468	\$67,468	\$75,740
4450005	TRASH FEE	\$69,160	\$52,600	\$30,597	\$69,826	\$37,000
4450009	TAX FRCLSE PROP MAINT FEE	\$29,850	\$19,000	\$4,079	\$6,333	\$29,079
4450010	VACANT STRUCTURE FEE	\$39,276	\$48,602	\$41,448	\$49,833	\$43,500
4450011	CIVIL PENALTIES	\$69,518	\$28,049	\$32,631	\$45,778	\$32,631
4452001	HEALTH PERMIT REISSUE FEE	\$35,797	\$36,622	\$36,000	\$37,654	\$36,600
4452002	HEALTH REINSPECTION FEE	\$31,500	\$30,875	\$31,250	\$31,250	\$31,250
4455001	BOARDING	\$19,668	\$21,390	\$26,835	\$26,835	\$21,000
4455002	QUARANTINE FEE	\$4,444	\$1,400	\$0	\$1,319	\$500
4455003	ADOPTION FEE	\$55,145	\$44,094	\$48,793	\$52,807	\$93,793
4455004	ANIMAL HEAD SHIPPING FEE	\$100	\$7,125	\$6,600	\$6,600	\$6,600
4455005	VETERINARY SERVICE FEE	\$31,121	\$55,549	\$16,050	\$29,029	\$20,000
4455006	DOG KENNEL FEE	\$54,197	\$25,023	\$54,585	\$54,585	\$30,000
4471006	LITERATURE SALES	\$0	\$0	\$50	\$0	\$0
4472002	POOL OPERATOR COURSE	\$23,620	\$14,505	\$22,750	\$25,285	\$14,625
4640001	CONTRIBUTIONS FROM OTHERS	\$9,188	\$6,768	\$0	\$90	\$0
4800100	MISCELLANEOUS REVENUE	\$67,611	\$19,087	\$79,620	\$85,430	\$15,575
4800101	LATE FEE	\$6,780	\$7,540	\$6,800	\$7,113	\$7,560
4800899	CASH OVER AND SHORT	(\$41)	\$2	\$0	(\$11)	\$0
4925002	TRANSFER FROM SPEC PURPOSE	\$429,333	\$286,824	\$473,224	\$207,000	\$110,000
4954001	TRANSFER FROM SOLID WASTE	\$2,549,264	\$2,434,204	\$2,761,095	\$2,761,095	\$1,670,878
	<b>Total: Code Compliance</b>	<b>\$7,120,383</b>	<b>\$6,917,928</b>	<b>\$7,402,370</b>	<b>\$7,424,455</b>	<b>\$6,186,341</b>
<b>017</b>	<b>ECONOMIC DEVELOPMENT DEPARTMENT</b>					
4401001	ADMINISTRATIVE FEE	\$0	\$0	\$746,811	\$746,811	\$487,031
4450009	TAX FRCLSE PROP MAINT FEE	\$91,865	\$173,019	\$15,809	\$38,701	\$0
4620001	LEASE REVENUE	\$0	\$1,967	\$0	\$7,824	\$8,064
4620005	REVENUE FROM GUINN SCHOOL	\$109,690	\$162,503	\$122,352	\$122,352	\$140,545
4620101	TERMINAL OFFICE LEASE	\$0	\$0	\$1,000,000	\$1,000,000	\$0
4800100	MISCELLANEOUS REVENUE	\$10,778	\$14,000	\$0	\$68,089	\$0
4960102	TRANSFER FROM CAP PROJ SRV	\$27,700	\$30,029	\$30,029	\$0	\$0
	<b>Total: Economic Development</b>	<b>\$240,033</b>	<b>\$381,519</b>	<b>\$1,915,001</b>	<b>\$1,983,777</b>	<b>\$635,640</b>
<b>013</b>	<b>FINANCIAL MANAGEMENT SERVICES DEPARTMENT</b>					
4111010	CURRENT PROPERTY TAXES	\$280,790,863	\$283,962,690	\$304,268,544	\$304,792,974	\$319,076,522
4111020	DELINQUENT PROPERTY TAX	\$3,519,062	\$3,591,366	\$2,427,413	\$3,010,061	\$2,427,413
4120020	VEHICLE INVENTORY TAX	\$262,437	\$214,239	\$267,600	\$267,600	\$267,600
4130010	SALES TAX REVENUE	\$118,646,424	\$125,547,039	\$126,013,570	\$130,460,717	\$135,065,427
4143010	STATE MIXED BEVERAGE TAX	\$2,913,191	\$3,827,143	\$2,880,141	\$2,880,141	\$3,830,588
4161010	GROSS RECEIPTS TAX - TELEPHONE	\$5,364,775	\$5,034,050	\$5,565,553	\$5,034,050	\$5,064,653
4164100	GROSS RECEIPTS TAX - BINGO	\$288,252	\$303,780	\$289,608	\$289,608	\$295,400
4182010	ONCOR FRANCHISE FEE	\$26,850,041	\$27,746,608	\$27,211,795	\$27,211,795	\$27,483,913
4182020	ATMOS ENERGY FRANCHISE FEE	\$6,436,186	\$8,528,931	\$6,745,130	\$7,652,796	\$7,419,643
4182030	TELCOM FRANCHISE FEE	\$2,635,648	\$2,904,993	\$2,594,600	\$2,594,600	\$2,724,330
4182040	CABLE FRANCHISE FEE	\$8,011,236	\$6,766,484	\$7,032,299	\$7,032,299	\$6,680,684
4191010	PENALTY & INTEREST - PROP TAX	\$2,539,631	\$2,894,960	\$1,910,324	\$2,595,683	\$1,910,324
4210008	JUNK DEALER LICENSE	\$3,089	\$3,459	\$3,357	\$4,783	\$3,552
4210009	SERVICE STATION LICENSE	\$9,924	\$9,026	\$10,000	\$19,905	\$20,000
4210010	DANCE HALL LICENSE	\$4,700	\$4,300	\$4,700	\$4,267	\$4,300
4211001	ALCOHOL PERMIT	\$112,990	\$282,073	\$157,000	\$232,000	\$282,073
4216007	OTHER OCCUPATIONAL LICENSE	\$1,016	\$1,003	\$1,016	\$995	\$1,016
4221108	R O W LICENSE	\$119,466	\$0	\$0	\$0	\$0
4221301	COIN OPERATED MACHINES PERMIT	\$17,595	\$17,355	\$17,595	\$21,450	\$19,010
4341003	INTRGV REV - TX COMPTROLLER	\$311,682	\$158,344	\$500,019	\$138,367	\$500,019
4401001	ADMINISTRATIVE FEE	\$7,232,830	\$7,418,166	\$7,191,383	\$7,186,683	\$7,856,246

## GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2013	ACTUAL FY2014	ADOPTED FY2015	FM09 RE-ESTIMATE FY2015	ADOPTED FY2016
4401003	RETD CHECK PROCESSING FEE	\$1,860	\$1,830	\$2,040	\$1,745	\$1,880
4401006	TITLE FEE	\$0	\$135	\$0	\$0	\$0
4401008	PAYROLL SERVICE FEE	\$57,409	\$45,961	\$54,428	\$38,129	\$41,884
4404002	RECEIPT COPIES	\$24	\$12	\$0	\$9	\$0
4405503	SERVICES TO AMERICAN AIRLINES	\$16,250	\$16,250	\$0	\$15,000	\$0
4611010	INTEREST EARNINGS	\$1,228,481	\$1,513,708	\$1,276,403	\$878,838	\$1,506,156
4613001	GAIN/LOSS ON INVESTMENTS	(\$531,113)	(\$312,678)	\$0	\$616,361	\$387,671
4620001	LEASE REVENUE	\$1,140	\$0	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$493,132	\$258,065	\$190,353	\$191,471	\$171,610
4800205	SALES TAX ADJUSTMENT	\$71	\$0	\$0	\$942	\$0
4800899	CASH OVER AND SHORT	(\$439)	\$156	\$0	(\$2,223)	\$0
4901001	SALE OF CAPITAL ASSET	\$99,300	\$392,025	\$0	\$38,850	\$0
4901003	SALVAGE SALES	\$1,990	\$670	\$165,000	\$0	\$165,000
4910100	TRANSFER FROM GENERAL	\$0	\$833,159	\$0	\$0	\$0
4927001	TRANSFER FROM RED LIGHT	\$37,879	\$0	\$0	\$0	\$0
4939007	TRANSFER FROM SPEC FD CAP	\$0	\$159,007	\$0	\$0	\$0
4939100	TRANSFER FROM CAP PROJ RESERVE	\$0	\$2,163,000	\$0	\$0	\$0
4952001	TRANSFER FROM STORMWATER UTIL	\$2,073,963	\$2,412,644	\$2,681,458	\$0	\$2,975,661
4954001	TRANSFER FROM SOLID WASTE	\$1,957,787	\$2,216,100	\$2,211,851	\$2,311,851	\$2,589,786
4955001	TRANSFER FROM AIRPORT	\$328,275	\$246,206	\$50,000	\$50,000	\$50,000
4956001	TRANSFER FROM WATER/SEWER	\$22,564,665	\$22,895,473	\$24,634,424	\$24,028,723	\$26,734,078
4956501	TRANSFER FROM STRMWTR UTIL	\$0	\$0	\$0	\$2,689,245	\$0
4960107	TRANSFER FROM RISK MGT	\$0	\$3,000,000	\$0	\$0	\$0
4960108	TRANSFER FROM WORK COMP	\$0	\$500,000	\$0	\$0	\$0
4960110	TRANSFER FROM UNEMPL	\$0	\$250,000	\$0	\$0	\$0
<b>Total: Financial Management Services</b>		<b>\$494,401,712</b>	<b>\$515,807,732</b>	<b>\$526,357,604</b>	<b>\$532,289,715</b>	<b>\$555,556,439</b>
<b>036</b>	<b>FIRE DEPARTMENT</b>					
4213001	FIRE-RELATED PERMIT	\$72,394	\$108,050	\$110,000	\$92,667	\$110,000
4220004	MOBILE FUELING PERMIT	\$3,400	\$16,100	\$4,100	\$12,000	\$10,000
4221110	ALARM PERMIT	\$755,050	\$933,775	\$650,000	\$920,000	\$925,799
4403601	FALSE FIRE ALARM FEES	\$0	\$0	\$1,500	\$0	\$0
4422007	FIRE INSPECTION FEE	\$354,649	\$560,428	\$503,500	\$550,000	\$503,500
4422009	FIRE SVC - WESTOVER HILLS	\$160,011	\$164,744	\$165,000	\$165,000	\$165,000
4422010	FIRE SVC - WESTWORTH VILLAGE	\$0	\$66,569	\$266,277	\$266,277	\$266,277
4800100	MISCELLANEOUS REVENUE	\$127,444	\$1,371	\$126,936	\$10,776	\$500
4800301	FIRE REPORT FEE	\$1,031	\$835	\$500	\$500	\$500
4800501	RECOVERY OF LABOR COSTS	\$365,163	\$286,725	\$200,000	\$270,000	\$273,375
4925003	TRANSFER FROM SPEC DONATIONS	\$36,090	\$23,793	\$0	\$40,640	\$0
<b>Total: Fire</b>		<b>\$1,875,232</b>	<b>\$2,162,390</b>	<b>\$2,027,813</b>	<b>\$2,327,860</b>	<b>\$2,254,951</b>
<b>084</b>	<b>LIBRARY DEPARTMENT</b>					
4401004	DEBT COLLECTION FEE	\$6,740	\$5,215	\$6,375	\$3,202	\$6,375
4401009	TEMP SERVICES REVENUE	\$11,357	\$1,457	\$0	\$0	\$0
4471001	MERCHANDISE SALES	\$4,214	\$3,749	\$5,401	\$2,443	\$5,401
4476001	MATERIALS RESERVATION CHARGE	\$0	\$45	\$0	\$0	\$0
4476002	OUT-OF-COUNTY FEE	\$2,553	\$1,340	\$2,106	\$670	\$2,106
4476003	MEETING ROOM RENTAL	\$24,563	\$24,671	\$26,449	\$23,298	\$29,074
4476006	TAXABLE LIBRARY COPIER SALES	\$77,632	\$87,394	\$79,073	\$76,399	\$79,073
4512001	OVERDUE BOOK FINES	\$489,798	\$474,046	\$470,713	\$335,745	\$470,713
4512002	LOST BOOK FINES	\$1,729	\$1,244	\$18,798	\$5,116	\$18,798
4640001	CONTRIBUTIONS FROM OTHERS	\$0	\$0	\$0	\$0	\$0
4640004	SPECIAL GIFTS TO LIBRARY	\$164	\$245	\$196	\$129	\$196
4800100	MISCELLANEOUS REVENUE	\$23,464	\$8,782	\$5,809	\$5,189	\$5,809
4800899	CASH OVER AND SHORT	(\$46)	(\$37)	\$0	(\$33)	\$0
4925003	TRANSFER FROM SPEC DONATIONS	\$154,074	\$0	\$0	\$0	\$0
4925004	TRANSFER FROM LIBRARY	\$63,000	\$333,966	\$83,676	\$83,676	\$0
<b>Total: Library</b>		<b>\$859,242</b>	<b>\$942,117</b>	<b>\$698,596</b>	<b>\$535,835</b>	<b>\$617,545</b>
<b>038</b>	<b>MUNICIPAL COURT DEPARTMENT</b>					
4371004	INTRGV REV - FWISD	\$373,275	\$227,835	\$313,210	\$226,228	\$313,210
4401003	RETD CHECK PROCESSING FEE	\$1,800	\$1,275	\$1,160	\$852	\$858
4404002	RECEIPT COPIES	\$0	\$0	\$0	\$0	\$0
4411001	STATE TRAFFIC FEE - CFW	\$89,082	\$76,585	\$73,173	\$70,277	\$73,100
4411002	ADMIN FEE - PROOF DISMISSAL	\$66,450	\$75,060	\$52,857	\$61,523	\$69,681
4411003	EXPUNCTION FEE/MOTOR CARRIER	\$4,877	\$5,750	\$8,229	\$3,987	\$3,150
4411004	ADMIN FEE - TEEN COURT	\$20,820	\$17,280	\$12,068	\$15,696	\$7,106
4411006	DEFERRED DISPO FEE	\$3,228,513	\$3,223,033	\$3,272,364	\$3,134,852	\$3,321,695
4411007	EXTERNAL COLLECTION AGENCY FEE	\$1,984,267	\$1,552,669	\$2,000,000	\$1,781,431	\$1,730,163
4411008	APPEALS FEE	\$623	\$715	\$1,460	\$668	\$715
4411009	SUMMONS FEE	\$4,290	\$4,317	\$7,680	\$3,505	\$3,261

## GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2013	ACTUAL FY2014	ADOPTED FY2015	FM09 RE-ESTIMATE FY2015	ADOPTED FY2016
4411010	PENALTY FEE	\$2,045,697	\$1,536,533	\$1,865,453	\$1,874,596	\$1,578,247
4411011	BOND FORFEITURES	\$0	\$229	\$176	\$0	\$53
4411012	OPEN RECORDS REQUEST FEE	\$15,914	\$16,438	\$15,911	\$17,359	\$15,698
4411013	DSC - ADMINISTRATIVE FEE	\$63,888	\$64,045	\$49,364	\$61,281	\$58,777
4411015	ARREST FEE - TRAFFIC	\$437,478	\$367,774	\$429,929	\$353,562	\$328,221
4411016	ARREST FEE - GENERAL	\$31,213	\$25,029	\$23,291	\$25,281	\$25,443
4411017	CITATION LISTING FEE	\$1,150	\$400	\$0	\$0	\$500
4411018	JURY FEE	\$75	\$123	\$337	\$165	\$76
4411019	UNIDENTIFIED COURT RECEIPTS	\$94	\$552	\$901	\$0	\$80
4411020	NISI FEES	\$0	\$222	\$0	\$0	\$0
4411051	CHILD SAFETY FUND - CFW	\$124,449	\$107,281	\$171,152	\$89,901	\$242,619
4411052	UNIFORM TRAFFIC ACT - CFW	\$183,516	\$154,128	\$184,292	\$141,464	\$168,903
4411053	TPP FEE - CFW	\$239,764	\$206,759	\$225,674	\$235,092	\$192,174
4411054	STATE JURY FEE - CFW	\$35,601	\$31,887	\$30,472	\$30,494	\$30,800
4411055	CIVIL JUSTICE FEE - CFW	\$568	\$520	\$525	\$504	\$487
4411056	INDIGENT DEFENSE FEE - CFW	\$14,076	\$13,400	\$11,795	\$14,008	\$13,432
4411057	TPP - COURT IMPROVEMENTS	\$59,894	\$51,671	\$41,156	\$58,758	\$57,921
4411058	JUDICIAL FUND - CFW	\$53,036	\$47,711	\$45,527	\$45,701	\$46,125
4411059	COURT SERVICE FEE 10%	\$382,247	\$325,818	\$386,997	\$312,460	\$342,151
4411060	COURT SECURITY FEE	\$0	\$0	\$0	\$0	\$0
4511001	TRAFFIC FINES	\$5,408,456	\$4,771,814	\$5,381,519	\$4,869,010	\$4,611,514
4511002	GENERAL FINES	\$1,714,576	\$1,564,194	\$1,654,522	\$1,429,480	\$1,523,527
4511003	PARKING FINES	\$1,720,460	\$1,528,712	\$1,726,545	\$1,427,024	\$1,407,992
4620001	LEASE REVENUE	\$0	\$30,000	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$298,140	\$98,323	\$40,000	\$54,733	\$40,000
4800501	RECOVERY OF LABOR COSTS	\$813,650	\$0	\$0	\$0	\$0
4800899	CASH OVER AND SHORT	(\$1,084)	(\$4,845)	\$0	(\$2,030)	\$3,213
4925002	TRANSFER FROM SPEC PURPOSE	\$502,434	\$434,121	\$431,713	\$431,713	\$0
4925008	TRANSFER FROM LK WRTH TR	\$228,000	\$206,000	\$158,000	\$181,000	\$165,000
4939100	TRANSFER FROM CAP PROJ RESERVE	\$0	\$0	\$0	\$0	\$0
<b>Total: Municipal Court</b>		<b>\$20,147,286</b>	<b>\$16,763,356</b>	<b>\$18,617,452</b>	<b>\$16,950,577</b>	<b>\$16,375,892</b>
<b>019</b>	<b>NEIGHBORHOOD SERVICES DEPARTMENT</b>					
4401001	ADMINISTRATIVE FEE	\$0	\$0	\$0	\$0	\$230,574
4470107	I D CARDS	\$0	\$0	\$0	\$0	\$37,100
4471002	REGISTRATION	\$0	\$0	\$0	\$0	\$42,416
4620001	LEASE REVENUE	\$0	\$0	\$0	\$0	\$47,719
4620106	ROOM RENTAL FEES	\$0	\$0	\$0	\$0	\$28,700
<b>Total: Neighborhood Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$386,509</b>
<b>090</b>	<b>NON-DEPARTMENTAL</b>					
4371005	INTRGV REV - NCTCOG	\$0	\$654,872	\$0	\$0	\$0
4620001	LEASE REVENUE	\$0	\$60,826	\$310,000	\$361,392	\$0
4800100	MISCELLANEOUS REVENUE	\$97,800	\$130,211	\$0	\$74,460	\$0
4910100	TRANSFER FROM GENERAL	\$0	\$0	\$0	\$0	\$0
4920101	TRANSFER FROM CULTURE TOURISM	\$0	\$360,000	\$0	\$0	\$0
4923002	TRANSFER FROM GEN GAS ENDW	\$0	\$0	\$200,000	\$213,692	\$200,000
4925002	TRANSFER FROM SPEC PURPOSE	\$0	\$26,793	\$0	\$0	\$0
4927001	TRANSFER FROM RED LIGHT	\$100,000	\$100,000	\$100,000	\$99,999	\$100,000
4930101	TRANSFERS FROM C192	\$0	\$0	\$0	\$22,636	\$0
4939003	TRANSFER FROM ITS CAP	\$0	\$652,994	\$0	\$0	\$0
4939004	TRANSFER FROM ERP CAP	\$0	\$2,637,335	\$0	\$0	\$0
4939007	TRANSFER FROM SPEC FD CAP	\$483,978	\$1,518,631	\$0	\$0	\$0
4960107	TRANSFER FROM RISK MGT	\$335,554	\$0	\$0	\$0	\$0
4905680	LOAN PROCEEDS	\$7,487,857	\$0	\$0	\$0	\$0
<b>Total: Non-Departmental</b>		<b>\$8,505,189</b>	<b>\$6,141,662</b>	<b>\$610,000</b>	<b>\$772,179</b>	<b>\$300,000</b>
<b>080</b>	<b>PARK AND RECREATION DEPARTMENT</b>					
4401009	TEMP SERVICES REVENUE	\$50	\$2,205	\$0	\$0	\$0
4413001	TRANSPORTATION IMPACT FEE	\$11	\$474	\$0	\$0	\$0
4450009	TAX FRCLSE PROP MAINT FEE	\$98,295	\$239,941	\$0	\$46,200	\$0
4470101	LOG CABIN VILLAGE ADMISSIONS	\$88,219	\$81,293	\$85,355	\$82,621	\$85,355
4470102	CONCESSION SALES	\$10,465	\$7,592	\$12,500	\$8,537	\$11,500
4470103	TRAIN RIDE SALES	\$66,986	\$62,600	\$62,500	\$37,976	\$62,500
4470104	LCV SOUVENIR SALES	\$26,485	\$23,255	\$25,500	\$21,497	\$25,500
4470105	LCV SOUVENIR SALES-TAX EXEMPT	\$1,247	\$1,768	\$1,500	\$1,273	\$1,500
4470106	CORNMEAL SALES	\$374	\$0	\$0	\$0	\$0
4470107	I D CARDS	\$145,874	\$207,478	\$346,589	\$262,543	\$220,476
4470108	PHOTO FEE	\$75	\$450	\$225	\$226	\$225
4471001	MERCHANDISE SALES	\$0	\$1,562	\$0	\$3,111	\$0
4471002	REGISTRATION	\$112,507	\$77,338	\$315,658	\$290,562	\$226,356
4472001	SWIMMING POOL FEE	\$174,736	\$164,480	\$239,995	\$239,995	\$186,300
4473002	ACTIVITY FEE - ATHLETICS	\$135,317	\$133,116	\$189,500	\$159,692	\$146,690
4473003	BRADLEY CENTER RENTAL FEE	\$12,070	\$11,675	\$15,800	\$9,540	\$15,010
4473101	NATURE CENTER ENTRY FEE	\$8,977	\$5,410	\$9,157	\$8,236	\$9,157
4473102	SITE RESERVATIONS	\$491,271	\$545,237	\$827,415	\$507,583	\$703,746

## GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2013	ACTUAL FY2014	ADOPTED FY2015	FM09 RE-ESTIMATE FY2015	ADOPTED FY2016
4473103	FESTIVAL EQUIPMENT	\$6,305	\$6,575	\$7,200	\$7,367	\$6,000
4473104	POLE BANNERS	\$300	\$200	\$400	\$0	\$400
4474001	CONCESSIONS	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
4620001	LEASE REVENUE	\$59,492	\$57,889	\$61,315	\$66,319	\$17,200
4620106	ROOM RENTAL FEES	\$114,750	\$150,539	\$167,810	\$113,443	\$108,461
4640001	CONTRIBUTIONS FROM OTHERS	\$124,351	\$0	\$0	\$500	\$0
4800100	MISCELLANEOUS REVENUE	\$28,845	\$21,085	\$15,247	\$26,922	\$14,047
4800899	CASH OVER AND SHORT	(\$1,803)	(\$5,048)	\$0	\$175	\$0
4901001	SALE OF CAPITAL ASSET	\$30	\$1	\$0	\$0	\$0
4925002	TRANSFER FROM SPEC PURPOSE	\$1,710,537	\$1,228,368	\$1,183,840	\$1,227,940	\$42,528
4930110	TRANSFER FROM PACS DED	\$142,320	\$83,666	\$134,433	\$134,433	\$192,339
4933002	TRANSFER FROM PACS GAS	\$124,794	\$126,228	\$144,554	\$144,554	\$141,268
4939802	TRANSFER FROM PRK IMPR	\$0	\$0	\$0	\$0	\$0
4956001	TRANSFER FROM WATER/SEWER	\$43,288	\$48,507	\$0	\$0	\$0
<b>Total: Park and Recreation</b>		<b>\$3,728,162</b>	<b>\$3,285,881</b>	<b>\$3,848,493</b>	<b>\$3,403,246</b>	<b>\$2,218,558</b>
<b>006</b>	<b>PLANNING &amp; DEVELOPMENT DEPARTMENT</b>					
4210002	PARKWAY LICENSE FEES	\$173,209	\$160,550	\$158,475	\$158,825	\$156,788
4210003	FILMING PERMIT	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
4210004	SIGN PERMIT	\$252,561	\$228,541	\$252,166	\$217,431	\$243,931
4210005	SEXUALLY ORIENTED PERMIT	\$5,910	\$6,950	\$10,000	\$6,667	\$8,500
4210007	GAS WELL DRILLING PERMIT	\$213,690	\$153,270	\$105,000	\$136,062	\$150,000
4210011	DOOR TO DOOR VENDOR PERMIT	\$0	\$2,300	\$0	\$33,667	\$25,000
4216001	ELECT MASTER LICENSE	\$124,167	\$124,781	\$97,000	\$110,080	\$99,500
4216002	ELECT JOURNEY LICENSE	\$4,630	\$516	\$1,680	\$964	\$600
4216003	MECHANIC LICENSE	\$84,009	\$82,921	\$86,613	\$69,651	\$76,131
4216006	BACKFLOW/IRRIGATOR LICENSE	\$28,380	\$25,667	\$21,771	\$25,107	\$21,771
4220001	PRIVATE STREET USE PERMIT	\$71,150	\$62,375	\$95,875	\$96,111	\$66,763
4220002	TEMPORARY ENCROACHMENTS	\$189,924	\$120,464	\$170,100	\$86,777	\$120,600
4220003	PERMANENT ENCROACHMENTS	\$31,248	\$45,794	\$38,321	\$48,645	\$59,976
4221101	BUILDING PERMIT	\$5,320,636	\$5,249,955	\$4,940,492	\$5,029,984	\$5,284,955
4221102	ELECTRICAL PERMIT	\$326,112	\$327,940	\$440,003	\$424,857	\$440,003
4221103	MECHANICAL PERMIT	\$203,443	\$223,249	\$331,718	\$331,718	\$321,718
4221104	PLUMBING PERMIT	\$348,531	\$372,605	\$482,524	\$493,058	\$442,524
4221105	CERTIFICATE OF OCCUPANCY	\$230	\$23,100	\$30,000	\$64,880	\$45,000
4221106	HOUSE MOVING PERMIT	\$4,462	\$3,887	\$4,302	\$2,361	\$3,895
4221107	RESIDENTIAL PERMIT	\$1,346,864	\$1,254,970	\$1,342,557	\$1,261,592	\$1,310,072
4221108	R O W LICENSE	\$35,316	\$13,030	\$35,040	\$0	\$10,040
4221109	TEMPORARY POWER PERMIT	\$29,696	\$41,173	\$34,619	\$35,207	\$37,422
4221110	ALARM PERMIT	\$334,750	\$326,880	\$336,647	\$302,107	\$326,647
4221111	DOUBLE PERMIT	\$4,937	\$544	\$11,586	\$11,586	\$586
4221112	THIRD PARTY PLUMBING PERMIT	\$52,903	\$44,577	\$0	\$0	\$45,500
4221201	PARKWAY INSPECTION PERMIT	\$239,450	\$325,000	\$409,025	\$409,025	\$405,025
4221202	PARKWAY RE-INSPECTION PERMIT	\$4,050	\$2,475	\$11,450	\$6,633	\$3,262
4221203	SIGN PERMIT	\$24,505	\$17,190	\$10,350	\$19,600	\$16,350
4221204	SIGN KIOSK PERMIT	\$108,070	\$71,980	\$73,000	\$69,000	\$68,040
4223002	MOVING/WRECKING LICENSE	\$8,460	\$120	\$9,026	\$0	\$0
4401017	ALCOHOL DISTANCE CHECKS	\$0	\$2,850	\$12,000	\$12,000	\$12,000
4403001	GAS WELL INSPECTION FEE	\$19,950	\$19,250	\$19,600	\$1,122,175	\$19,600
4403002	GAS WELL PIPELINE REVIEW FEE	\$4,500	\$0	\$4,500	\$0	\$0
4403003	GAS WELL ANNUAL FEES	\$1,165,200	\$1,156,800	\$1,160,000	\$0	\$1,284,600
4411008	APPEALS FEE	\$295	\$295	\$605	\$295	\$295
4413003	COMM FACILITY AGREEMENT	\$43,696	\$47,582	\$75,032	\$110,827	\$80,000
4413006	RESID REMODEL FEE	\$280,635	\$273,775	\$227,000	\$259,280	\$227,000
4413007	BOARD OF ADJUSTMENT FEE	\$103,839	\$118,110	\$156,550	\$133,067	\$107,038
4413008	DEMOLITION FEES PRINCIPAL	\$90,043	\$83,296	\$90,043	\$94,539	\$89,327
4413009	ZONING COMMISSION FEE	\$229,043	\$179,935	\$220,950	\$264,035	\$204,489
4413010	PLANNING COMMISSION FEE	\$220,875	\$392,418	\$274,382	\$384,856	\$307,895
4413011	NEZ APPLICATION FEE	\$1,980	\$2,720	\$1,766	\$2,367	\$1,980
4413012	ORDINANCE INSPECTION FEE	\$461,036	\$442,103	\$460,206	\$434,204	\$451,155
4413013	AFTER HOURS FEE	\$6,665	\$8,466	\$6,618	\$8,919	\$6,618
4413014	PLAN CHECK FEE	\$23,223	\$21,665	\$18,082	\$17,507	\$20,321
4413015	BILLBOARD REGISTRATION FEE	\$76,800	\$19,300	\$900	\$3,952	\$90,000
4413016	RESID PARKWAY SURVEY FEE	\$8,950	\$13,450	\$8,950	\$5,333	\$8,950
4413021	URBAN FORESTRY FEE	\$71,413	\$58,910	\$48,285	\$73,417	\$49,948
4413022	URBAN FORESTRY APPEAL FEE	\$1,770	\$0	\$2,270	\$787	\$2,270
4413025	DEV PRE-SUBMITTAL MEETING FEE	\$0	\$0	\$25,000	\$2,000	\$2,500
4413026	ZONING LETTER	\$0	\$0	\$50	\$0	\$0
4422001	ALARMS SERVICE FEE	\$240,640	\$264,355	\$232,967	\$230,748	\$253,164
4422003	RESIDENTIAL SERVICE FEE	\$27,719	\$33,322	\$27,671	\$23,296	\$30,302
4422004	BOARD APPEALS - CFPBOA	\$3,610	\$4,465	\$4,379	\$7,765	\$4,337
4422005	CONSTRUCTION CODE BOOK SALES	\$348	\$0	\$400	\$0	\$0
4422008	REINSPECTION FEE	\$4,937	\$5,057	\$6,397	\$3,519	\$5,549
4800100	MISCELLANEOUS REVENUE	\$61,005	\$81,939	\$35,961	\$106,233	\$80,961
4800111	REFUNDS ON PREPAID MATERI	\$0	\$0	\$0	\$50,577	\$0
4800204	MAP/PUBL SALE REVENUE	\$325	\$0	\$300	\$0	\$300



## GENERAL FUND REVENUE DETAIL

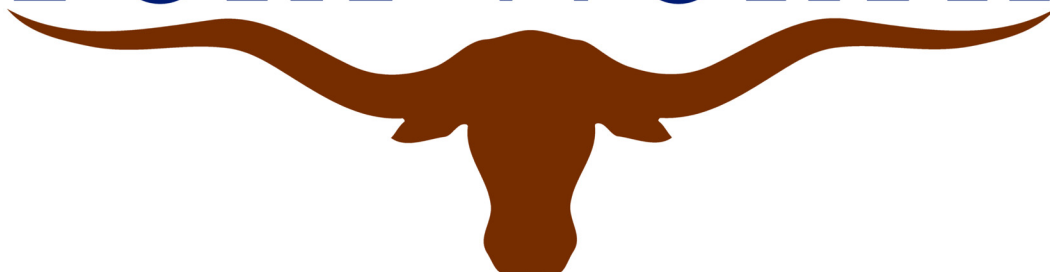
Acct	Title	ACTUAL FY2013	ACTUAL FY2014	ADOPTED FY2015	FM09 RE-ESTIMATE FY2015	ADOPTED FY2016
4923001	TRANSFER FROM PACS GAS ENDW	\$13,646	\$20,569	\$0	\$0	\$0
4923002	TRANSFER FROM GEN GAS ENDW	\$79,768	\$85,992	\$0	\$0	\$0
4925003	TRANSFER FROM SPEC DONATIONS	\$351,480	\$112,649	\$0	\$0	\$0
4925005	TRANSFER FROM ENVIRON MGT	\$75,000	\$75,000	\$0	\$0	\$0
4925007	TRANSFER FROM FWHFC	\$958	\$0	\$0	\$0	\$0
4928002	TRANSFER FROM FW CNT CTY	\$54	\$0	\$0	\$0	\$0
4928005	TRANSFER FROM FW LDC	\$42	\$46	\$0	\$0	\$0
4933002	TRANSFER FROM PACS GAS	\$20,738	\$25,733	\$128,690	\$128,690	\$0
4939100	TRANSFER FROM CAP PROJ RESERVE	\$271,698	\$91,593	\$0	\$0	\$0
4952001	TRANSFER FROM STORMWATER UTIL	\$12,500	\$12,500	\$0	\$0	\$0
4953001	TRANSFER FROM AVIA ENDW	\$361,833	\$235,021	\$336,175	\$339,175	\$0
4953003	TRANSFER FROM WTR ENDW	\$1,833	\$22,150	\$0	\$0	\$0
4953005	TRANSFER FROM GOLF CAP	\$15,022	\$11,860	\$59,417	\$59,417	\$0
4954001	TRANSFER FROM SOLID WASTE	\$175,000	\$175,000	\$0	\$0	\$0
4956001	TRANSFER FROM WATER/SEWER	\$12,500	\$1,042	\$0	\$0	\$0
4956002	TRANSFER FROM WATER CAP	\$5,523	\$66,707	\$111,141	\$111,141	\$0
<b>Total: Planning &amp; Development</b>		<b>\$14,120,887</b>	<b>\$13,482,229</b>	<b>\$13,299,127</b>	<b>\$13,445,216</b>	<b>\$13,134,698</b>
<b>035</b>	<b>POLICE DEPARTMENT</b>					
4210001	METAL RECYCLING PERMITS	\$0	\$0	\$0	\$2,667	\$0
4223001	WRECKER BUSINESS LICENSE	\$15,215	\$23,355	\$15,805	\$5,035	\$6,600
4401009	TEMP SERVICES REVENUE	\$3,000	\$2,000	\$3,500	\$0	\$1,800
4411005	NOTIFICATION FEE	\$177,640	\$166,363	\$168,512	\$183,733	\$176,280
4411014	IMPOUNDMENT FEE	\$188,760	\$178,860	\$169,529	\$186,220	\$181,632
4421001	VEHICLE POUND STORAGE FEE	\$768,230	\$752,170	\$748,444	\$837,360	\$789,660
4421002	VEHICLE POUND TOWAGE FEE	\$1,297,230	\$1,237,401	\$1,209,559	\$1,273,951	\$1,236,334
4422006	SALE OF ACCIDENT REPORTS	\$209,557	\$164,938	\$164,000	\$174,070	\$174,093
4800100	MISCELLANEOUS REVENUE	\$232,787	\$250,857	\$177,200	\$57,184	\$50,348
4800103	ABANDONED FUNDS	\$68,696	\$25,423	\$22,810	\$4,179	\$4,653
4800203	AUTO SCRAP METAL SALES	\$22,504	\$14,784	\$14,986	\$4,284	\$3,171
4800302	CRIMINAL RESTITUTION	\$30,011	\$4,743	\$6,520	\$1,267	\$3,120
4800501	RECOVERY OF LABOR COSTS	\$403,563	\$0	\$0	\$55,105	\$0
4800899	CASH OVER AND SHORT	\$584	\$126	\$0	(\$122)	\$0
4826001	CONTR FROM CRIME DISTRICT	\$0	\$0	\$0	\$5	\$0
4901002	SALE OF ABANDONED PROPERTY	\$2,089,878	\$1,792,288	\$1,589,547	\$928,948	\$1,320,599
4901003	SALVAGE SALES	\$0	\$62,730	\$0	\$4,093	\$0
4921001	TRANSFER FROM GRANTS OP FUND	\$2,550	\$0	\$0	\$0	\$0
4926001	TRANSFER FROM CCPD	\$7,997,526	\$11,471,823	\$5,329,547	\$5,329,547	\$5,329,547
4927001	TRANSFER FROM RED LIGHT	\$41,520	\$41,520	\$41,520	\$41,520	\$41,520
<b>Total: Police</b>		<b>\$13,549,248</b>	<b>\$16,189,381</b>	<b>\$9,661,479</b>	<b>\$9,089,045</b>	<b>\$9,319,357</b>
<b>021</b>	<b>PROPERTY MANAGEMENT DEPARTMENT</b>					
4401010	LABOR - IDB REVENUE	\$0	\$0	\$0	\$0	\$60,000
4450009	TAX FRCLSE PROP MAINT FEE	\$0	\$0	\$0	\$0	\$65,809
4620001	LEASE REVENUE	\$0	\$0	\$0	\$0	\$310,000
4620101	TERMINAL OFFICE LEASE	\$0	\$0	\$0	\$0	\$1,000,000
4800501	RECOVERY OF LABOR COSTS	\$0	\$0	\$0	\$0	\$10,000
4921001	TRANSFER FROM GRANTS OP FUND	\$0	\$0	\$0	\$0	\$72,398
4923001	TRANSFER FROM PACS GAS ENDW	\$0	\$0	\$0	\$0	\$21,648
4923002	TRANSFER FROM GEN GAS ENDW	\$0	\$0	\$0	\$0	\$186,906
4925003	TRANSFER FROM SPEC DONATIONS	\$0	\$0	\$0	\$0	\$151,530
4925007	TRANSFER FROM FWHFC	\$0	\$0	\$0	\$0	\$3,530
4928002	TRANSFER FROM FW CNT CTY	\$0	\$0	\$0	\$0	\$39
4928005	TRANSFER FROM FW LDC	\$0	\$0	\$0	\$0	\$1,123
4928007	TRANSFER FROM HFC	\$0	\$0	\$0	\$0	\$0
4933002	TRANSFER FROM PACS GAS	\$0	\$0	\$0	\$0	\$12,482
4953001	TRANSFER FROM AVIA ENDW	\$0	\$0	\$0	\$0	\$195,314
4953003	TRANSFER FROM WTR ENDW	\$0	\$0	\$0	\$0	\$35,139
4953005	TRANSFER FROM GOLF CAP	\$0	\$0	\$0	\$0	\$27,084
4956002	TRANSFER FROM WATER CAP	\$0	\$0	\$0	\$0	\$105,416
<b>Total: Property Management Department</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,258,418</b>
<b>020</b>	<b>TRANSPORTATION &amp; PUBLIC WORKS DEPARTMENT</b>					
4182050	TAXICAB FRANCHISE FEE	\$191,165	\$224,400	\$176,800	\$257,550	\$176,800
4216004	TAXICAB DRIVER LICENSE	\$27,562	\$31,778	\$20,000	\$27,325	\$20,000
4220001	PRIVATE STREET USE PERMIT	\$8,518	\$11,503	\$0	\$8,811	\$0
4221201	PARKWAY INSPECTION PERMIT	\$2,025	\$0	\$0	\$0	\$0
4221202	PARKWAY RE-INSPECTION PERMIT	\$125	\$0	\$0	\$0	\$0
4223003	VALET PARKING PERMIT	\$41,975	\$46,800	\$45,000	\$37,600	\$45,000
4401005	OPEN RECORDS FEE	\$65	\$0	\$20	\$28	\$20
4401010	LABOR - IDB REVENUE	\$62,983	\$53,578	\$60,000	\$41,665	\$0
4402502	PKG METER RENT DAILY	\$0	\$0	\$0	\$104	\$0
4413004	PLAN REVIEW FEE	\$0	\$0	\$0	\$0	\$707,928
4450008	MAINTENANCE SERVICE FEE	\$29,040	\$7,260	\$7,260	\$0	\$7,260
4640001	CONTRIBUTIONS FROM OTHERS	\$190	\$20,000	\$0	\$0	\$0
4800100	MISCELLANEOUS REVENUE	\$40,767	\$29,408	\$16,210	\$27,349	\$22,991



## GENERAL FUND REVENUE DETAIL

Acct	Title	ACTUAL FY2013	ACTUAL FY2014	ADOPTED FY2015	FM09 RE-ESTIMATE FY2015	ADOPTED FY2016
4800501	RECOVERY OF LABOR COSTS	\$100,102	\$100,106	\$10,600	\$12,933	\$600
4905100	PROCEEDS FROM SALE OF BONDS	\$0	\$344,221	\$0	\$0	\$0
4925002	TRANSFER FROM SPEC PURPOSE	\$74,178	\$74,061	\$0	\$0	\$0
4931001	TRANSFER FROM GRANTS CAP	\$149,750	\$0	\$0	\$0	\$0
4952001	TRANSFER FROM STORMWATER UTIL	\$17,895	\$18,624	\$18,624	\$0	\$18,624
4956501	TRANSFER FROM PE69	\$0	\$0	\$0	\$18,624	\$0
<b>Total: Transportation &amp; Public Works</b>		<b>\$746,338</b>	<b>\$961,739</b>	<b>\$354,514</b>	<b>\$431,989</b>	<b>\$999,223</b>
<b>OTHER DEPARTMENTS</b>						
<b>MISCELLANEOUS REVENUE</b>		\$904,395	\$1,315,297	\$849,119	\$787,479	\$659,067
<b>Total: Other Departments</b>		<b>\$904,395</b>	<b>\$1,315,297</b>	<b>\$849,119</b>	<b>\$787,479</b>	<b>\$659,067</b>
<b>GENERAL FUND TOTALS</b>		<b>\$566,198,106</b>	<b>\$584,351,230</b>	<b>\$585,641,568</b>	<b>\$589,441,374</b>	<b>\$610,902,639</b>

**FORT WORTH**



## FUND BUDGET SUMMARY

**DEPARTMENT:**  
GENERAL FUND

**FUND/CENTER**  
10100

**SUMMARY OF FUND RESPONSIBILITIES:**

The General Fund is the City's tax and fee supported operating fund. Ad valorem property taxes account for approximately 53% of General Fund revenue. The levy collected for operations and maintenance of the General Fund represents a 5% increase over the FY2015 adopted budget. Sales Tax is the second largest revenue source for the General Fund. Sales Taxes account for approximately 22% of the General Fund revenue. This revenue source has increased 7% from the FY2015 adopted budget. Other major sources of revenue are:

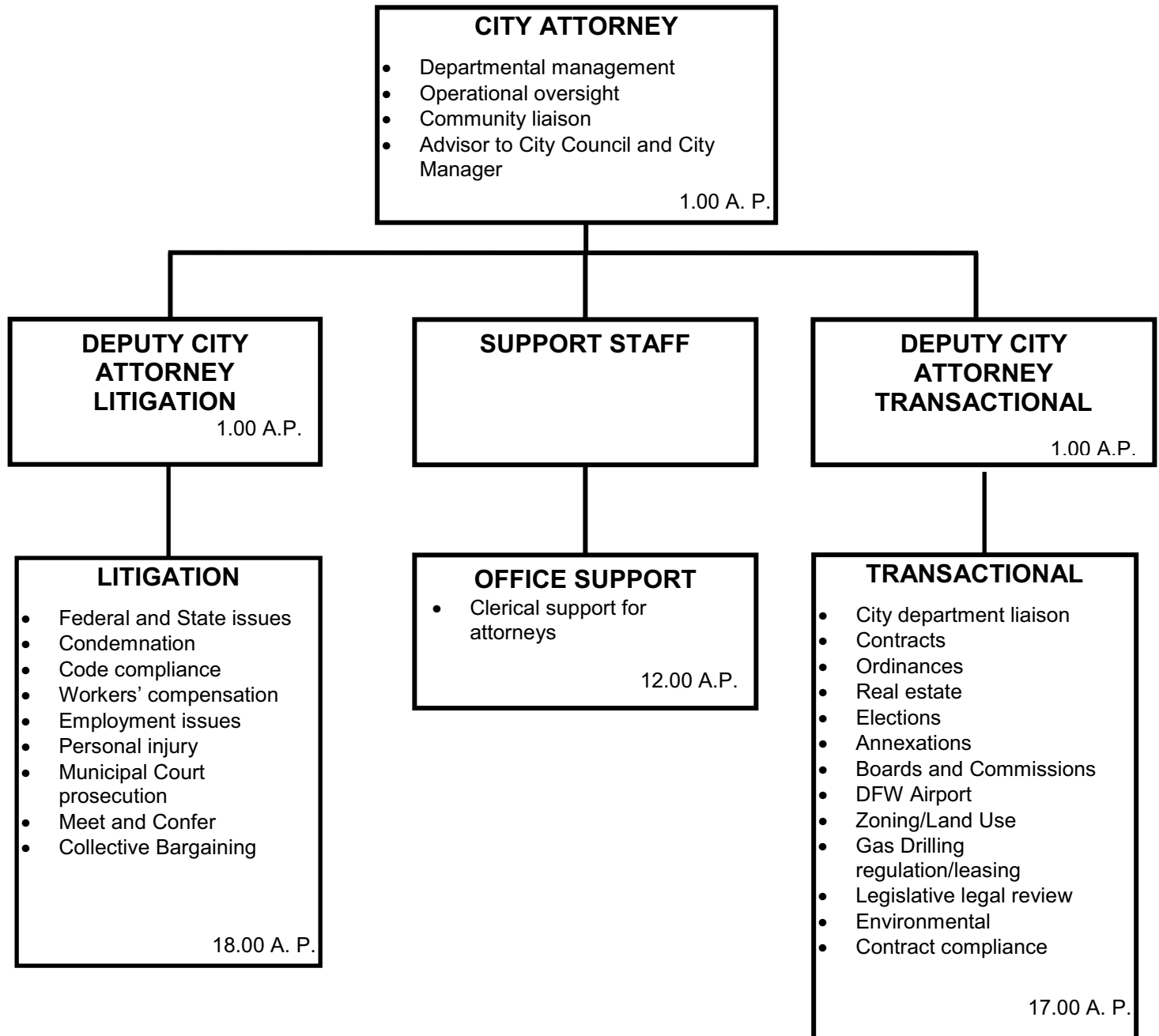
- A. Street rental and franchise fees from local utilities;
- B. Fines and forfeitures;
- C. Community services charges;
- D. Library fees;
- E. Building inspection fees;
- F. Health permits and fees;
- G. Return on the investment of General Fund monies; and
- H. Licenses and permit fees.

General Fund expenditures provide the following services: general administration and management, public safety, park and recreation services, neighborhood services, transportation and public works, planning and development, code compliance, property management, and the public library.

Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
<b>Personnel Services</b>	\$ 289,525,271	\$ 296,341,029	\$ 316,235,496	\$ 316,216,021
<b>Employee Benefits</b>	\$ 136,141,523	\$ 137,631,865	\$ 131,503,221	\$ 131,522,696
<b>Professional &amp; Tech Svcs</b>	\$ 70,747,532	\$ 81,629,890	\$ 66,026,300	\$ 66,026,300
<b>Utilities Repairs &amp; Rentals</b>	\$ 32,194,679	\$ 31,170,414	\$ 31,322,235	\$ 31,322,235
<b>Other Purchased Services</b>	\$ 5,324,297	\$ 9,834,550	\$ 10,045,567	\$ 10,045,802
<b>Supplies</b>	\$ 23,448,569	\$ 24,385,774	\$ 23,732,200	\$ 23,731,965
<b>Property/Capital Assets</b>	\$ 1,962,134	\$ 3,537,196	\$ 97,557	\$ 97,557
<b>Debt Service</b>	\$ 2,230,630	\$ 2,333,671	\$ 964,948	\$ 964,948
<b>Transfers and Others</b>	\$ 27,347,432	\$ 2,886,540	\$ 30,975,114	\$ 30,975,114
<b>Total Expenditures</b>	\$ 588,922,067	\$ 589,750,929	\$ 610,902,638	\$ 610,902,638
<b>Authorized Positions</b>	4,328.60	4,353.65	4,424.10	4,424.10

**DEPARTMENTAL BUDGET SUMMARY**

DEPARTMENT:		FUND/CENTER		
CITY ATTORNEY’S OFFICE		10100/0121000:0122010		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The City Attorney’s Office, under the direction of the City Attorney, is responsible for the administration of all legal affairs of the City, City representation in all lawsuits, litigation and hearings; preparation of ordinances, contracts, and all other legal documents and the rendering of legal advice and opinions to the City Council, City Manager, and City departments.</p> <p>The City Attorney's Office provides transactional and advisory services as general counsel and litigation services, handling the bulk of lawsuits in-house. The Department has two divisions, Litigation and Transactional, each of which is comprised of three sections based on areas of practice. Each section is supervised by a senior assistant city attorney who acts as the Section Chief. In addition, two Section Chiefs serve on the Executive Team, along with the City Attorney and Deputy City Attorneys. Support Services provide clerical and other assistance to the attorneys in all sections of the department.</p> <p>Attorneys in the Department's Litigation division represent the City in cases in which the City of Fort Worth is a party. The Litigation division also handles civil rights, code compliance, employment, general litigation, and prosecution in municipal court. The Transactional division handles all City contracts, advises all City boards and commissions, and counsels the City Council and City staff on matters relating to the administrative functions of government, such as taxation, elections and budgeting. Outside counsel is retained only in those instances where specialized expertise is needed, there are workload constraints, or a conflict exists.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 3,838,186	\$ 4,262,511	\$ 4,300,653	\$ 4,300,653
Employee Benefits	\$ 1,293,330	\$ 1,370,054	\$ 1,465,777	\$ 1,465,777
Professional & Tech Svcs	\$ 140,452	\$ 242,563	\$ 145,192	\$ 145,192
Utilities Repairs & Rentals	\$ 59,658	\$ 56,270	\$ 78,596	\$ 78,596
Other Purchased Services	\$ 219,716	\$ 248,232	\$ 124,409	\$ 124,409
Supplies	\$ 140,057	\$ 188,157	\$ 143,751	\$ 143,751
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 5,538	\$ 5,538
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 5,691,399	\$ 6,367,787	\$ 6,263,916	\$ 6,263,916
Authorized Positions	53.00	51.00	50.00	50.00

**CITY ATTORNEY'S OFFICE – 50.00 A.P.**

**SIGNIFICANT BUDGET CHANGES**

DEPARTMENT:		FUND/CENTER	
CITY ATTORNEY'S OFFICE		10100/0121000:0122010	
CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED			
FY2015 ADOPTED:	\$6,367,787	A.P.	51.00
FY2016 ADOPTED:	\$6,263,916	A.P.	50.00
<p>A. The adopted budget decreases by (\$336,190) and one authorized position for the transfer of the Utilities Manager division and associated costs to the Property Management Department. The transfer of the position will improve the City's ability to consolidate real property asset related processes under one department.</p> <p>B. The adopted budget increases by \$167,157 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, electric utility costs, claims and legal payments, and risk management costs. Non Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>C. The adopted budget increases by \$158,785 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>D. The adopted budget decreases by (\$95,500) for costs associated with outside legal consultation.</p> <p>E. The adopted budget decreases by (\$40,276) based on IT allocations related to computing, radio and telephone services.</p> <p>F. The adopted budget decreases by (\$24,648) for group health based on plan migration and turnover.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
CITY ATTORNEY'S OFFICE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>LITIGATION</b>				
Process all claims and litigation				
<i>General litigation</i>	54	70	63	63
<i>Employment Law</i>	41	44	30	38
Municipal Court criminal and City ordinance cases.				
<i>Criminal (w/o ordinance violations)</i>	170,145	146,367	135,154	125,000
<i>City ordinance violations</i>	13,875	9,947	14,294	14,085
<b>TRANSACTIONAL</b>				
Ordinances, resolutions and contracts				
<i>Ordinances</i>	548	501	410	500
<i>Resolutions</i>	108	115	160	150
<i>Contracts</i>	1,883	1,438	1,120	1,440

**FORT WORTH**





## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY ATTORNEY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0121000	<u>CITY ATTORNEY'S OFFICE</u> CITY ATTY ADMINISTRA- TION	\$ 5,289,910	\$ 5,940,015	\$ 6,170,297	\$ 6,170,297	51.00	49.00	49.00	49.00
	Sub-Total	<u>\$ 5,289,910</u>	<u>\$ 5,940,015</u>	<u>\$ 6,170,297</u>	<u>\$ 6,170,297</u>	<u>51.00</u>	<u>49.00</u>	<u>49.00</u>	<u>49.00</u>
0122000	<u>ENVIRONMENTAL ATTORNEY</u> CITY ATTY ENVIRON- MENTAL ATTY	\$ 86,619	\$ 91,582	\$ 93,619	\$ 93,619	1.00	1.00	1.00	1.00
0122010	CITY ATTY UTILITIES MANAGEMENT	314,870	336,190	0	0	1.00	1.00	0.00	0.00
	Sub-Total	<u>\$ 401,489</u>	<u>\$ 427,772</u>	<u>\$ 93,619</u>	<u>\$ 93,619</u>	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>
	<b>TOTAL</b>	\$ 5,691,399	\$ 6,367,787	\$ 6,263,916	\$ 6,263,916	53.00	51.00	50.00	50.00

**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:**

CITY AUDITOR'S OFFICE

**FUND/CENTER**

10100/0101000

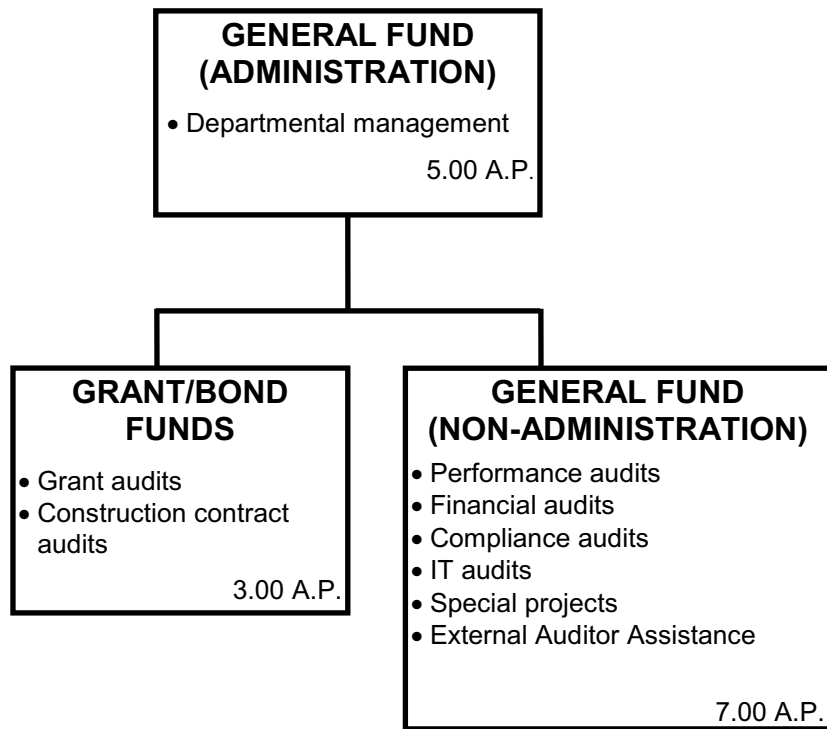
**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The City Auditor is appointed by and serves at the discretion of the Fort Worth City Council. The City Auditor is assigned the responsibility to direct financial, procedural, operational, fiscal compliance, information technology and program audits for all City functions and activities; to undertake special projects, analyses and investigations as assigned by the City Council and/or City Manager and to direct and manage internal audit services and activities.

The City Auditor's Office assesses citywide risks and conducts audits to help ensure proper risk management and good governance.

<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 971,922	\$ 1,084,641	\$ 1,097,379	\$ 1,097,379
<b>Employee Benefits</b>	\$ 299,091	\$ 360,468	\$ 401,837	\$ 401,837
<b>Professional &amp; Tech Svcs</b>	\$ 1,076,615	\$ 41,952	\$ 42,674	\$ 42,674
<b>Utilities Repairs &amp; Rentals</b>	\$ 17,572	\$ 17,182	\$ 26,283	\$ 26,283
<b>Other Purchased Services</b>	\$ 27,868	\$ 31,405	\$ 47,547	\$ 47,547
<b>Supplies</b>	\$ 15,244	\$ 92,464	\$ 9,446	\$ 9,446
<b>Property/Capital Assets</b>	\$ 26,877	\$ 0	\$ 0	\$ 0
<b>Debt Service</b>	\$ 0	\$ 0	\$ 1,694	\$ 1,694
<b>Transfers and Others</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	\$ 2,435,189	\$ 1,628,112	\$ 1,626,860	\$ 1,626,860
<b>Authorized Positions</b>	15.00	15.00	15.00	15.00

## CITY AUDITOR'S OFFICE – 15.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
CITY AUDITOR'S OFFICE		10100/0101000	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$1,628,112	<b>A.P.</b>	15.00
<b>FY2016 ADOPTED:</b>	\$1,626,860	<b>A.P.</b>	15.00
<p>A. The adopted budget decreases by (\$65,610) based on Information Technology Department allocations related to computing, radio and telephone services.</p> <p>B. The adopted budget increases by \$71,992 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, claims and legal payments, and electric utility costs. Non Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>C. The adopted budget decreases by (\$46,108) due to current salary and benefit requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.</p> <p>D. The adopted budget increases by \$36,921 for costs associated with increasing scheduled temporaries as part of the department strategy for interns and temporary employees to assist with internal audit requests as part of the annual audit plan.</p> <p>E. The adopted budget increases by \$21,222 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>F. The adopted budget increases by \$14,000 for salary savings budgeted due to less than anticipated vacancies in the department in FY2015.</p> <p>G. The adopted budget decreases by (\$8,809) for the elimination of a one-time funding in minor equipment associated with office furniture.</p> <p>H. The adopted budget decreases by a net of (\$7,401) for contributions to employee retirement due to the annual update of the Salary and Benefits Forecasting System.</p> <p>I. The adopted budget decreases by a net of (\$4,044) for group health based on plan migration and turn-over.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
CITY AUDITOR'S OFFICE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>INTERNAL AUDIT</b>				
Grant Audits				
<i>Utilization percent of available grant funding</i>	100%	100%	80%	85%
Bond Audits				
<i>Utilization percent of available bond funding</i>	28%	32%	80%	85%
General Fund Audits				
<i>Number of audits completed</i>	N/A	N/A	85%	85%
Audit Recommendations				
<i>Audit recommendations implemented</i>	N/A	N/A	85%	85%

**FORT WORTH**



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY AUDITOR'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100                    GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0101000	<u>CITY AUDITOR'S OFFICE</u>								
	CITY AUDITOR'S OFFICE	\$ 2,435,189	\$ 1,628,112	\$ 1,626,860	\$ 1,626,860	15.00	15.00	15.00	15.00
	Sub-Total	<u>\$ 2,435,189</u>	<u>\$ 1,628,112</u>	<u>\$ 1,626,860</u>	<u>\$ 1,626,860</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
	<b>TOTAL</b>	\$ 2,435,189	\$ 1,628,112	\$ 1,626,860	\$ 1,626,860	15.00	15.00	15.00	15.00

**DEPARTMENTAL BUDGET SUMMARY**

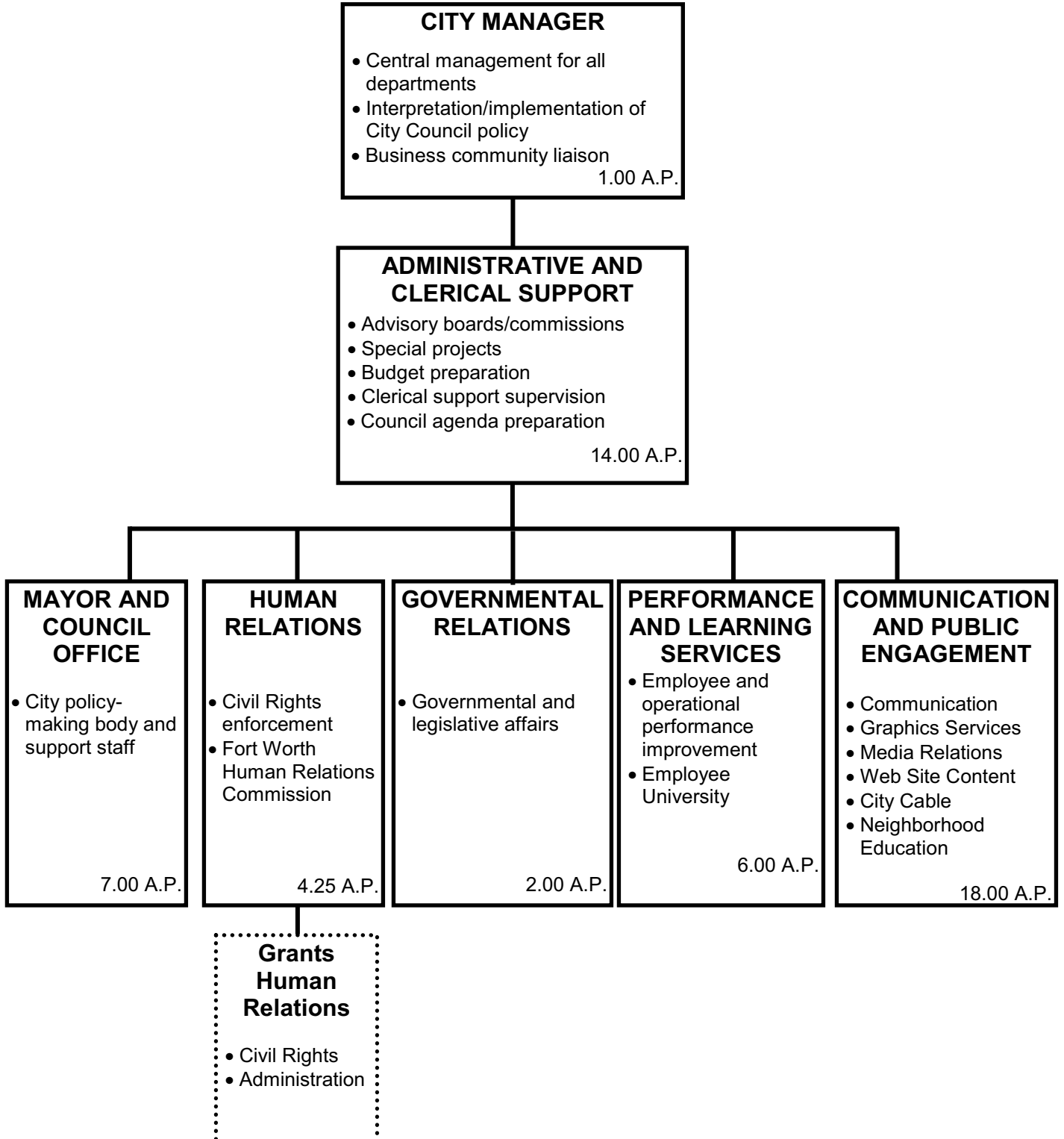
DEPARTMENT:		FUND/CENTER		
CITY MANAGER'S OFFICE		10100/0021000:0029000		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The City Manager's Office is composed of six divisions: Administration, Mayor and Council, Human Relations, Governmental Relations, the Office of Communications and Public Engagement, and the Performance and Learning Services Office.</p> <p>Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of City departments and informs and advises the City Council regarding City transactions, existing conditions and future requirements.</p> <p>The Mayor and Council Office supports the City Council with a full-time staff and council aides, provides oversight of office operations, handles citizen concerns and suggestions, drafts correspondence and speeches and works on various special projects.</p> <p>The Human Relations Division is responsible for enforcing the City's anti-discrimination laws, carrying out the civil rights enforcement functions of the City Code and the policy directives of the Human Relations Commission.</p> <p>Governmental Relations is responsible for researching and assisting in the passage of federal and state legislative initiatives that favorably affect the City of Fort Worth and its citizens.</p> <p>The Office of Communication and Public Engagement has oversight of the City's website, Cable Communications Office, and the Community Engagement Team. The division is responsible for communicating news and information accurately and quickly about the City's strategic goals, services, policies and programs to citizens through a variety of communication channels.</p> <p>The Performance and Learning Services Office is responsible for supporting departments with the tools and training necessary to improve employee and operational performance and efficiency. The office oversees various programs including performance management, Fort Worth Employee University, Lean Six Sigma and the strategic management plan.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 3,774,596	\$ 4,662,082	\$ 5,132,385	\$ 5,132,385
Employee Benefits	\$ 1,010,648	\$ 1,224,107	\$ 1,533,476	\$ 1,533,476
Professional & Tech Svcs	\$ 1,104,515	\$ 1,141,757	\$ 961,580	\$ 961,580
Utilities Repairs & Rentals	\$ 132,392	\$ 141,050	\$ 210,490	\$ 210,490
Other Purchased Services	\$ 398,061	\$ 526,288	\$ 589,852	\$ 590,087
Supplies	\$ 161,802	\$ 203,042	\$ 146,399	\$ 146,164
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 19,995	\$ 19,995
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 6,582,014	\$ 7,898,325	\$ 8,594,176	\$ 8,594,176
Authorized Positions	36.25	47.25	52.25	52.25



# CITY MANAGER'S OFFICE – 62.50 A.P.

GENERAL FUND 52.25 A.P.

GRANTS FUND 10.25 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
CITY MANAGER'S OFFICE		10100/0021000:0029000	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$7,898,325	<b>A.P.</b>	47.25
<b>FY2016 ADOPTED:</b>	\$8,594,176	<b>A.P.</b>	52.25
<p>A. The adopted budget increases by \$130,365 and two authorized positions for the transfer of two Graphics Artists from the dissolved Office Services Fund to the City Manager's Office.</p> <p>B. The adopted budget increases by \$106,037 and one authorized position for the transfer of a Communications Specialist and associated costs from the Capital Projects Service Fund to the Communications and Public Engagement Office.</p> <p>C. The adopted budget increases by \$84,983 and one authorized position for the transfer of a Management Analyst II to the Performance Learning Services Office from the Information Systems Fund to the General Fund.</p> <p>D. The adopted budget increases by \$68,808 and one authorized position for the transfer of a IT Programmer position to the Communications and Public Engagement Office from the IT Solutions Department to assist in website design.</p> <p>E. The adopted budget decreases by (\$362,290) for representation in Austin during the 2015 Texas Legislative Session.</p> <p>F. The adopted budget increases by \$338,690 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, electric utility, and debt service costs. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>G. The adopted budget increases by \$203,621 for Workers' Compensation and Risk Management costs based on cost projections prepared by the Human Resources and allocated to this department. Also, the merging of the Risk Management and Worker's Compensation funds into the new Risk Financing Fund resulted in a negative net position. This increase will help to restore the net position to a positive over a 10-year period in keeping with the adopted reserve policy.</p> <p>H. The adopted budget increases by \$99,103 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>I. The adopted budget increases by \$83,525 in salary savings budgeted due to less anticipated vacancies in the department in FY2016.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
CITY MANAGER'S OFFICE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>HUMAN RELATIONS COMMISSION</b>				
Enforcement				
<i>Resolve housing discrimination complaints within 100 days (days)</i>	82	70	61	90
<i>Resolve employment discrimination complaints within 180 days (days)</i>	223	155	114	160
<b>PERFORMANCE OFFICE</b>				
Process Improvement				
<i>Total cost (\$) savings/avoidance achieved through Lean Six Sigma projects</i>	N/A	\$456,952	\$722,855	\$300,000
<i>Total productivity (hours) savings/avoidance achieved through Lean Six Sigma projects</i>	N/A	39,511	19,000	25,000
<b>COMMUNICATIONS &amp; PUBLIC ENGAGEMENT</b>				
Communication				
<i>Increase the total # of subscribers to the City news by 20%</i>	7,245	7,557	8,057	9,700
<i>Increase the number of news stories sent out by 10%</i>	642	651	788	830
<i>Increase the number of twitter followers by 20%</i>	9,305	20,364	41,100	49,320
<i>Increase the number of likes on the city's Facebook page by 20%</i>	3,853	5,236	8,057	9,668
Public Engagement				
<i>Increase meeting attendance (all types) by 10%</i>	N/A	N/A	880	968

**CITY MANAGER'S OFFICE  
DEPARTMENTAL BUDGET SUMMARY**

**OTHER FUNDING**

**GENERAL INFORMATION:**

The U.S. Department of Housing and Urban Development (HUD) Cooperative Agreement provides for payment of the investigation and resolution of fair housing complaints (in the amount of \$1,000 or \$4,000 depending on the type of investigation), staff training in HUD investigative procedures and outreach efforts to educate the community on fair housing laws. Fair housing cases are processed in accordance with the legislative authority granted under Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Act of 1988 and City of Fort Worth Ordinance No. 11075, as amended.

The Equal Employment Opportunity Commission (EEOC) pays the City \$700 per case up to the contracted number of cases accepted and \$50 per deferred in-take, as specified in the contract. EEOC cases are processed in accordance with the legislative authority granted under the Civil Rights Act of 1964 and City of Fort Worth Ordinance No. 7278, as amended.

**STATUS OF FUNDING**

	<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>
New Funds	\$805,453	\$795,480	\$690,000
Expenditures/Commitments	<u>0</u>	<u>70,450</u>	<u>85,550</u>
Balance	\$805,453	\$865,930	\$775,550
Approved Grant Positions	10.25	10.25	10.25

**CITY MANAGER'S OFFICE  
BUDGET OVERVIEW  
FOR THE PERIOD  
June 1, 2015 - May 31, 2016**

**GRANT FUNDS**

U.S. Department of Housing and Urban Development (HUD)*	\$690,000
Equal Employment Opportunity Commission (EEOC)**	85,550
<b>TOTAL GRANT FUNDS:</b>	<b>\$775,550</b>

**TOTAL ALL FUNDING SOURCES:** **\$775,550**

**TOTAL APPROVED GRANT POSITIONS:** **10.25**

\*In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned Catalog of Federal Domestic Assistance (CFDA) numbers are 14.401. Office of Management and Budget (OMB) Circular numbers A-87, A-102, and A-133 apply to this grant.

\*\* In FY2012, the City Manager's Office assumed administrative and fiscal oversight of this grant. The assigned CFDA number is 30.002. This program is excluded from coverage under OMB Circular numbers A-87, A-102 and A-133.

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0021000	<u>CITY MANAGER ADMIN- ISTRATION</u> CMO CITY MANAGER'S OFFICE	\$ 2,335,365	\$ 2,559,099	\$ 3,086,008	\$ 3,086,008	14.00	15.00	15.00	15.00
0021030	CMO PERFORMANCE & LEARNING SVC	812,371	802,732	972,745	972,745	4.00	5.00	6.00	6.00
	Sub-Total	<u>\$ 3,147,736</u>	<u>\$ 3,361,831</u>	<u>\$ 4,058,753</u>	<u>\$ 4,058,753</u>	<u>18.00</u>	<u>20.00</u>	<u>21.00</u>	<u>21.00</u>
	<u>MAYOR AND COUNCIL ADMINISTRATION</u>								
0021100	MAYOR AND COUNCIL ADMINISTRATION	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0021101	CMO MAYOR	671,505	758,519	769,416	768,917	5.00	7.00	7.00	7.00
0021102	CMO COUNCIL DIS- TRICT 2	94,614	91,811	91,652	91,652	0.00	0.00	0.00	0.00
0021103	CMO COUNCIL DIS- TRICT 3	87,854	91,811	91,652	91,652	0.00	0.00	0.00	0.00
0021104	CMO COUNCIL DIS- TRICT 4	89,723	91,811	91,652	91,652	0.00	0.00	0.00	0.00
0021105	CMO COUNCIL DIS- TRICT 5	92,636	91,811	91,617	91,652	0.00	0.00	0.00	0.00
0021106	CMO COUNCIL DIS- TRICT 6	93,610	91,811	91,638	91,652	0.00	0.00	0.00	0.00
0021107	CMO COUNCIL DIS- TRICT 7	63,985	91,811	91,652	91,652	0.00	0.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0021108	CMO COUNCIL DISTRICT 8	95,631	91,811	91,202	91,652	0.00	0.00	0.00	0.00
0021109	CMO COUNCIL DISTRICT 9	94,991	94,529	91,652	91,652	0.00	0.00	0.00	0.00
	Sub-Total	\$ 1,384,549	\$ 1,495,725	\$ 1,502,133	\$ 1,502,133	5.00	7.00	7.00	7.00
	<u>MEDIA, CABLE AND PUBLIC AFFAIRS</u>								
0021200	CMO COMM & PUBLIC ENGAGEMENT	\$ 546,586	\$ 512,744	\$ 828,096	\$ 828,096	4.00	4.00	8.00	8.00
0021201	CMO CABLE OFFICE	285,664	352,510	333,371	333,371	3.00	3.00	3.00	3.00
0021202	CMO COMMUNITY ENGAGEMENT TEAM	0	533,335	592,331	592,331	0.00	7.00	7.00	7.00
	Sub-Total	\$ 832,250	\$ 1,398,589	\$ 1,753,798	\$ 1,753,798	7.00	14.00	18.00	18.00
	<u>ARTS AND COMMUNITY SERVICES</u>								
0021330	CMO SISTER CITIES	\$ 0	\$ 0	\$ 50,000	\$ 50,000	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 50,000	\$ 50,000	0.00	0.00	0.00	0.00
	<u>HUMAN RELATIONS</u>								
0022001	CMO HUMAN RELATIONS UNIT	\$ 513,317	\$ 487,557	\$ 453,868	\$ 453,868	4.25	4.25	4.25	4.25

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 513,317	\$ 487,557	\$ 453,868	\$ 453,868	4.25	4.25	4.25	4.25
	<u>PUBLIC INFORMATION OFFICE</u>								
0025000	PUBLIC INFORMATION OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>BUDGET AND ORGANI- ZATIONAL ANALYSIS</u>								
0026000	ORGANIZATIONAL ANALYSIS UNIT	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>EMERGENCY MANAGE- MENT</u>								
0028000	EMERGENCY MANAG- MENT OFFICE	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>GOVERNMENTAL RELA- TIONS</u>								
0029000	CMO GOVERNMENTAL RELATIONS	\$ 704,162	\$ 1,154,624	\$ 775,625	\$ 775,625	2.00	2.00	2.00	2.00



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY MANAGERS OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100            GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 704,162	\$ 1,154,624	\$ 775,625	\$ 775,625	2.00	2.00	2.00	2.00
	TOTAL	\$ 6,582,014	\$ 7,898,325	\$ 8,594,176	\$ 8,594,176	36.25	47.25	52.25	52.25

## DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

CITY SECRETARY'S OFFICE

FUND/CENTER

10100/0111000:0116000

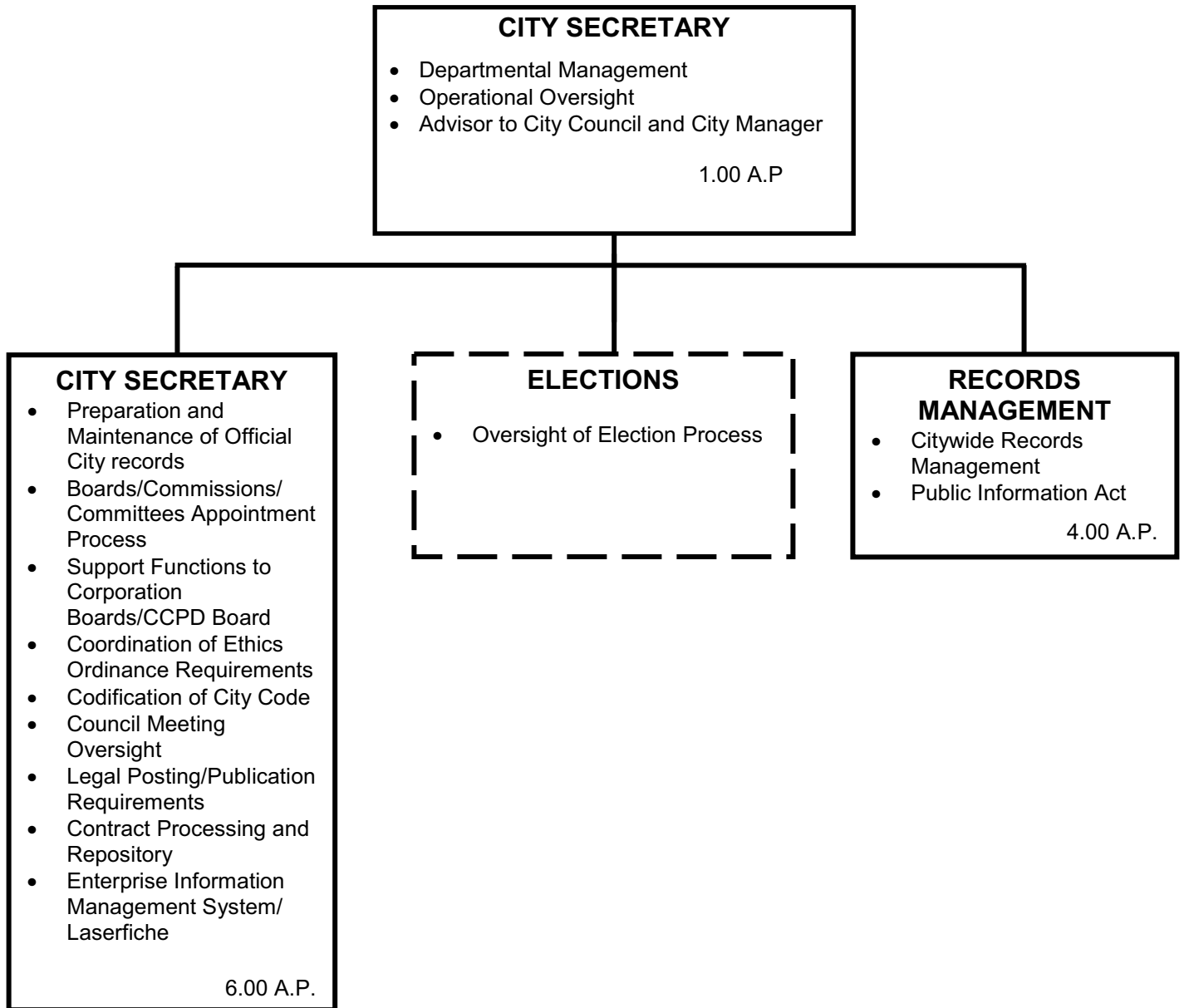
SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The City Secretary, appointed by the City Council, is responsible for the supervision of the City Secretary's Office, including the Records and Information Management Division. The City Secretary's Office serves as a coordinator for the City Council meetings, records and maintains all of the official City Council minutes. The Department also coordinates the City Council's boards and commissions appointment process and maintains the records relating to these appointments. The City Secretary serves as the Election Administrator for all City-held elections. The City Secretary's Office also coordinates the Public Official Ethics Ordinance and serves as the official repository for associated document filings and campaign filings. The Department is responsible for the publication of official legal notice requirements, posting of all official meeting notice requirements and for updating and distribution of the City's Code of Ordinances. The Department provides support services to various corporation boards, including the Crime Control and Prevention District Board.

The Department serves as a central repository for a wide variety of official municipal records, contracts and other information, and the staff performs research and responds to requests for information from the City Council, City staff and citizens. The Records and Information Management division advises and facilitates the creation, maintenance, retention, access and disposition of all City records; and coordinates distribution and response to public information requests.

Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 585,732	\$ 664,706	\$ 690,316	\$ 690,316
Employee Benefits	\$ 245,802	\$ 251,228	\$ 305,033	\$ 305,033
Professional & Tech Svcs	\$ 62,540	\$ 95,923	\$ 109,290	\$ 109,290
Utilities Repairs & Rentals	\$ 43,811	\$ 16,779	\$ 51,542	\$ 51,542
Other Purchased Services	\$ 42,052	\$ 50,710	\$ 62,989	\$ 62,989
Supplies	\$ 26,461	\$ 13,922	\$ 11,000	\$ 11,000
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 3,812	\$ 3,812
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 1,006,398	\$ 1,093,268	\$ 1,233,982	\$ 1,233,982
Authorized Positions	11.00	11.00	11.00	11.00

## CITY SECRETARY'S OFFICE – 11.00 A.P.



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
CITY SECRETARY'S OFFICE		10100/0111000:0116000	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$1,093,268	<b>A.P.</b>	11.00
<b>FY2016 ADOPTED:</b>	\$1,233,982	<b>A.P.</b>	11.00
<p>A. The adopted budget increases by \$79,110 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits and electric utility costs. Non Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>B. The adopted budget increases by \$37,366 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>C. The adopted budget increases by \$23,336 based on Information Technology Department's allocations related to computing, radio and telephone services.</p> <p>D. The adopted budget decreases by (\$13,452) for group health based on plan migration and turnover.</p> <p>E. The adopted budget increases by \$10,927 for costs associated with using outside services to convert archived documents into electronic media.</p> <p>F. The adopted budget increases by \$7,338 for contributions to employee retirement due to the annual update of the Salary and Benefits Forecasting System.</p> <p>G. The adopted budget decreases by (\$6,343) for workers compensation based on cost projections prepared by the Human Resources department and allocated to this department.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
CITY SECRETARY'S OFFICE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>CITY SECRETARY</b>				
Elected/Appointed Official Support				
<i>98% of presentation materials for all meeting of the Council available on Granicus system within four days of meetings</i>	N/A	N/A	90	80
<i>Scan 5,000 current and historical documents into Laserfiche and M&amp;C indexing system annually</i>	N/A	N/A	34,500	5,000
Legislative Document Management				
<i>98% of ordinances and resolutions processed within five days of Council meeting</i>	N/A	N/A	80%	98%
<i>95% of contracts processed, scanned, indexed and filed within four days of receipt</i>	N/A	N/A	90%	95%
<b>RECORDS MANAGEMENT</b>				
Information Inventory, Retention and Disposition				
<i>Destroy City records according to legal process (cubic feet)</i>	8,721	8,097	8,800	8,000
<i>Increase number of departments/divisions utilizing Laserfiche in some capacity by two</i>	5	8	9	11
Administer the City's public information request program				
<i>Process public information requests</i>	8,101	7,702	8,250	8,200
<i>Process public information requests within six and a half or less median days</i>	7.6	7.0	7.1	6.5

**FORT WORTH**



## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CITY SECRETARY'S OFFICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0111000	<u>CITY SECRETARY'S OFFICE</u>								
	CITY SECRETARY'S OFFICE	\$ 620,633	\$ 692,975	\$ 832,621	\$ 832,621	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 620,633</u>	<u>\$ 692,975</u>	<u>\$ 832,621</u>	<u>\$ 832,621</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
0116000	<u>RECORDS MANAGE- MENT</u>								
	CITY SECRETARY RECORDS MGT	\$ 385,765	\$ 400,293	\$ 401,361	\$ 401,361	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 385,765</u>	<u>\$ 400,293</u>	<u>\$ 401,361</u>	<u>\$ 401,361</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
	<b>TOTAL</b>	\$ 1,006,398	\$ 1,093,268	\$ 1,233,982	\$ 1,233,982	11.00	11.00	11.00	11.00

## DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:		FUND/CENTER		
CODE COMPLIANCE		10100/0231010:0239004		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Code Compliance Department’s mission is to preserve and enhance public health, welfare and safety through services that focus on education, prevention, compliance and community partnerships. This mission is accomplished through six divisions: Administration, Code Enforcement, Environmental and Health Services, Animal Welfare, Solid Waste Services and Environmental Protection.</p> <p>The Code Enforcement Division includes the following sections: Neighborhood Investigations, Building Standards and Special Projects. Neighborhood Investigations provides neighborhood code enforcement, including investigating citizen complaints specific to trash and debris, junk vehicles, zoning violations, environmental investigations and high grass and weeds. Building Standards investigates sub-standard housing issues, facilitates the activities of the Building Standards Commission, performs multifamily housing inspections and coordinates structural demolitions.</p> <p>The Environmental and Health Services Division includes Consumer Health as well as Air and Water Quality monitoring. Consumer Health issues permits, performs health inspections, and complaint investigations of food establishments, public swimming pools/spas, day care centers and hotel/motels. Additional responsibilities include plan reviews, food handler and pool operator training and mosquito disease surveillance. Environmental provides 24 hour air quality monitoring across the Metroplex and surrounding area. They also monitor storm water quality and investigate possible violations.</p> <p>Animal Welfare provides field responses for stray animals, wildlife, animal cruelty complaints and bite investigations. It also provides care and a safe environment for sheltered animals, as well as facilitating animal adoptions at the Shelter and at two satellite adoption centers located at local PetSmart stores. The Department’s spay/neuter clinic is administered through this division.</p> <p>The Solid Waste Services Division is overseen by the Department. Details regarding the Solid Waste Services Division, including the City Call Center, are in the Solid Waste Fund section of the budget book. Effective in FY2016, management of the Environmental Protection Division was transferred from the Transportation and Public Works Department to the Code Compliance Department. Details regarding the Division may be found in the Environmental Protection Fund section of the budget book.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 7,959,339	\$ 9,733,924	\$ 9,375,996	\$ 9,485,971
Employee Benefits	\$ 3,630,366	\$ 4,050,563	\$ 4,531,826	\$ 4,592,417
Professional & Tech Svcs	\$ 1,607,682	\$ 1,316,770	\$ 1,315,823	\$ 1,315,961
Utilities Repairs & Rentals	\$ 1,590,129	\$ 1,739,669	\$ 1,438,523	\$ 1,487,031
Other Purchased Services	\$ 139,854	\$ 165,924	\$ 321,302	\$ 321,302
Supplies	\$ 1,434,730	\$ 1,253,333	\$ 1,172,967	\$ 1,172,967
Property/Capital Assets	\$ 258,612	\$ 642,300	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 11,215	\$ 11,215
Transfers and Others	\$ 104,000	\$ 0	\$ 435,494	\$ 435,494
Total Expenditures	\$ 16,724,712	\$ 18,902,483	\$ 18,603,146	\$ 18,822,358
Authorized Positions	202.00	218.00	213.00	215.20

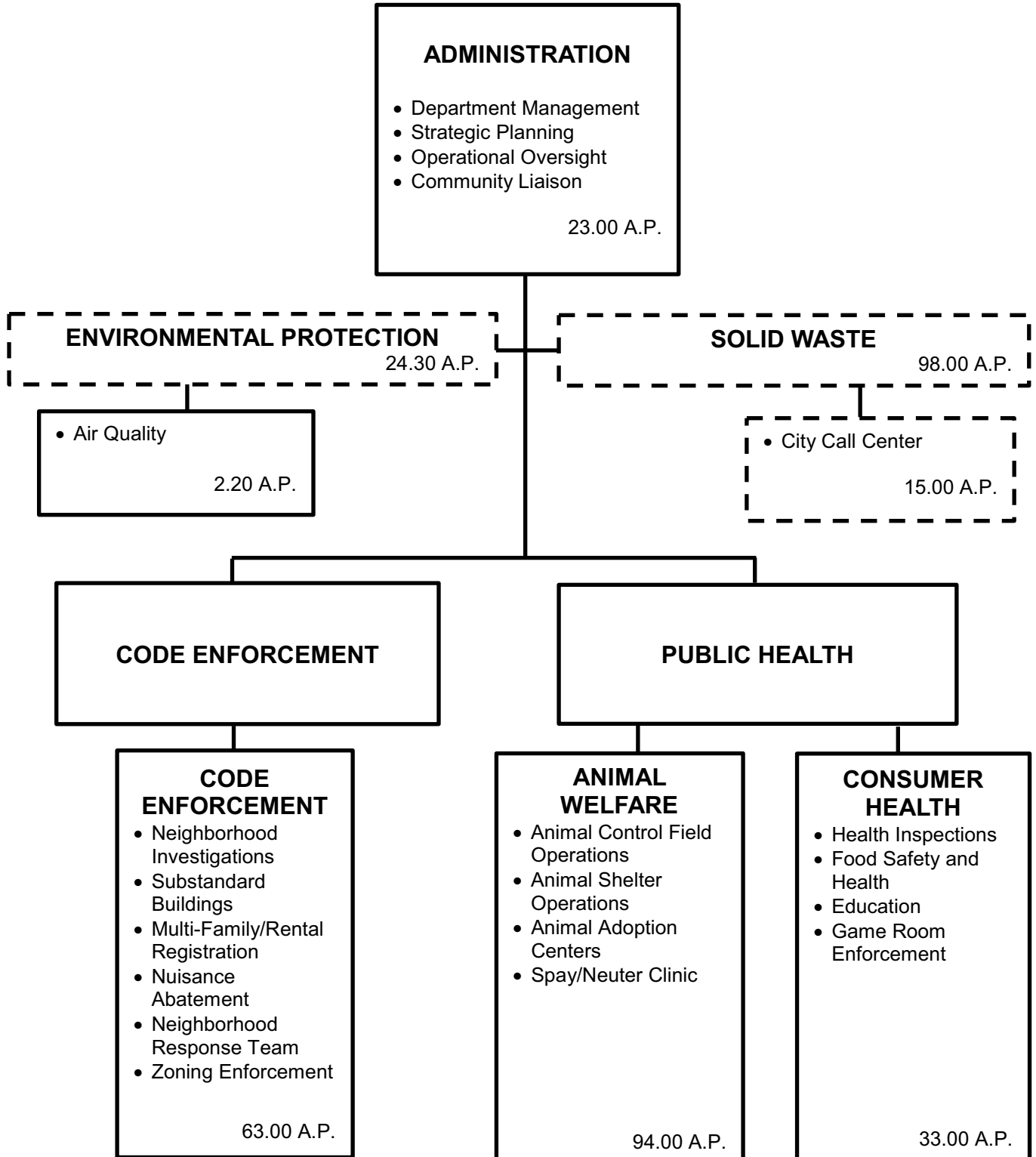


# CODE COMPLIANCE – 352.50 A.P.

GENERAL FUND 215.20 A.P.

SOLID WASTE FUND 113.00 A.P.

ENVIRONMENTAL PROTECTION FUND 24.30 A.P.



**SIGNIFICANT BUDGET CHANGES**

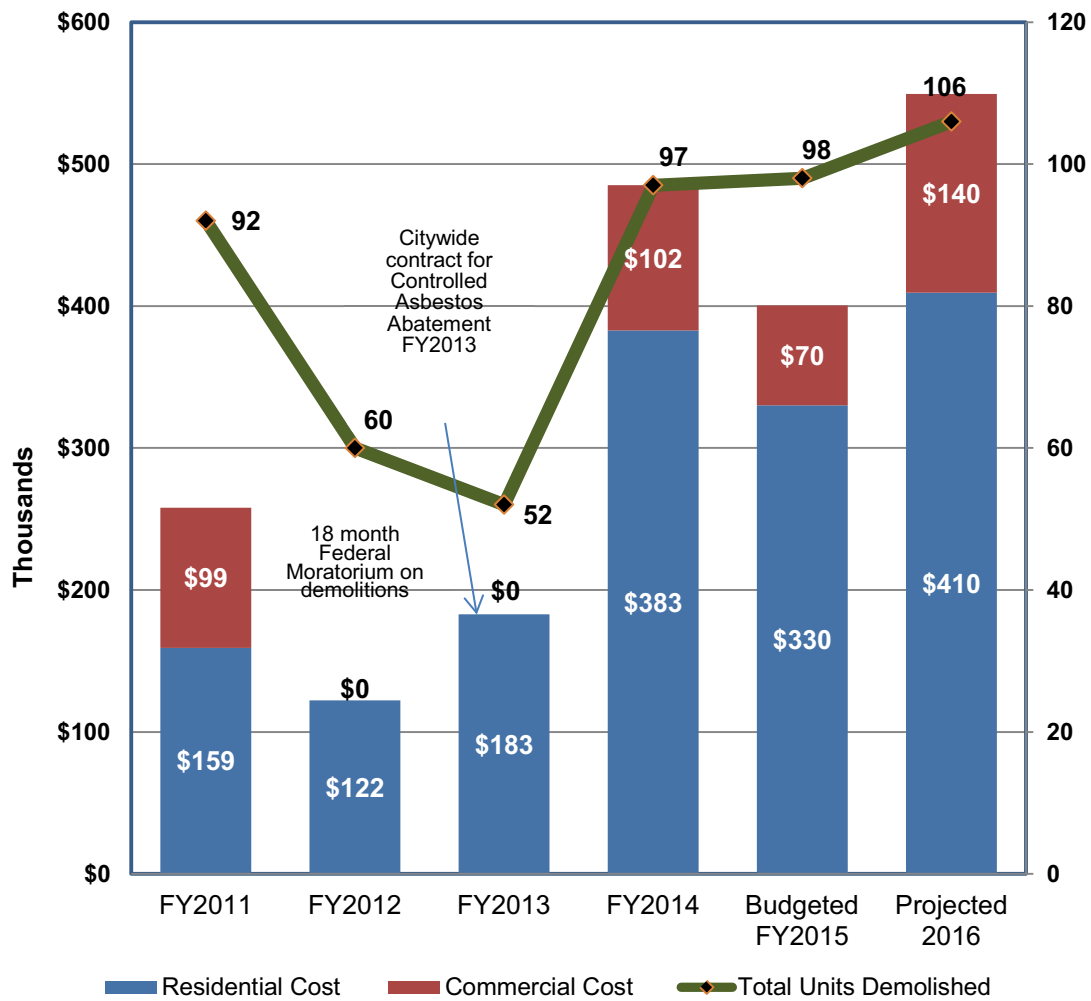
<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
CODE COMPLIANCE		10100/0231010:0239004	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$18,902,483	<b>A.P.</b>	218.00
<b>FY2016 ADOPTED:</b>	\$18,822,358	<b>A.P.</b>	215.20
<p>A. The adopted budget decreases by (\$1,288,567) and 14 authorized positions for the transfer of the Litter Abatement Program to the Solid Waste Fund, including 11 code compliance officers, two senior code compliance officers and one code enforcement supervisor along with associated expenses for the program. In FY2015 the cost of these positions was reimbursed by a transfer from the Solid Waste Fund.</p> <p>B. The adopted budget increases by \$215,906 and ten authorized positions for funding an approved improvement package, including one supervisor, two veterinarian technicians and seven animal shelter technicians for the operation of the Silcox Animal Shelter expansion in 2016.</p> <p>C. The adopted budget decreases by (\$187,562) for the transfer of three authorized positions, code compliance officers, to the new Neighborhood Services Department for a new outreach program.</p> <p>D. The adopted budget increases by \$170,704 for the transfer from the Transportation and Public Works Department of costs associated with the administration of the Air Quality program, including 2.20 positions.</p> <p>E. The adopted budget increases by \$88,795 for funding of an approved package which includes two authorized positions. This funding provides for the conversion of two overage positions in the Silcox Animal Medical Treatment Ward to permanent positions necessary to operate the newly opened Medical Treatment.</p> <p>F. The adopted budget increases by \$536,632 for the transfer of funds from Non-Departmental which were appropriated for retiree health benefits, unemployment, death benefits, and electricity. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>G. The adopted budget increases by \$408,010 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>H. The adopted budget increases by \$312,377 for Workers' Compensation and Risk Management costs based on cost projections prepared by the Human Resources and allocated to this department.</p> <p>I. The adopted budget decreases by (\$216,164) for funding an approved reduction package of funds for court filing fees, advertising, graphic charges, office supplies, postage, minor equipment and uniforms based on historical expenditures.</p> <p>J. The adopted budget decreases by (\$134,352) for temporary employees based on actual expenditures.</p> <p>K. The adopted budget decreases by (\$135,885) for Fleet Services outside repairs, parts, labor based on projected expenditure in this department for FY2016.</p> <p>L. The adopted budget increases by \$119,176 for commercial and single family demolitions due to cost increases across the board and volume.</p> <p>M. The adopted budget increases by \$48,508 for the transfer from the Park and Recreation Department of the I-30/I-35 Mowing and Litter Abatement Program.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
CODE COMPLIANCE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>CODE ENFORCEMENT</b>				
Building Standards				
<i>Demolish 80% of hazardous structures within 45 days of authorization</i>	N/A	N/A	N/A	80%
<i>80% of new cases presented to the Building Standards Commission are priority 1 hazardous structures</i>	N/A	N/A	N/A	80%
Field Investigations				
<i>80% of neighborhood code investigations are priority 1 and 2 violations</i>	80%	82%	83%	80%
<i>Secure 95% of vacant and open structures within 30 days</i>	N/A	N/A	N/A	95%
<b>ANIMAL SERVICES</b>				
Animal Shelter				
<i>Live Release Rate: Maintain over 80% LRR</i>	61%	66%	75%	>80%
<i>Total number of animals altered, vaccinated and microchipped</i>	4,027	7,097	7,645	9,000
Field Operations				
<i>Stray Dogs Impounded: Increase stray dog impounds by 200 per month</i>	9,596	13,055	10,620	15,455
<b>CALL CENTER</b>				
City Call Center				
<i>80% of calls answered in 60 seconds</i>	80%	64%	71%	80%
<b>CONSUMER HEALTH</b>				
Plan Review, Permitting & Health Inspections				
<i>Complete 100% of High Risk Inspections at Food Establishments</i>	100%	100%	100%	100%
<i>Investigate 100% of Foodborne Illness Complaints at Food Establishments within 24 hours</i>	91%	100%	100%	100%
Disease Monitoring & Education				
<i>Conduct weekly mosquito surveillance at 42 FW fire stations (May - Oct Seasonal Surveillance)</i>	100%	100%	100%	100%
<i>Conduct 24 hour Public Education Response in 1st Positive West Nile Virus Neighborhoods</i>	100%	100%	100%	100%

# Code Compliance

## Demolition Abateements



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0231010	<u>CODE COMPLIANCE ADMIN</u>								
	CODE ADMINISTRATION	\$ 1,563,341	\$ 1,685,473	\$ 3,415,762	\$ 3,415,762	15.00	15.00	23.00	23.00
	Sub-Total	<u>\$ 1,563,341</u>	<u>\$ 1,685,473</u>	<u>\$ 3,415,762</u>	<u>\$ 3,415,762</u>	<u>15.00</u>	<u>15.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>BUILDING INSPECTIONS</u>								
0234003	CODE SPECIAL PROJ- ECTS	\$ 870,813	\$ 988,245	\$ 0	\$ 0	10.00	12.00	0.00	0.00
0234010	CODE MULTI FAMILY	870,993	859,682	843,376	843,376	11.00	11.00	10.00	10.00
0234020	CODE SUB STANDARD BUILDING	1,788,729	1,685,505	1,675,178	1,675,178	14.00	14.00	13.00	13.00
	Sub-Total	<u>\$ 3,530,535</u>	<u>\$ 3,533,432</u>	<u>\$ 2,518,554</u>	<u>\$ 2,518,554</u>	<u>35.00</u>	<u>37.00</u>	<u>23.00</u>	<u>23.00</u>
	<u>ENVIRONMENTAL MAN- AGEMENT</u>								
0234107	CODE AIR QUALITY	\$ 0	\$ 0	\$ 0	\$ 170,704	0.00	0.00	0.00	2.20
	Sub-Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 170,704</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.20</u>
	<u>CODE COMPLIANCE SPEC PROJECTS</u>								
0235040	CODE ENVIRON INVES- TIGATION UNT	\$ 875,120	\$ 909,501	\$ 0	\$ 0	12.00	11.00	0.00	0.00
	Sub-Total	<u>\$ 875,120</u>	<u>\$ 909,501</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>12.00</u>	<u>11.00</u>	<u>0.00</u>	<u>0.00</u>

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0236010	<u>EAST FIELD OPERATIONS</u> CODE FIELD OPERATIONS	\$ 3,250,195	\$ 0	\$ 3,519,208	\$ 3,567,716	0.00	0.00	40.00	40.00
0236011	CODE FIELD OPS EAST SECT 1	0	888,943	0	0	10.00	10.00	0.00	0.00
0236012	CODE FIELD OPS EAST SECT 2	0	880,817	0	0	10.00	10.00	0.00	0.00
0236013	CODE FIELD OPS EAST SECT 3	0	806,034	0	0	9.00	9.00	0.00	0.00
	Sub-Total	\$ 3,250,195	\$ 2,575,794	\$ 3,519,208	\$ 3,567,716	29.00	29.00	40.00	40.00
	<u>WEST FIELD OPERATIONS</u>								
0237014	CODE FIELD OPS WEST SECT 4	\$ 0	\$ 622,264	\$ 0	\$ 0	7.00	7.00	0.00	0.00
0237015	CODE FIELD OPS WEST SECT 5	0	405,223	0	0	5.00	4.00	0.00	0.00
	Sub-Total	\$ 0	\$ 1,027,487	\$ 0	\$ 0	12.00	11.00	0.00	0.00
	<u>NEIGHBORHOOD RESPONSE TEAM</u>								
0238000	CODE NEIGHBORHOOD RESPONSE TM	\$ 0	\$ 479,647	\$ 0	\$ 0	0.00	5.00	0.00	0.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT CODE COMPLIANCE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 0	\$ 479,647	\$ 0	\$ 0	0.00	5.00	0.00	0.00
	<u>PUBLIC HEALTH</u>								
0239001	CODE SAT PET ADOPTION CENTERS	\$ 475,645	\$ 607,683	\$ 643,720	\$ 643,720	10.00	12.00	12.00	12.00
0239002	CODE ANIMAL CONTROL	2,982,893	3,806,826	3,087,474	3,087,474	44.00	48.00	43.00	43.00
0239003	CODE ANIMAL KENNEL	1,927,085	2,042,155	2,835,769	2,835,769	21.00	24.00	39.00	39.00
0239004	CODE CONSUMER HEALTH	2,119,898	2,234,485	2,582,659	2,582,659	24.00	26.00	33.00	33.00
	Sub-Total	\$ 7,505,521	\$ 8,691,149	\$ 9,149,622	\$ 9,149,622	99.00	110.00	127.00	127.00
	<b>TOTAL</b>	\$ 16,724,712	\$ 18,902,483	\$ 18,603,146	\$ 18,822,358	202.00	218.00	213.00	215.20

## DEPARTMENTAL BUDGET SUMMARY

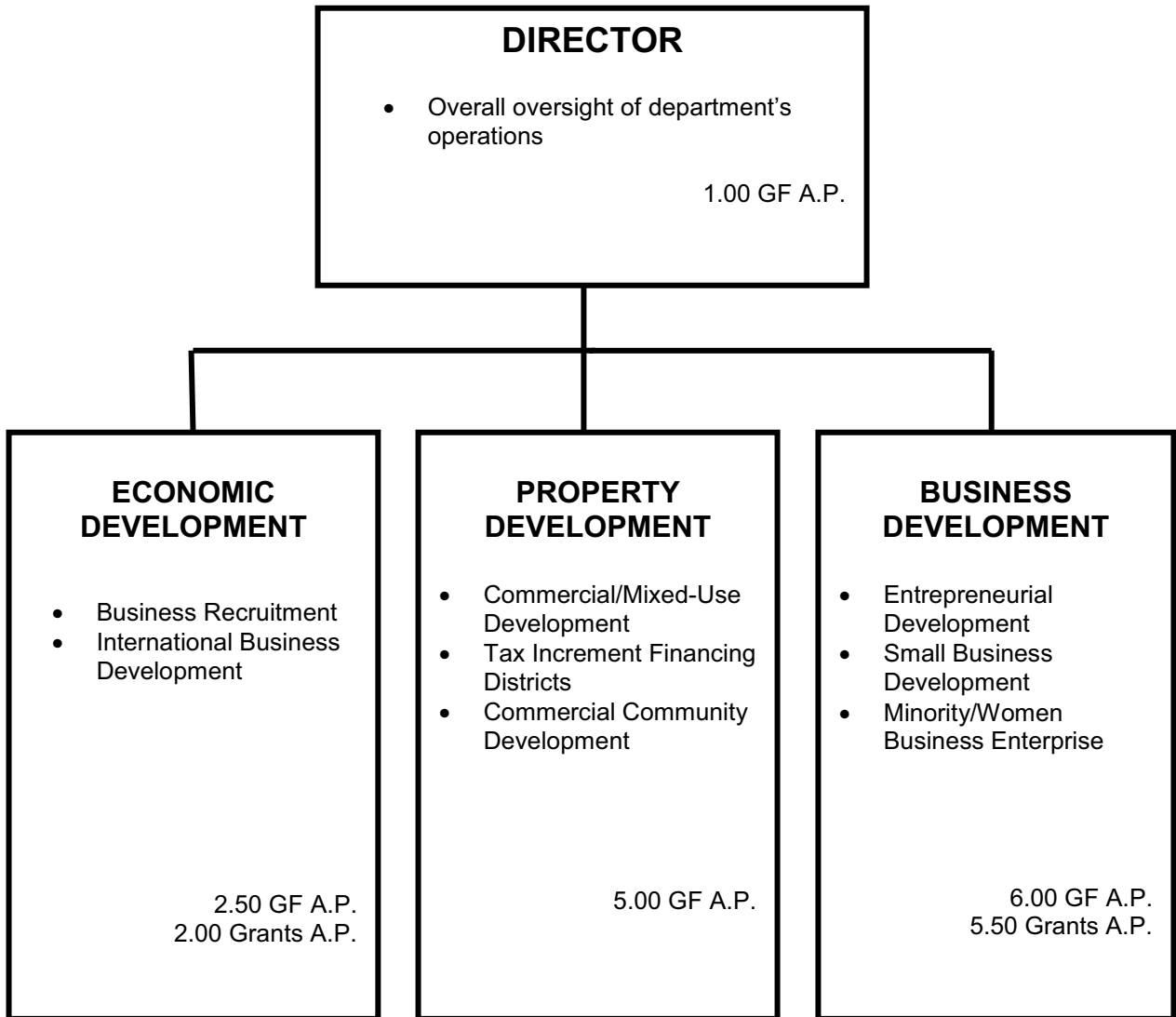
<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>		
ECONOMIC DEVELOPMENT DEPARTMENT		10100/0171000:0178000		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>In February 2015 (M&amp;C G-18414), City Council approved the creation of the Economic Development Department resulting from the dissolving of the Housing and Economic Development Department and dividing it into the Economic Development Department and the Neighborhood Services Department.</p> <p>The Economic Development Department develops and administers programs that promote a strong economy and enhance the quality of life by providing economic development programs throughout Fort Worth by focusing on improving the economic well-being of the City through business growth, job creation/retention, development of the future workforce and enhancing the overall tax base.</p> <p>The Economic Development Department implements a number of programs to achieve its goals:</p> <p>The Economic and Business Development Division provides programs for business recruitment and retention activities and international economic development. Additionally, this division provides assistance to small and medium-sized businesses focused on increasing direct awards and City procurement dollars to Minority Business Enterprise (MBE)/Small Business Enterprise (SBE) firms through training and support programs. The Business Development Division is focused on creating strategic opportunities designed to increase the profit, production, or service potential of a small business and/or entrepreneur development. As part of its international economic development activities, this division participates in foreign trade missions and hosts foreign delegations to bolster the local economy and identify potential new markets for business expansion and to promote foreign investment in Fort Worth.</p> <p>The Business Retention division develops relationships with local businesses to prevent their relocation, establish early warning systems to identify at-risk businesses that require assistance and/or promote the expansion of the business that adds jobs and investment.</p> <p>The Property Development Division manages the City's Tax Increment Financing Districts, and partners with developers and investors on the development/redevelopment of land within the City to expand commercial growth and tax base.</p>				
<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 1,165,006	\$ 1,872,824	\$ 1,093,120	\$ 1,093,120
<b>Employee Benefits</b>	\$ 476,162	\$ 666,990	\$ 435,683	\$ 435,683
<b>Professional &amp; Tech Svcs</b>	\$ 2,948,744	\$ 2,848,860	\$ 14,308,963	\$ 14,308,963
<b>Utilities Repairs &amp; Rentals</b>	\$ 88,925	\$ 103,209	\$ 94,622	\$ 94,622
<b>Other Purchased Services</b>	\$ 189,436	\$ 221,550	\$ 506,777	\$ 506,777
<b>Supplies</b>	\$ 46,544	\$ 48,310	\$ 35,729	\$ 35,729
<b>Property/Capital Assets</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Debt Service</b>	\$ 0	\$ 0	\$ 2,464	\$ 2,464
<b>Transfers and Others</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	\$ 4,914,817	\$ 5,761,743	\$ 16,477,358	\$ 16,477,358
<b>Authorized Positions</b>	17.90	27.70	14.50	14.50



**ECONOMIC DEVELOPMENT – 22.00 A.P.**

**GENERAL FUND 14.50 A.P.**

**GRANTS FUND 7.50 A.P.**



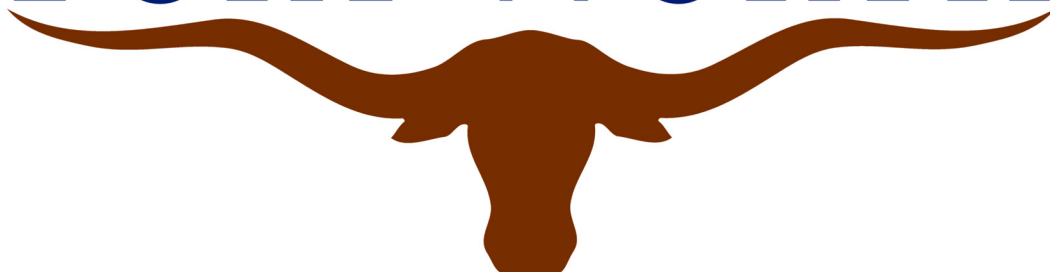
**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
ECONOMIC DEVELOPMENT		10100/0171000:0178000	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$5,761,743	<b>A.P.</b>	27.70
<b>FY2016 ADOPTED:</b>	\$16,477,358	<b>A.P.</b>	14.50
<p>A. The adopted budget decreases by (\$3,080,356) and 10.20 authorized positions for the transfer of these positions to the Neighborhood Services Department as a result of the split of Housing and Economic Development into the Economic Development Department and Neighborhood Services Department.</p> <p>B. The adopted budget decreases by (\$271,656) and two authorized positions, one land agent and one development coordinator, for the transfer of these positions to the new Property Management Department. The transfer of the positions will improve the department's ability to manage property and lease administration citywide.</p> <p>C. The adopted budget decreases by (\$79,008) for the transfer of one position to the Financial Management Services Department. This position is responsible for the administration of the Public Improvement Districts.</p> <p>D. The adopted budget increases by \$13,772,948 in contractual services due to the transfer of \$14,139,374 for the cost of Chapter 380 Economic Development Agreements from Non-Departmental and adjustments of (\$366,426) based on current agreements.</p> <p>E. The adopted budget increases by \$338,469 for the transfer of funds from Non-Departmental which were mainly appropriated for retiree health benefits, death benefits, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>F. The adopted budget decreases by (\$50,009) for temporary services. In FY 2015, 9.8 positions were added to the Housing and Economic Development Department to address staffing and workload conditions in various sections. The addition of these permanent positions eliminated the need for temporary employees previously used by the department in areas of need.</p> <p>G. The adopted budget decreases by (\$28,428) for funding for the Tech Fort Worth Contract. In FY 2008 a contract was signed with Tech Fort Worth, included in the contract was an annual reduction in funding from the City for ten years.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
ECONOMIC DEVELOPMENT**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>ECONOMIC DEVELOPMENT</b>				
Business Recruitment				
<i>Number of jobs created from projects     attracted to Fort Worth</i>	2,700	1,195	1,622	1,500
<i>Total new investment from projects attracted     to Fort Worth</i>	\$224.1 M	\$660.8 M	\$493.6 M	\$250.0 M
<b>BUSINESS DEVELOPMENT</b>				
Small Business Development				
<i>Provide development opportunities to     entrepreneurs</i>	1,788	2,045	1,500	1,700
<i>Number of jobs created or retained by small     and mid-sized businesses</i>	N/A	N/A	400	500
Minority/Women Business Enterprise				
<i>Meet or exceed the overall MBE     Construction goal of 25%</i>	18%	19%	18%	25%
<i>Meet or exceed the overall MBE     Professional Services Goal of 15% contracts     assigned a target</i>	21%	13%	14%	15%
<b>PROPERTY</b>				
Commercial Community Development				
<i>New commercial development invested in     target areas of Fort Worth</i>	N/A	N/A	N/A	\$10 M

**FORT WORTH**





## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT ECONOMIC DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>ECONOMIC DEVEL ADMINISTRATION</u>								
0171000	ED ADMIN & ECON DEVELOPMENT	\$ 576,186	\$ 659,493	\$ 755,957	\$ 755,957	2.70	4.05	1.00	1.00
0171100	ED ECONOMIC DEVEL- OPMENT	167,606	0	0	0	1.50	0.00	0.00	0.00
	Sub-Total	<u>\$ 743,792</u>	<u>\$ 659,493</u>	<u>\$ 755,957</u>	<u>\$ 755,957</u>	<u>4.20</u>	<u>4.05</u>	<u>1.00</u>	<u>1.00</u>
	<u>ED AGENCY CON- TRACTS</u>								
0172000	ED AGENCY CON- TRACTS	\$ 113,670	\$ 85,252	\$ 14,082,780	\$ 14,082,780	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 113,670</u>	<u>\$ 85,252</u>	<u>\$ 14,082,780</u>	<u>\$ 14,082,780</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>ECONOMIC DIVERSIFI- CATION</u>								
0174000	ED BUSINESS ASSIS- TANCE CENTER (BAC)	\$ 474,527	\$ 758,138	\$ 529,001	\$ 529,001	1.00	2.80	2.50	2.50
0174010	INTERNATIONAL CEN- TER	0	0	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 474,527</u>	<u>\$ 758,137</u>	<u>\$ 529,000</u>	<u>\$ 529,000</u>	<u>1.00</u>	<u>2.80</u>	<u>2.50</u>	<u>2.50</u>
	<u>MWBE</u>								
0175000	HED MWBE	\$ 476,790	\$ 567,353	\$ 569,564	\$ 569,564	5.00	6.00	6.00	6.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT ECONOMIC DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 476,790	\$ 567,353	\$ 569,564	\$ 569,564	5.00	6.00	6.00	6.00
	<u>COMMUNITY DEVELOP- MENT</u>								
0176000	ED LAND DEVELOP- MENT	\$ 765,710	\$ 1,319,523	\$ 540,057	\$ 540,057	5.70	12.85	5.00	5.00
	Sub-Total	\$ 765,710	\$ 1,319,523	\$ 540,057	\$ 540,057	5.70	12.85	5.00	5.00
	<u>HOMELESSNESS INITIA- TIVE</u>								
0178000	HED HOMELESSNESS INITIATIVE	\$ 2,340,328	\$ 2,371,985	\$ 0	\$ 0	2.00	2.00	0.00	0.00
	Sub-Total	\$ 2,340,328	\$ 2,371,985	\$ 0	\$ 0	2.00	2.00	0.00	0.00
	<b>TOTAL</b>	\$ 4,914,817	\$ 5,761,743	\$ 16,477,358	\$ 16,477,358	17.90	27.70	14.50	14.50

**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
FINANCIAL MANAGEMENT SERVICES	10100/0131010:0139600

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

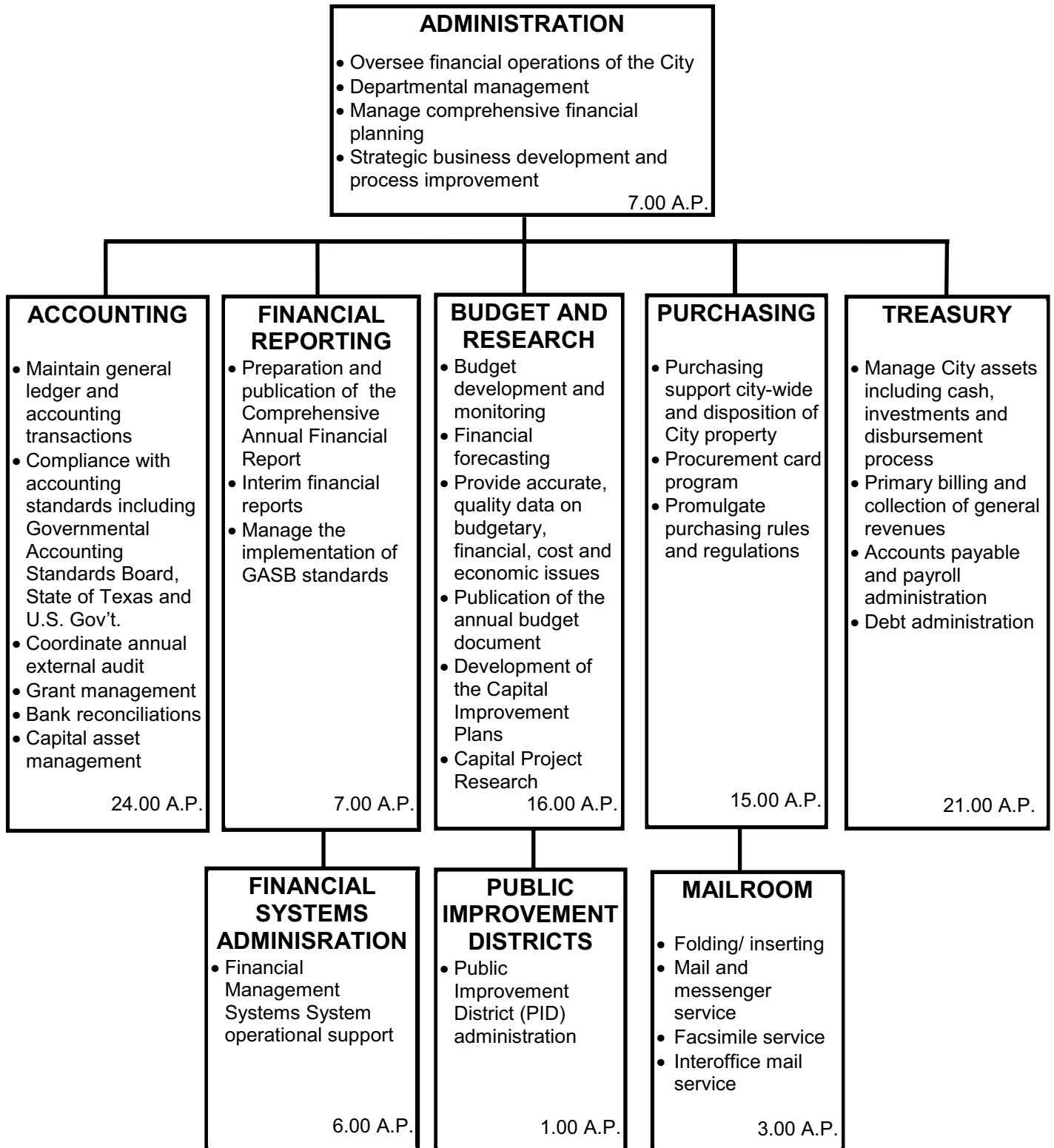
The Financial Management Services Department has complete responsibility for the financial administration of the City. These duties are performed by the following divisions: Administration, Accounting, Financial Reporting, Purchasing, Treasury, Financial Systems Administration, Budget and Research and the Mailroom.

The Administration Division is responsible for providing overall planning and control to the other elements of the Department including strategic business development and process improvement. The Accounting Division maintains the general ledger, grant accounting, capital assets, bank account reconciliations, and certain accounts receivable for the City in an accounting system conforming to City Charter requirements and municipal accounting principles. The Financial Reporting Division prepares all financial publications including the monthly management reports and the City's Comprehensive Annual Financial Report (CAFR). The Purchasing Division provides purchasing support for all City departments and disposes of obsolete or surplus materials/equipment and confiscated property. The Financial Systems Administration Division is responsible for ongoing maintenance of the financial management software systems. The Treasury Division manages the City's investment and debt portfolios and is responsible for primary billing, collection, and deposit of general revenue, cash management, and oversight of payroll and accounts payable. The Budget and Research Division includes both operating and capital functions. It is responsible for coordinating, establishing and monitoring city budgetary revenues and expenses, citywide tracking and reporting of the Capital Improvement Programs (CIP), providing capital projects research and policy development; as well as performing management studies including five-year forecasting, and research and organizational analysis. For FY2016 the administration of the Public Improvement Districts (PIDs) was transferred to the Department. These districts are created by the City to fund certain improvements and area property owners pledge to pay an assessment to receive the improvements. Finally, the Mailroom provides mail services for all City departments and has responsibility for the receipt and distribution of all outgoing and incoming mail. Mailroom employees deliver and pick up mail at remote City facilities and operate the equipment that folds invoices and places them, along with return envelopes, newsletters and any other inserts into envelopes that are then processed and mailed.

<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 4,354,977	\$ 5,121,053	\$ 5,986,298	\$ 6,140,569
<b>Employee Benefits</b>	\$ 1,616,732	\$ 1,831,189	\$ 2,497,017	\$ 2,549,750
<b>Professional &amp; Tech Svcs</b>	\$ 1,780,735	\$ 2,511,112	\$ 4,984,551	\$ 5,030,233
<b>Utilities Repairs &amp; Rentals</b>	\$ 172,812	\$ 195,504	\$ 178,714	\$ 230,532
<b>Other Purchased Services</b>	\$ 76,413	\$ 132,315	\$ 211,077	\$ 211,077
<b>Supplies</b>	\$ 131,177	\$ 144,482	\$ 189,749	\$ 198,804
<b>Property/Capital Assets</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Debt Service</b>	\$ 0	\$ 0	\$ 12,872	\$ 12,872
<b>Transfers and Others</b>	\$ 5,985	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	\$ 8,138,831	\$ 9,935,655	\$ 14,060,278	\$ 14,373,837
<b>Authorized Positions</b>	88.00	90.70	95.70	99.70

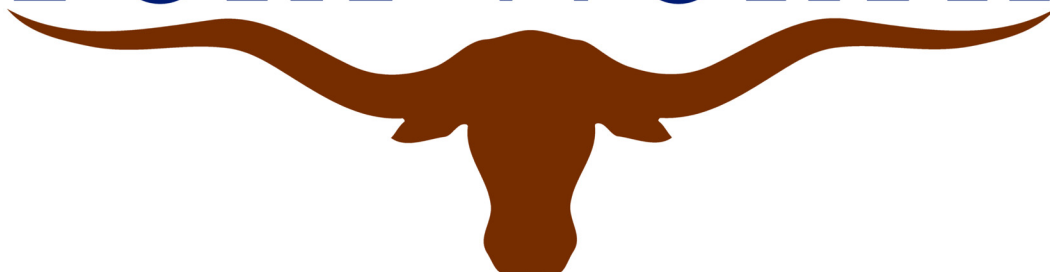


## FINANCIAL MANAGEMENT SERVICES – 100.00 A.P. \*



*\*Currently, one position is split 70/30, with .70 in Financial Management Services and .30 in the Risk Financing Fund. The position will be fully funded from Financial Management Services and is shown here as one whole position.*

**FORT WORTH**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
FINANCIAL MANAGEMENT SERVICE		10100/0131010:0139600	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$ 9,935,655	<b>A.P.</b>	90.70
<b>FY2016 ADOPTED:</b>	\$14,373,837	<b>A.P.</b>	99.70
<p>A. The adopted budget increases by \$621,408 and six authorized positions for the transfer of the Capital Projects Division from Capital Projects Service Fund to the Budget and Research Division.</p> <p>B. The adopted budget increases by \$79,532 and one authorized position for funding of an approved improvement package which transferred an IT business planner position from the Information Systems Fund to work with the payroll group.</p> <p>C. The adopted budget increases by \$79,008 and one authorized position for the transfer of a management analyst II position from the Neighborhood Services Department responsible for the administration of the Public Improvement Districts.</p> <p>D. The adopted budget increases by \$78,204 and one authorized position for funding of an approved improvement package to convert a management analyst I position from an overage position to permanent to provide support for the Human Capital Management (HCM module of PeopleSoft for ERP Phase II.</p> <p>E. The adopted budget increases by a total of \$2,405,178 for the transfer of funds from Non-Departmental in the amount of \$2,342,864 which were appropriated for county appraisal district fees, plus contractual increases of \$62,314. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>F. The adopted budget increases by \$563,033 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, and claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating departments.</p> <p>G. The adopted budget increases by \$211,363 to capture the salary and benefits cost adjustment for the class and compensation study for regular employees effective the first pay period in January 2016.</p> <p>H. The adopted budget increases by \$193,600 for increases in the Deloitte &amp; Touche contract for the CAFR audit from the City Auditor's office to Financial Management Services.</p> <p>I. The adopted budget decreases by (\$183,930) for the reduction of budgeted funds for banking fees. The City's current banking contract allows us to utilize compensating balances to offset all of our costs for services.</p> <p>J. The adopted budget increases by \$175,770 for increases in assessment and collection services provided by the county tax assessor-collector's office.</p> <p>K. The adopted budget increases by \$147,310 in regular employee salary costs due to the annual update of the Salary and benefits Forecasting System, including regular salaries, health insurance, and retirement.</p> <p>L. The adopted budget increases by \$54,269 based on IT allocations related to computer equipment.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT**  
**FINANCIAL MANAGEMENT SERVICES**

	FY2013	FY2014	FY2015 Estimated	FY2016 Projected
<b>ACCOUNTING</b>				
Cash/Bank Reconciliation				
<i>Average days to complete bank reconciliations</i>	N/A	N/A	N/A	20
<i>Percent of accounts on auto reconciliation system using BAT file</i>	N/A	N/A	N/A	100%
Capital Assets				
<i>Average number of days to close capital asset period</i>	N/A	N/A	N/A	20
Grant Management				
<i>Average number of non compliance incidents per grant</i>	N/A	N/A	N/A	0
<i>Percent of grant financial reports produced within designated timeframe</i>	N/A	N/A	N/A	100%
General Ledger				
<i>Average number of days to perform a month end close</i>	N/A	N/A	N/A	10
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	N/A	100%
<b>FINANCIAL SYSTEMS AND REPORTING</b>				
Reporting				
<i>Percent of monthly reports completed within 10 days of month end</i>	N/A	N/A	N/A	100%
<i>Number of days to complete CAFR</i>	N/A	N/A	N/A	170
<i>GFOA award received</i>	Yes	Yes	Yes	Yes
Financial Systems Administration				
<i>Average number of days to complete ad-hoc request</i>	N/A	N/A	N/A	3
<i>Survey score from emailed evaluations at close of help ticket</i>	N/A	N/A	N/A	4.0
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	N/A	100%
<b>BUDGET AND RESEARCH</b>				
Budget Development				
<i>Percent of capital improvement plans adopted</i>	N/A	N/A	N/A	100%
<i>Percent of operating funds with a 5-year forecast</i>	N/A	N/A	N/A	100%
<i>GFOA budget award received</i>	Yes	Yes	Yes	Yes
Budget Monitoring				
<i>Forecast revenue variance analysis</i>	N/A	N/A	N/A	3%
<i>Percent of funds meeting reserve requirements</i>	N/A	N/A	N/A	100%

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
FINANCIAL MANAGEMENT SERVICES**

	FY2013	FY2014	FY2015 Estimated	FY2016 Projected
<b>BUDGET AND RESEARCH <i>cont.</i></b>				
Research and Analysis				
<i>Number of analytical studies per analyst</i>	N/A	N/A	N/A	3
<i>Dollar value savings from operational improvements</i>	N/A	N/A	N/A	\$50K
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	N/A	100%
<b>PURCHASING</b>				
Procurement				
<i>Average calendar days from approved requisition to issued purchase order</i>	N/A	N/A	N/A	2
<i>Dollars saved through sourcing</i>	N/A	N/A	N/A	\$5 Million
Vendor Management				
<i>Percent of vendors that have updated W9 in the past year</i>	N/A	N/A	N/A	100%
<i>Percent of vendors with ACH account</i>	N/A	N/A	N/A	100%
<i>Vendor questionnaire</i>	N/A	N/A	N/A	4
Mailroom				
<i>Volume of mail processed in 24 hours</i>	N/A	N/A	N/A	100%
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	N/A	100%
<b>TREASURY</b>				
Cash Operations				
<i>Percent of cashier entry errors</i>	N/A	N/A	N/A	0%
<i>Number of basis point the investment portfolio exceeds benchmark</i>	N/A	N/A	N/A	10
<i>Employee customer service observation</i>	N/A	N/A	N/A	5
Accounts Payable & Payroll				
<i>Dollars saved from meeting discount criteria on invoice payment</i>	N/A	N/A	N/A	\$1 Million
<i>Percent of errors per payment processed</i>	N/A	N/A	N/A	0%
Staff Development				
<i>Percent of employees who have an individual learning plan</i>	N/A	N/A	N/A	100%

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0131010	<u>FINANCE ADMINISTRATION</u>								
	FMS ADMINISTRATION	\$ 892,419	\$ 1,071,471	\$ 1,689,024	\$ 1,689,024	5.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 892,419</u>	<u>\$ 1,071,471</u>	<u>\$ 1,689,024</u>	<u>\$ 1,689,024</u>	<u>5.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
0132010	<u>ACCOUNTING DIVISION</u>								
	FMS ACCOUNTING	\$ 3,459,770	\$ 1,945,835	\$ 2,116,605	\$ 2,116,605	41.00	24.00	24.00	24.00
	Sub-Total	<u>\$ 3,459,770</u>	<u>\$ 1,945,835</u>	<u>\$ 2,116,605</u>	<u>\$ 2,116,605</u>	<u>41.00</u>	<u>24.00</u>	<u>24.00</u>	<u>24.00</u>
0132050	<u>FMS FINANCIAL REPORTING</u>	100,000	1,967,102	2,121,898	2,121,898	0.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 3,559,770</u>	<u>\$ 3,912,937</u>	<u>\$ 4,238,503</u>	<u>\$ 4,238,503</u>	<u>41.00</u>	<u>31.00</u>	<u>31.00</u>	<u>31.00</u>
0133000	<u>PURCHASING DIVISION</u>								
	FMS PURCHASING DIVISION	\$ 966,910	\$ 1,047,551	\$ 1,196,262	\$ 1,196,262	14.00	14.00	15.00	15.00
	Sub-Total	<u>\$ 966,910</u>	<u>\$ 1,047,551</u>	<u>\$ 1,196,262</u>	<u>\$ 1,196,262</u>	<u>14.00</u>	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>
0134010	<u>CASH MANAGEMENT</u>								
	FMS TREASURY ADMINISTRATION	\$ 1,086,929	\$ 2,078,341	\$ 4,681,756	\$ 4,681,756	9.00	19.70	20.70	20.70
	Sub-Total	<u>\$ 1,086,929</u>	<u>\$ 2,078,341</u>	<u>\$ 4,681,756</u>	<u>\$ 4,681,756</u>	<u>9.00</u>	<u>19.70</u>	<u>20.70</u>	<u>20.70</u>

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FINANCIAL MANAGEMENT SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0135010	<u>FINANCIAL SYSTEMS ADMINISTRATION</u> FMS FINANCIAL SYS- TEM ADMIN	\$ 623,304	\$ 670,591	\$ 656,438	\$ 656,438	7.00	7.00	6.00	6.00
	Sub-Total	\$ 623,304	\$ 670,591	\$ 656,438	\$ 656,438	7.00	7.00	6.00	6.00
0136010	<u>BUDGET OFFICE</u> FMS BUDGET AND RESEARCH	\$ 790,604	\$ 920,513	\$ 1,598,295	\$ 1,598,295	9.00	9.00	16.00	16.00
0136050	FMS PID ADMINISTRA- TION	0	0	0	79,008	0.00	0.00	0.00	1.00
	Sub-Total	\$ 790,604	\$ 920,513	\$ 1,598,295	\$ 1,677,303	9.00	9.00	16.00	17.00
0139600	<u>MAILROOM</u> FMS MAILROOM OPER- ATION	\$ 218,895	\$ 234,251	\$ 0	\$ 234,551	3.00	3.00	0.00	3.00
	Sub-Total	\$ 218,895	\$ 234,251	\$ 0	\$ 234,551	3.00	3.00	0.00	3.00
	<b>TOTAL</b>	\$ 8,138,831	\$ 9,935,655	\$ 14,060,278	\$ 14,373,837	88.00	90.70	95.70	99.70

**DEPARTMENTAL BUDGET SUMMARY**

DEPARTMENT: FIRE		FUND/CENTER 10100/0361000:0368050		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Fire Department provides protection of life and property from fires and other emergencies, first response for emergency medical service, fire safety and prevention programs and arson and fire cause investigations.</p> <p>The Department is organized into four major sections: Administration, Executive Services, Operations, and Educational and Support Services.</p> <p>The Administration Section administers fiscal and administrative responsibilities, including budget, human resources, payroll, revenue, asset management and purchasing, along with the information technology needs of the Department. The Executive Services Section oversees all arson/bomb activities, investigations, inspections, and fire safety education functions.</p> <p>The Operations Division, which employs the majority of the department personnel, conducts daily emergency response activities, as well as specialized responses and maintenance of self-contained breathing apparatus (SCBA) equipment. Operations also manages some aspects of facility maintenance.</p> <p>The Educational and Support Services Division performs initial training for new firefighters, as well as continuing education and health and wellness programs for all personnel. This division is also responsible for the Department's vehicle and firefighting apparatus fleet, along with the storage and distribution of operating supplies such as fire hoses and ladder equipment. The dispatch and alarm services function is under Educational and Support Services as well. The Office of Emergency Management is responsible for preparing, protecting, and serving the community through disaster education, prevention, preparedness and response.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 80,311,324	\$ 78,763,173	\$ 84,301,983	\$ 84,282,508
Employee Benefits	\$ 28,135,439	\$ 26,926,746	\$ 32,908,702	\$ 32,928,177
Professional & Tech Svcs	\$ 4,158,873	\$ 4,302,522	\$ 4,628,578	\$ 4,628,578
Utilities Repairs & Rentals	\$ 4,499,508	\$ 4,455,897	\$ 5,399,864	\$ 5,399,864
Other Purchased Services	\$ 217,192	\$ 242,652	\$ 755,439	\$ 755,439
Supplies	\$ 3,362,279	\$ 3,454,574	\$ 3,462,949	\$ 3,462,949
Property/Capital Assets	\$ 179,574	\$ 398,500	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 99,270	\$ 99,270
Transfers and Others	\$ 219,305	\$ 144,426	\$ 859,006	\$ 859,006
Total Expenditures	\$ 121,083,494	\$ 118,688,490	\$ 132,415,791	\$ 132,415,791
Authorized Positions	931.00	931.00	951.00	951.00

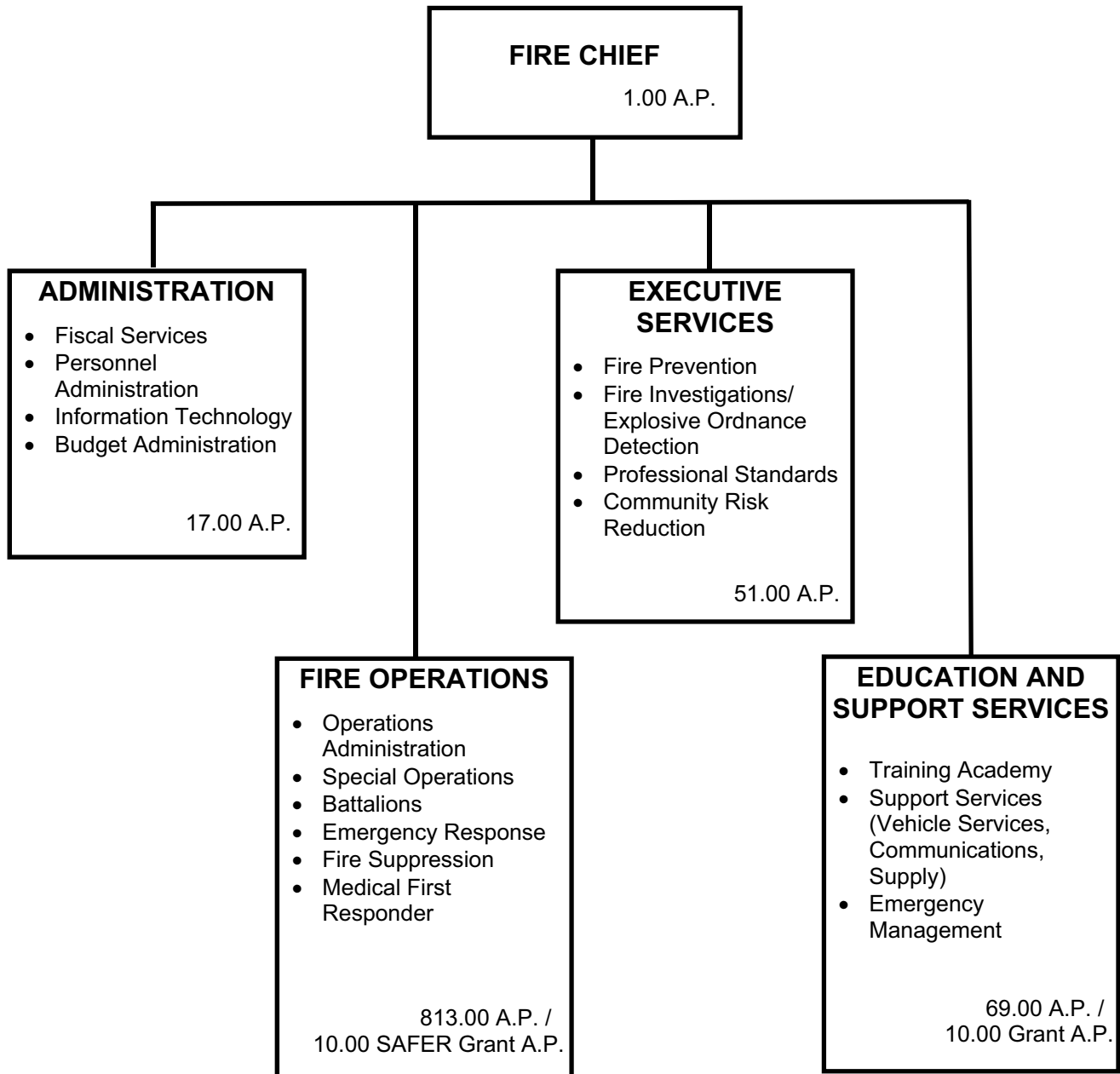


**FIRE – 971.00 A.P.**

**GENERAL FUND 951.00 A.P.**

**SAFER GRANT 10.00 A.P.**

**OTHER GRANTS 10.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

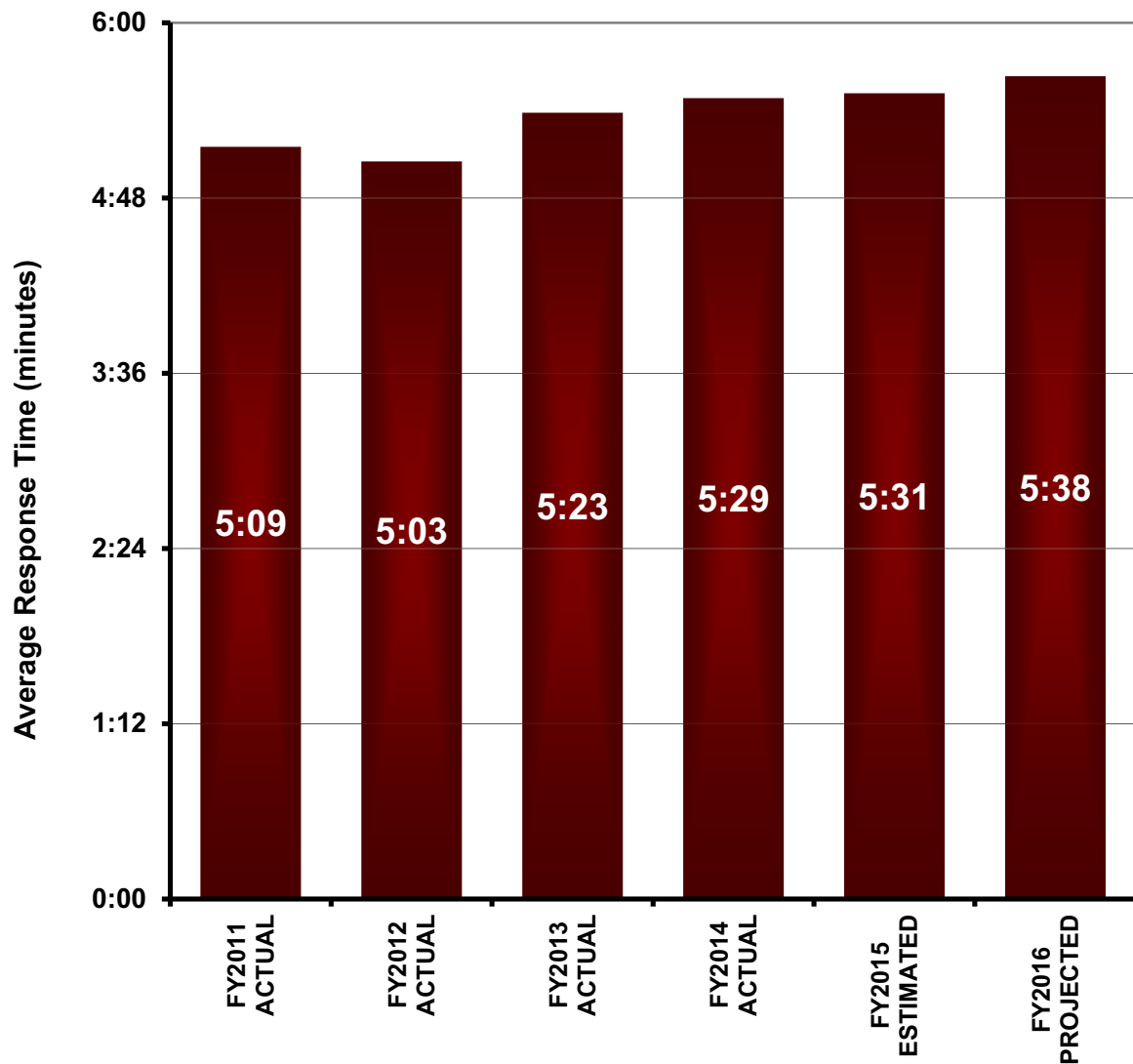
<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
FIRE		10100/0361000:0368050	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$118,688,490	<b>A.P.</b>	931.00
<b>FY2016 ADOPTED:</b>	\$132,415,791	<b>A.P.</b>	951.00
<p>A. The adopted budget increases by \$1,507,931 for funding of approved improvement package which includes six positions, supplies and contractual services associated with the opening and operation of the Public Safety Training Complex.</p> <p>B. The adopted budget increases by \$502,770 for funding of approved improvement package which include 14 authorized positions. The package provided for the transition of funding from the City's expiring SAFER grant to the City's General Fund for these 14 positions effective in April 2016.</p> <p>C. The adopted budget increases by a net of \$7,052,660 for compensation changes related to the first two years of the Collective Bargaining Agreement approved in October 2014.</p> <p>D. The adopted budget increases by \$5,130,897 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, and claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>E. The adopted budget increases by \$248,223 based on IT allocations related to computing, radio and telephone services.</p> <p>F. The adopted budget increases by \$194,565 for Fleet Services outside repairs, parts, and labor based on projected expenditures in this department for FY2016.</p> <p>G. The adopted budget decreases by a net of (\$176,651) for information technology supplies based on the FY2016 equipment replacement and purchase plan.</p> <p>H. The adopted budget increases by \$113,922 for Workers' Compensation and Risk Management costs based on cost projections prepared by the Human Resources and allocated to this department. Also, the merging of the Risk Management and Worker's Compensation funds into the new Risk Financing Fund resulted in a negative net position. This increase will help to restore the net position to a positive over a 10 year period in keeping with the adopted reserve policy.</p> <p>I. The adopted budget decreases by (\$111,379) for approved reduction package for constant staffing over-time.</p> <p>J. The adopted budget increases by \$109,204 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>K. The adopted budget decreases by (\$89,226) for approved reduction package for salary savings based on historic staff turnover and full-funding for a training class of 24 recruits.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT**  
**FIRE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>EMERGENCY RESPONSE</b>				
First Responder Services				
<i>Respond to emergency calls within 5 min</i>	5:23	5:29	5:31	5:38
<i>75% of time</i>				
First Responder Services				
<i>Fire Containment to within room of origin</i>	48%	51%	52%	53%
<i>45% of the time</i>				
<b>COMMUNITY RISK REDUCTION</b>				
Fire Inspections				
<i>Perform annual fire inspections of all</i>	74%	70%	71%	74%
<i>(17,650) commercial businesses</i>				

# Fire

## Average Response Time



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>FIRE ADMINISTRATION</u>								
0361000	FIRE ADMINISTRATION	\$ 5,831,523	\$ 6,267,404	\$ 6,501,423	\$ 6,501,423	19.00	18.00	18.00	18.00
0361010	FIRE EMERGENCY MGT	840,767	890,608	840,481	840,481	2.00	2.00	2.00	2.00
	Sub-Total	<u>\$ 6,672,290</u>	<u>\$ 7,158,012</u>	<u>\$ 7,341,904</u>	<u>\$ 7,341,904</u>	<u>21.00</u>	<u>20.00</u>	<u>20.00</u>	<u>20.00</u>
	<u>PREVENTION</u>								
0362010	FIRE EXECUTIVE SERVICES	\$ 353,007	\$ 379,499	\$ 308,053	\$ 308,053	3.00	3.00	2.00	2.00
0362020	FIRE INSPECTIONS	3,045,452	2,936,389	3,417,513	3,417,513	26.00	25.00	25.00	25.00
0362030	FIRE INVESTIGATIONS	1,897,204	1,868,397	2,084,852	2,084,852	15.00	15.00	15.00	15.00
0362050	FIRE PUBLIC EDUCATION	900,428	906,375	1,131,077	1,131,077	8.00	8.00	9.00	9.00
	Sub-Total	<u>\$ 6,196,091</u>	<u>\$ 6,090,660</u>	<u>\$ 6,941,495</u>	<u>\$ 6,941,495</u>	<u>52.00</u>	<u>51.00</u>	<u>51.00</u>	<u>51.00</u>
	<u>OPERATIONS</u>								
0363500	FIRE OPERATIONS ADMINISTRATION	\$ 1,738,006	\$ 1,529,758	\$ 1,118,709	\$ 1,118,709	10.00	11.00	7.00	7.00
0363510	FIRE BATTALIONS	92,894,995	90,263,067	100,472,396	100,472,396	783.00	783.00	799.00	799.00
0363520	FIRE SCBA	1,056,568	967,519	1,058,352	1,058,352	7.00	7.00	7.00	7.00
	Sub-Total	<u>\$ 95,689,569</u>	<u>\$ 92,760,344</u>	<u>\$ 102,649,457</u>	<u>\$ 102,649,457</u>	<u>800.00</u>	<u>801.00</u>	<u>813.00</u>	<u>813.00</u>

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT FIRE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>EDUCATIONAL AND SUPPORT SERVICES</u>								
0368000	FIRE TRAINING	\$ 3,266,555	\$ 3,761,749	\$ 5,450,241	\$ 5,450,241	13.00	14.00	37.08	37.08
0368020	FIRE VEHICLE SER- VICES	5,136,849	5,041,788	5,539,807	5,539,807	10.00	10.00	11.00	11.00
0368030	FIRE SUPPLY	680,696	634,243	877,230	877,230	7.00	7.00	7.00	7.00
0368050	FIRE COMMUNICATION	3,441,444	3,241,694	3,615,657	3,615,657	28.00	28.00	28.00	28.00
	Sub-Total	<u>\$ 12,525,544</u>	<u>\$ 12,679,474</u>	<u>\$ 15,482,935</u>	<u>\$ 15,482,935</u>	<u>58.00</u>	<u>59.00</u>	<u>83.08</u>	<u>83.08</u>
	<b>TOTAL</b>	\$ 121,083,494	\$ 118,688,490	\$ 132,415,791	\$ 132,415,791	931.00	931.00	951.00	951.00

# F-79

## FIRE DEPARTMENT STAFFING

### GENERAL FUND 10100

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0361000	Administration	0	0	0	0	0	1	0	1	17	18
0361010	Emergency Mgmt.	0	0	0	0	0	0	0	0	2	2
	<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>19</b>	<b>20</b>
0362010	Executive Services	0	0	0	0	0	0	1	1	1	2
0362020	Fire Prevention	3	4	6	5	1	0	0	19	6	25
0362030	Fire Investigations	0	7	5	1	1	0	0	14	1	15
0362050	Fire Public Education	3	2	0	1	1	0	0	7	2	9
	<b>Sub-Total</b>	<b>6</b>	<b>13</b>	<b>11</b>	<b>7</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>41</b>	<b>10</b>	<b>51</b>
0363500	Operations Admin.	0	0	2	2	1	0	1	6	1	7
0363510	Battalions	431	177	99	68	21	3	0	799	0	799
0363520	SCBA	0	6	1	0	0	0	0	7	0	7
	<b>Sub-Total</b>	<b>431</b>	<b>183</b>	<b>102</b>	<b>70</b>	<b>22</b>	<b>3</b>	<b>1</b>	<b>812</b>	<b>1</b>	<b>813</b>
0368000	Fire Training	1	2	4	4	2	1	1	15	6	21
0368020	Vehicle Services	0	0	0	1	0	1	0	2	9	11
0368030	Supply	1	1	0	1	0	0	0	3	4	7
0368050	Fire Communications	17	4	5	1	0	0	0	27	1	28
	<b>Sub-Total</b>	<b>19</b>	<b>7</b>	<b>9</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>47</b>	<b>20</b>	<b>67</b>
	<b>General Fund Total Civil Service</b>	<b>456</b>	<b>203</b>	<b>122</b>	<b>84</b>	<b>27</b>	<b>6</b>	<b>3</b>	<b>901</b>		
	<b>General Fund Total Civilians</b>									<b>50</b>	
	<b>GENERAL FUND TOTAL</b>	<b>456</b>	<b>203</b>	<b>122</b>	<b>84</b>	<b>27</b>	<b>6</b>	<b>3</b>	<b>901</b>	<b>50</b>	<b>951</b>

### GRANT FUNDS 26001

Center	Section	1032 / Y01 Firefighter	1031 / Y02 Engineer	1030 / Y03 Lieutenant	1029 / Y04 Captain	1028 / Y05 Battalion Chief	1532 / Y07 Deputy Chief	1027 / Y11 Assistant Chief	Total Civil Service	Total Civilian	TOTAL
0361010	Emergency Mgmt. <sup>1</sup>	0	0	0	0	0	0	0	0	10	10
0363510	Battalions <sup>2</sup>	10	0	0	0	0	0	0	10	0	10
	<b>Grant Funds Total Civil Service</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>		
	<b>Grant Funds Total Civilians</b>									<b>10</b>	
	<b>GRANT FUNDS TOTAL</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>20</b>
	<b>CIVIL SERVICE TOTAL ALL FUNDS</b>	<b>466</b>	<b>203</b>	<b>122</b>	<b>84</b>	<b>27</b>	<b>6</b>	<b>3</b>	<b>911</b>		
	<b>CIVILIAN TOTAL ALL FUNDS</b>									<b>60</b>	
	<b>TOTAL DEPARTMENT STAFFING</b>								<b>911</b>	<b>60</b>	<b>971</b>

<sup>1</sup>Includes 10 civilian APs funded by other grants.

<sup>2</sup>Includes 10 civil service APs (firefighters) funded by the SAFER grant.

**DEPARTMENTAL BUDGET SUMMARY**

DEPARTMENT:

HUMAN RESOURCES

FUND/CENTER

10100/0141000:0149001

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Human Resources Department administers the City's compensation and fringe benefits program, prepares and revises job classifications, maintains employee records and administers the Risk Financing Fund and Group Health and Life Insurance Fund. Other departmental functions include recruitment of a diverse applicant pool for all City positions; underlying activities of worker's compensation; development and administration of valid employment selection instruments; evaluation and referral of qualified applicants to departments; maintaining employee time and labor, personnel transactions and employee compensation data; and employee relations, labor relations and grievance appeal process monitoring. Effective FY2016, the Unemployment Compensation Fund will be closed. In FY2016, the Workers' Compensation Fund and the Risk Management Fund were combined into the new Risk Financing Fund.

The Human Resources Department also provides temporary employees to meet the City's short-term administrative and clerical needs. The Temporary Labor staff manages a top-quality pool of pre-qualified candidates to fill all City department requests.

Additionally, the department oversees interpretation and employee counseling regarding the City's personnel rules and regulations; providing personnel policy revision recommendations to the City Manager; referral of employees with substance abuse or other personal problems; development and implementation of the City's Wellness Program, Return to Work and disability hiring programs; and Civil Service recruiting, testing and disciplinary administration.

Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 2,607,705	\$ 2,132,829	\$ 2,174,612	\$ 2,174,612
Employee Benefits	\$ 855,999	\$ 856,232	\$ 1,067,960	\$ 1,067,960
Professional & Tech Svcs	\$ 336,588	\$ 248,859	\$ 329,989	\$ 329,989
Utilities Repairs & Rentals	\$ 101,400	\$ 101,004	\$ 107,491	\$ 107,491
Other Purchased Services	\$ 80,465	\$ 87,495	\$ 88,356	\$ 88,356
Supplies	\$ 64,782	\$ 34,080	\$ 87,126	\$ 87,126
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 7,450	\$ 7,450
Transfers and Others	\$ 250,000	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 4,296,939	\$ 3,460,499	\$ 3,862,985	\$ 3,862,985
Authorized Positions	31.65	32.70	33.00	33.00

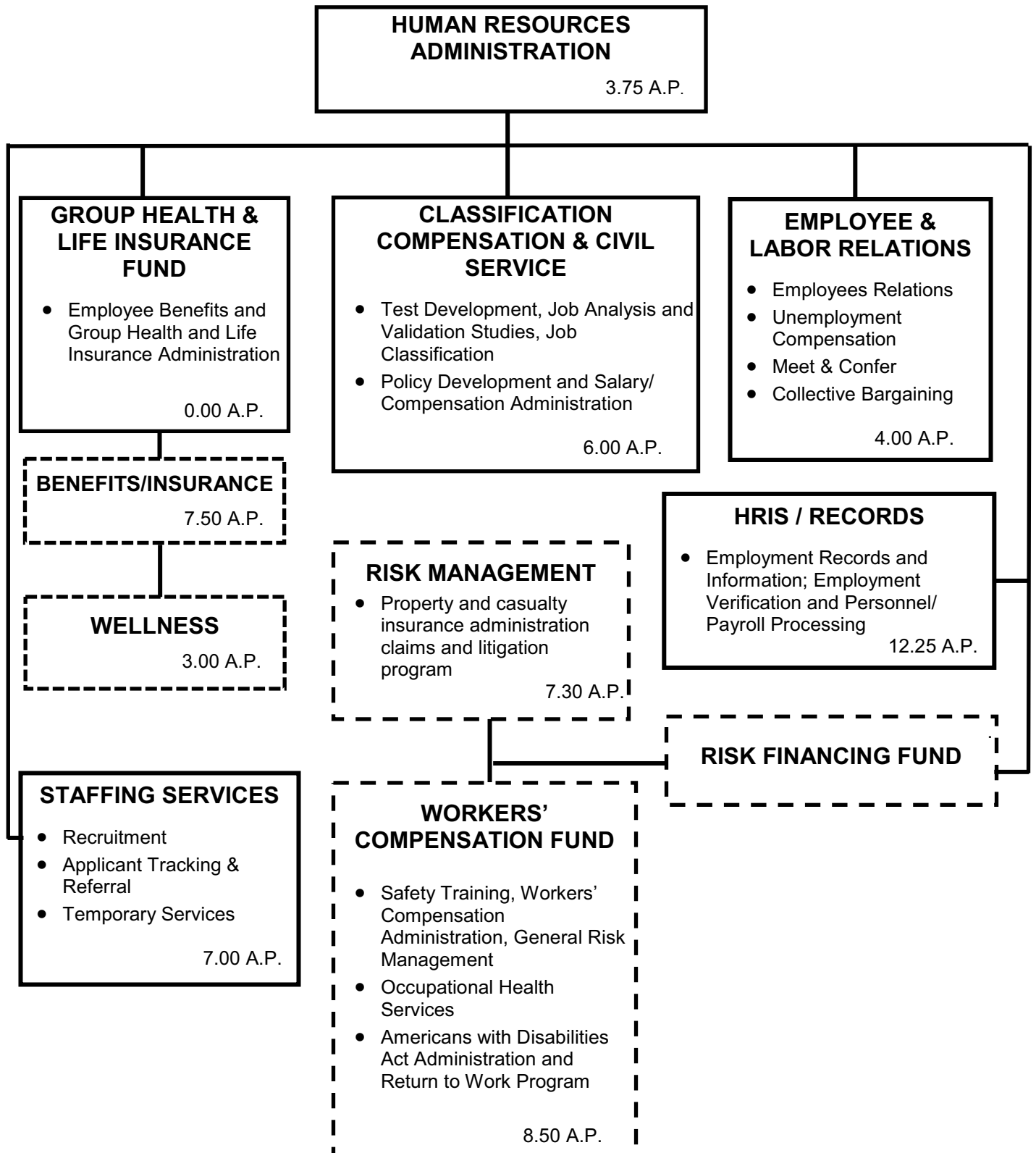


## HUMAN RESOURCES – 59.30 A.P.

**GENERAL FUND 33.00 A.P.**

**GROUP HEALTH AND LIFE INSURANCE FUND 10.50 A.P.**

**RISK FINANCING FUND 15.80 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
HUMAN RESOURCES		10100/0141000:0149001	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$3,460,499	<b>A.P.</b>	32.70
<b>FY2016 ADOPTED:</b>	\$3,862,985	<b>A.P.</b>	33.00
<p>A. The adopted budget decreases by (\$211,168) and 1.70 authorized positions, supplies and contractual services due to the transfer to Other Insurance Funds. The transfer of the positions will improve the Insurance Fund's ability to provide administration oversight of the funds.</p> <p>B. The adopted budget increases by \$111,012 for funding of approved improvement package which include one authorized position. The addition of the position will provide for a Sr. business planner to support Time and Labor Division.</p> <p>C. The adopted budget increases by \$95,893 for funding of approved improvement package which include one authorized positions. The addition of the position will provide for a Business Planner to assist with supporting IT business function responsibilities.</p> <p>D. The adopted budget increases by \$396,469 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments, Temporary Income Benefits (TIBS) and Ethics point contribution for General Fund employees). Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>E. The adopted budget increases by \$58,046 for information technology supplies based on the FY2016 equipment replacement and purchase plan.</p> <p>F. The adopted budget decreases by (\$48,732) for Workers' Compensation costs based on cost projections prepared by the HR department and allocated to this department.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
HUMAN RESOURCES**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>HEALTH &amp; BENFITS</b>				
Employee Health and Well-Being				
<i>Annual healthcare cost trend</i>	4%	4%	8%	5%
<i>Completion of all three Viverae requirements for Health Insurance</i>	N/A	N/A	N/A	60%
<b>EMPLOYEE &amp; LABOR RELATIONS</b>				
Labor Relations				
<i>Resolve 65% of Contract complaints prior to Arbitration proceedings</i>	75%	75%	75%	75%
<b>CLASSIFICATION/COMPENSATION &amp; CIVIL SERVICE</b>				
Classification/Compensation				
<i>Complete 80% of all Job Classification Action Requests submitted to Human Resources in 60 days</i>	82%	70%	98%	80%

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0140000	<u>HUMAN RESOURCES</u>								
	HR TEMP SERVICES	\$ 974,625	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 974,625</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
0141000	<u>PERSONNEL ADMINIS- TRATION</u>								
	HR ADMINISTRATION	\$ 2,994,692	\$ 2,978,581	\$ 3,626,106	\$ 3,626,106	29.35	28.60	31.50	31.50
	Sub-Total	<u>\$ 2,994,692</u>	<u>\$ 2,978,581</u>	<u>\$ 3,626,106</u>	<u>\$ 3,626,106</u>	<u>29.35</u>	<u>28.60</u>	<u>31.50</u>	<u>31.50</u>
0143000	<u>BENEFITS ASSISTANCE PROGRAM</u>								
	HR BENEFITS ADMINIS- TRATION	\$ 139,292	\$ 147,236	\$ 77,955	\$ 77,955	0.80	0.80	0.00	0.00
	Sub-Total	<u>\$ 139,292</u>	<u>\$ 147,236</u>	<u>\$ 77,955</u>	<u>\$ 77,955</u>	<u>0.80</u>	<u>0.80</u>	<u>0.00</u>	<u>0.00</u>
0144000	<u>RISK MANAGEMENT</u>								
	HR OCCUPATIONAL HEALTH/SAFETY	\$ 42,196	\$ 75,515	\$ 4,532	\$ 4,532	0.50	0.80	0.00	0.00
	Sub-Total	<u>\$ 42,196</u>	<u>\$ 75,515</u>	<u>\$ 4,532</u>	<u>\$ 4,532</u>	<u>0.50</u>	<u>0.80</u>	<u>0.00</u>	<u>0.00</u>
0145000	<u>MEET AND CONFER</u>								
	HR MEET & CONFER	\$ 118,658	\$ 130,113	\$ 70,498	\$ 70,498	1.00	1.00	0.50	0.50

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT HUMAN RESOURCES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 118,658	\$ 130,113	\$ 70,498	\$ 70,498	1.00	1.00	0.50	0.50
	<u>COMMUNITY RELATIONS AND OUTREACH</u>								
0146000	HR OUTREACH ADMINISTRATION	\$ 5,672	\$ 6,160	\$ 6,160	\$ 6,160	0.00	0.00	0.00	0.00
	Sub-Total	\$ 5,672	\$ 6,160	\$ 6,160	\$ 6,160	0.00	0.00	0.00	0.00
	<u>RISK MANAGEMENT</u>								
0149001	HR TEMPORARY LABOR SERVICES	\$ 21,804	\$ 122,893	\$ 77,733	\$ 77,733	0.00	1.50	1.00	1.00
	Sub-Total	\$ 21,804	\$ 122,893	\$ 77,733	\$ 77,733	0.00	1.50	1.00	1.00
	<b>TOTAL</b>	\$ 4,296,939	\$ 3,460,499	\$ 3,862,985	\$ 3,862,985	31.65	32.70	33.00	33.00

## DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:

LIBRARY

FUND/CENTER

10100/0841000:0849040

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

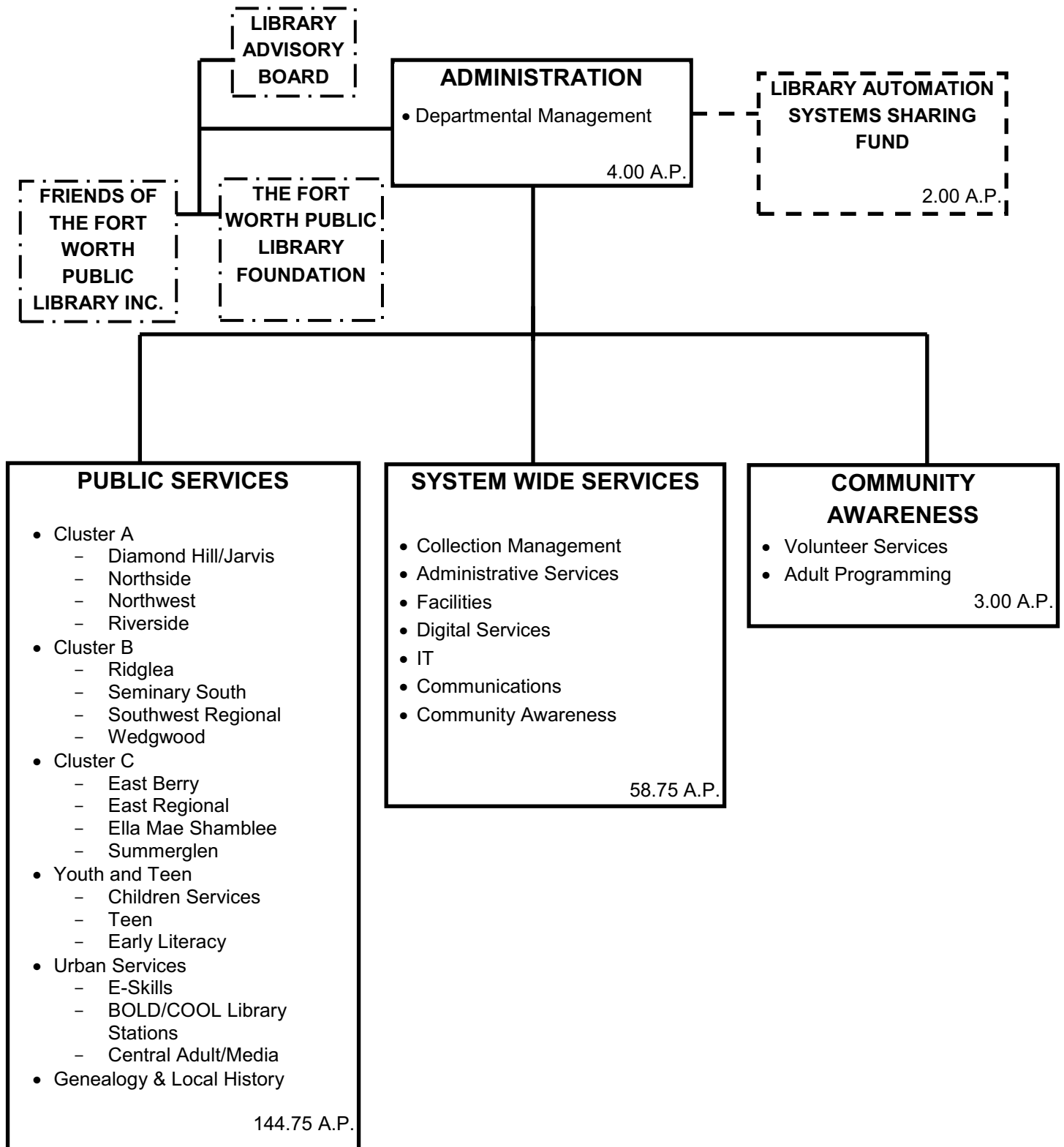
The Fort Worth Library welcomes and supports all people in their enjoyment of reading and recreational materials and their pursuit of learning and information. The Department is divided into two divisions.

The Public Services Division is comprised of the Central Library, 13 branches and two satellite facilities. This division is the first point of contact for residents. Dedicated staff helps residents of all ages use library resources including public computers, internet resources, reading materials, public meeting rooms and e-resources. The division offers classes and programs to enrich and inform lives.

Special emphasis is focused on targeted services. Youth/Teen Services engages teens and children in activities that accelerate learning and provides recreational options. Early literacy is supported through the Early Childhood Matters programs that help families learn how to develop their children so they are ready for kindergarten. Through eSkills, job searching skills are provided to support the economic vitality of the City. The Central Library maintains municipal archives and special collections and is a cultural attraction for Fort Worth.

The Operations Division provides the structure and systems needed to maintain library services. The division consists of five operational units: Administrative Services, Collection Management, Communications, Facilities Management and Information Technology. Each has a unique responsibility to support the system-wide delivery of library services.

Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 8,875,408	\$ 9,420,369	\$ 9,227,162	\$ 9,227,162
Employee Benefits	\$ 3,466,845	\$ 3,578,256	\$ 4,142,032	\$ 4,142,032
Professional & Tech Svcs	\$ 1,996,120	\$ 2,004,869	\$ 1,629,603	\$ 1,629,603
Utilities Repairs & Rentals	\$ 615,641	\$ 573,387	\$ 940,817	\$ 940,817
Other Purchased Services	\$ 206,632	\$ 150,566	\$ 322,712	\$ 322,712
Supplies	\$ 3,477,134	\$ 3,459,492	\$ 3,581,858	\$ 3,581,858
Property/Capital Assets	\$ 82,371	\$ 0	\$ 97,557	\$ 97,557
Debt Service	\$ 0	\$ 0	\$ 169,350	\$ 169,350
Transfers and Others	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 18,720,151	\$ 19,186,939	\$ 20,111,091	\$ 20,111,091
Authorized Positions	219.50	214.50	210.50	210.50

**LIBRARY – 212.50 A.P.****GENERAL FUND 210.50 A.P.****LIBRARY AUTOMATION SYSTEMS SHARING FUND 2.00 A.P.**

**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
LIBRARY		10100/0841000:0849040	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$19,186,939	<b>A.P.</b>	214.50
<b>FY2016 ADOPTED:</b>	\$20,111,091	<b>A.P.</b>	210.50
<p>A. The adopted budget decreases by (\$179,352) for approved reduction packages which includes the elimination of two vacant public education specialist positions and one library assistant II position.</p> <p>B. The adopted budget decreases by (\$99,492) for the transfer of one Database Administrator position to the Library Automation Fund. The reductions of positions will not negatively affect the performance of service delivery for the Library.</p> <p>C. The adopted budget increases by \$1,200,606 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, debt services for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund. For FY2016 may of these allocations were transferred out to the participating department.</p> <p>D. The adopted budget increases by \$354,294 for costs associated with the addition of funds to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>E. The adopted budget increases by \$350,000 for funding of an approved improvement package for library materials.</p> <p>F. The adopted budget decreases by (\$174,480) in salaries of part-time employees due to current salary requirements calculated through Salaries/Benefits Forecasting System (SBFS).</p> <p>G. The adopted budget decreases by (\$160,000) for the transfer of the Integrated Library System annual payment costs to the Library Automation Fund.</p> <p>H. The adopted budget decreases by (\$157,574) based on IT allocations related to computing, radio and telephone services.</p> <p>I. The adopted budget decreases by (\$131,946) in contractual services for materials processing, digitization of archives and maintenance of digital archives, security services.</p> <p>J. The budget decreases by (\$103,116) for group health based on plan migration and turnover.</p> <p>K. The adopted budget decreases by (\$101,057) for the elimination of a one-time funding in minor equipment associated with RFID tags for system-wide materials, installation of self-check stations and a book return bin sorter.</p> <p>L. The adopted budget increases by \$97,557 for equipment related to the installation of RFID gates and upgrade of customer service desk at the Central Library.</p> <p>M. The adopted budget increases by \$68,312 for Worker's compensation costs based on cost projections prepared by Human Resources and allocated to this department. Also the merging of the Risk Management and Worker's Compensation funds into the new Risk Financing Fund resulted in a negative net position. This increase will help restore the net position to a positive over a 10 year period keeping with the adopted reserve policy.</p>			



**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
LIBRARY**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>PUBLIC SERVICES</b>				
Branch/ Neighborhood Services				
<i>Increase materials checked out by 2%</i>	4,270,524	4,078,314	3,716,757	3,791,092
<i>Maintain visits</i>	2,111,031	2,256,806	1,895,832	1,895,832
<i>Maintain public computer use</i>	418,785	352,163	294,111	294,111
<i>Maintain customer Satisfaction Rating at 90%</i>	N/A	N/A	90%	90%
Youth and Teen Services				
<i>Increase Youth materials checked out by 2%</i>	1,673,039	1,573,235	1,527,490	1,558,040
<i>Attain overall 80% Customer Satisfaction     Rating for children's education programs</i>	N/A	N/A	N/A	80%
<b>SYSTEM-WIDE SERVICES</b>				
Acquisitions, Processing & Cataloging				
<i>Increase electronic materials checked out by     2%</i>	114,978	312,537	397,423	405,371
Circulation				
<i>New cards initiated electronically by 25%</i>	N/A	N/A	N/A	25%

**LIBRARY**  
**DEPARTMENTAL BUDGET SUMMARY**

**OTHER FUNDING**

**GENERAL INFORMATION:**

The Library Cooperation Grant Program is an annual competitive grant program that helps Texas libraries fund collaborative projects. The Worth Reading - Year Round Reading Program, Texas State Library and Archives Commission grant supports the Fort Worth Library literacy initiative that was launched in 2013, Worth Reading (#wr365). The reading program serves our community in the promotion of the Library's mission—to welcome and support all people in their enjoyment of reading and recreational materials. Worth Reading (#wr365), provides a great opportunity for the City of Fort Worth to partner with the Fort Worth Independent School District, and other community based organizations and institutions in Fort Worth to participate in the design, promotion and implementation of a greatly expanded Reading Challenge for all ages, with a broader focus, value-added programs, and long-term objectives. Worth Reading (#wr365) provides learning opportunities designed to help boost literacy rates, develop the workforce, and help improve academic achievement by encouraging residents to read every day.

This grant is for the State fiscal year of September 1, 2015 through August 31, 2016. This is the third year the Fort Worth Library has received this grant.

**STATUS OF FUNDING**

	<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>
New Funds	\$75,000	\$75,000	\$75,000
Approved Grant Positions	0	1	0

**LIBRARY  
BUDGET OVERVIEW  
FOR THE PERIOD  
SEPTEMBER 1, 2015 - AUGUST 31, 2016**

**GRANT FUNDS**

Texas State Library and Archives Commission	<u>\$75,000</u>
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<b>TOTAL ALL FUNDING SOURCES:</b>	<u>\$75,000</u>
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<b>TOTAL APPROVED GRANT POSITIONS:</b>	0.00
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The Texas State Library and Archives Commission Library Cooperation Grant Program supports the Worth Reading 365 - Year Round Reading Program that began in FY2013. This is a partnership project that brings together schools, businesses, community organizations and the library in a united effort to provide learning opportunities in the Fort Worth and Tarrant County community. The goals of the program are to positively affect literacy and student achievement, establish a culture of reading, and life-long learning and expand educational and cultural opportunities for people of all ages.

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0841000	<u>LIBRARY ADMINISTRATION</u> LIBRARY ADMINISTRATION	\$ 5,105,040	\$ 583,840	\$ 577,902	\$ 577,902	35.00	4.00	4.00	4.00
0841010	LIBRARY COMMUNITY AWARENESS	0	194,485	192,803	192,803	0.00	3.00	3.00	3.00
0841020	AUTOMATION SERVICES	0	0	0	0	7.00	0.00	0.00	0.00
0841060	DECISION PACKAGES	0	0	364,371	364,371	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 5,105,040</u>	<u>\$ 778,325</u>	<u>\$ 1,135,076</u>	<u>\$ 1,135,076</u>	<u>42.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
	<u>LIBRARY SYSTEM-WIDE SERVICES</u>								
0842000	LIBRARY SYSTEM-WIDE SERVICES	\$ 0	\$ 533,671	\$ 1,145,073	\$ 1,145,073	0.00	0.00	0.00	0.00
0842001	PLAN & DEV SUPPORT SERVICES	0	0	0	0	20.00	0.00	0.00	0.00
0842002	CENTRAL LIBRARY	0	0	0	0	45.00	0.00	0.00	0.00
0842003	LIBRARY EARLY CHILDHOOD	644,410	0	0	0	8.00	0.00	0.00	0.00
0842010	LIBRARY ADMIN SERVICES	3,843,787	508,628	505,726	505,726	0.00	6.00	6.00	6.00
0842020	LIBRARY IT	624,724	2,386,052	1,942,856	1,942,856	0.00	5.00	4.00	4.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0842030	LIBRARY COMMUNICA- TIONS	0	322,007	365,690	365,690	0.00	4.00	4.00	4.00
0842040	LIBRARY DIGITAL SER- VICES	0	150,160	76,769	76,769	0.00	2.00	1.00	1.00
0842050	LIBRARY FACILITIES	0	548,415	614,468	614,468	0.00	6.00	6.00	6.00
	Sub-Total	\$ 5,112,921	\$ 4,448,933	\$ 4,650,582	\$ 4,650,582	73.00	23.00	21.00	21.00
	<u>COLLECTIONS MAN- AGEMENT</u>								
0843000	LIBRARY COLLECTIONS MANAGEMENT	\$ 0	\$ 125,755	\$ 142,223	\$ 142,223	0.00	1.00	1.00	1.00
0843001	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	7.00	0.00	0.00	0.00
0843002	LIBRARY MEADOW- BROOK BRANCH	216,847	0	0	0	3.00	0.00	0.00	0.00
0843003	LIBRARY NORTHEAST BRANCH	272,641	0	0	0	5.25	0.00	0.00	0.00
0843004	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	5.50	0.00	0.00	0.00
0843005	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	7.00	0.00	0.00	0.00
0843006	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	5.25	0.00	0.00	0.00
0843007	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	8.00	0.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0843008	E M SHAMBLEE BRANCH	0	0	0	0	5.25	0.00	0.00	0.00
0843009	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	5.25	0.00	0.00	0.00
0843010	C.O.O.L.	0	0	0	0	2.00	0.00	0.00	0.00
0843011	BOLD	0	0	0	0	2.00	0.00	0.00	0.00
0843012	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	13.00	0.00	0.00	0.00
0843013	LIBRARY NORTHWEST BRANCH	0	0	0	0	10.00	0.00	0.00	0.00
0843020	LIBRARY ACQUISITIONS	621	3,074,050	3,360,263	3,360,263	0.00	11.00	9.00	9.00
0843030	LIBRARY PROCESSING & CATALOGUE	0	855,087	853,045	853,045	0.00	9.00	9.00	9.00
0843040	LIBRARY CENTRAL CIR- CULATION	3,007,016	819,247	1,005,292	1,005,292	0.00	16.75	18.75	18.75
	Sub-Total	\$ 3,497,125	\$ 4,874,139	\$ 5,360,823	\$ 5,360,823	78.50	37.75	37.75	37.75
	<u>ARCHIVES</u>								
0844000	LIBRARY ARCHIVES	\$ 0	\$ 478,965	\$ 437,878	\$ 437,878	0.00	6.00	6.00	6.00
0844001	SOUTHWEST REGIONAL LIBRARY	0	0	0	0	16.00	0.00	0.00	0.00
0844002	LIBRARY DEPT PUBLIC LIBRARIES	0	0	0	0	10.00	0.00	0.00	0.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 0	\$ 478,965	\$ 437,878	\$ 437,878	26.00	6.00	6.00	6.00
	<u>URBAN SERVICES</u>								
0845000	LIBRARY URBAN SER- VICES ADMIN	\$ 0	\$ 113,355	\$ 109,044	\$ 109,044	0.00	1.00	1.00	1.00
0845010	LIBRARY CENTRAL ADULT AND MEDI	0	995,528	896,306	896,306	0.00	11.75	9.75	9.75
0845020	LIBRARY eSKILLS LIBRARY	0	230,033	230,025	230,025	0.00	3.00	3.00	3.00
0845030	LIBRARY COOL LIBRARY	104,199	107,989	106,728	106,728	0.00	2.00	2.00	2.00
0845040	LIBRARY BOLD LIBRARY	124,070	127,974	134,352	134,352	0.00	2.00	2.00	2.00
	Sub-Total	\$ 228,269	\$ 1,574,879	\$ 1,476,455	\$ 1,476,455	0.00	19.75	17.75	17.75
	<u>YOUTH AND TEEN SER- VICES</u>								
0846000	LIBRARY YOUTH & TEEN SERVICES	\$ 0	\$ 1,371,729	\$ 1,308,386	\$ 1,308,386	0.00	19.50	18.50	18.50
	Sub-Total	\$ 0	\$ 1,371,729	\$ 1,308,386	\$ 1,308,386	0.00	19.50	18.50	18.50
	<u>CLUSTER A</u>								
0847000	LIBRARY CLUSTER A ADMIN	\$ 0	\$ 122,703	\$ 119,501	\$ 119,501	0.00	1.00	1.00	1.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0847010	LIBRARY NORTHWEST BRANCH	544,495	544,594	654,140	654,140	0.00	10.00	11.00	11.00
0847020	LIBRARY RIVERSIDE BRANCH	815	280,078	275,393	275,393	0.00	5.25	5.25	5.25
0847030	LIBRARY NORTHSIDE BRANCH	306,047	327,349	317,716	317,716	0.00	5.50	5.25	5.25
0847040	LIBRARY DIAMOND HILL BRANCH	273,125	288,406	309,952	309,952	0.00	5.25	5.25	5.25
	Sub-Total	<u>\$ 1,124,482</u>	<u>\$ 1,563,130</u>	<u>\$ 1,676,702</u>	<u>\$ 1,676,702</u>	<u>0.00</u>	<u>27.00</u>	<u>27.75</u>	<u>27.75</u>
	<u>CLUSTER B</u>								
0848000	LIBRARY CLUSTER B ADMIN	\$ 0	\$ 99,915	\$ 94,888	\$ 94,888	0.00	1.00	1.00	1.00
0848010	LIBRARY SOUTHWEST REGIONAL	846,906	898,365	892,813	892,813	0.00	16.00	16.00	16.00
0848020	LIBRARY WEDGWOOD BRANCH	316,982	342,079	302,197	302,197	0.00	7.00	6.25	6.25
0848030	LIBRARY SEMINARY SOUTH BRANCH	308,509	355,618	369,539	369,539	0.00	7.00	7.75	7.75
0848040	LIBRARY RIDGLEA BRANCH	413,660	387,375	421,372	421,372	0.00	8.00	8.75	8.75
	Sub-Total	<u>\$ 1,886,057</u>	<u>\$ 2,083,352</u>	<u>\$ 2,080,809</u>	<u>\$ 2,080,809</u>	<u>0.00</u>	<u>39.00</u>	<u>39.75</u>	<u>39.75</u>
	<u>CLUSTER C</u>								



## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT LIBRARY		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0849000	LIBRARY CLUSTER C ADMIN	\$ 0	\$ 119,857	\$ 114,180	\$ 114,180	0.00	1.00	1.00	1.00
0849010	LIBRARY EAST REGIONAL	567,553	621,445	678,779	678,779	0.00	11.00	11.00	11.00
0849020	LIBRARY EAST BERRY BRANCH	290,289	315,590	269,752	269,752	0.00	5.25	5.25	5.25
0849030	LIBRARY ELLA M SHAM- BLEE BRANCH	301,227	315,064	295,763	295,763	0.00	5.25	5.25	5.25
0849040	LIBRARY SUMMER- GLEN BRANCH	607,188	641,531	625,906	625,906	0.00	13.00	12.50	12.50
	Sub-Total	<u>\$ 1,766,257</u>	<u>\$ 2,013,487</u>	<u>\$ 1,984,380</u>	<u>\$ 1,984,380</u>	<u>0.00</u>	<u>35.50</u>	<u>35.00</u>	<u>35.00</u>
	<b>TOTAL</b>	\$ 18,720,151	\$ 19,186,939	\$ 20,111,091	\$ 20,111,091	219.50	214.50	210.50	210.50

**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:****MUNICIPAL COURT****FUND/CENTER****10100/0381000:0386000****SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

Municipal Court is a Court of Record with five courtrooms located in the historic A.D. Marshall Public Safety & Courts Building, two courtrooms and full payment services located at the Southwest Municipal Court, a twenty-four hour/seven day a week arraignment jail, Truancy Court and two five day a week satellite payment locations. These courts have jurisdiction within the City of Fort Worth's territorial limits over all Class C misdemeanor criminal cases brought under City ordinances and the Texas Penal Code. These cases are punishable by fine only. The Department also processes civil parking cases filed within the territorial limits of the City of Fort Worth.

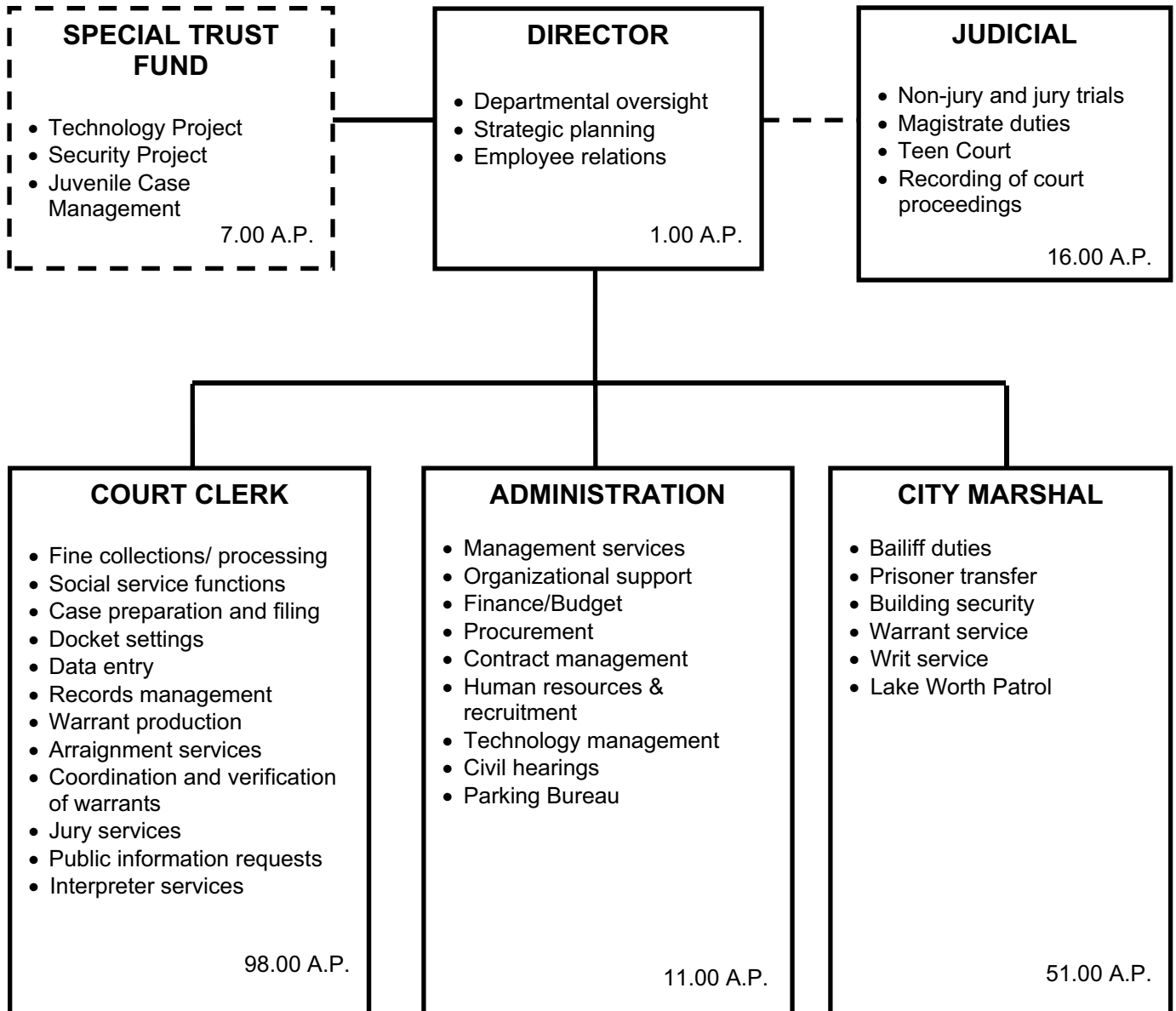
Court operations are divided into four divisions: Administration, Judicial, Court Clerk and Marshals. The Administration Division has responsibility for management of overall departmental operations and acts as the liaison with other departments and agencies. The School Attendance Court and the Arraignment Court are separate cost centers that fall under the direction of the Clerk of the Court. The Attendance Court hears truancy cases filed by the Fort Worth Independent School District (FWISD). A portion of the cost to operate this particular court is reimbursed by the FWISD.

The Judicial division is comprised of thirteen judges, including a chief judge and a deputy chief judge. In addition, there are 11 substitute judges. All judges are appointed by the City Council. The Judicial division is responsible for adjudication of jury and non-jury trials, performing magistrate duties and administering the Teen Court Program. The Court Clerk division is responsible for filing of citations, case preparation, the setting of court dockets, fine collections, administering community service programs, warrant production, management of the City's jury system, processing civil parking citations and performing other court-related non-judicial activities. The Marshal division is overseen by the city marshal and is responsible for bailiff duties, prisoner transfer, building security and warrant services. The division is also responsible for lake patrol operations at Lake Worth. The Lake Patrol Section, part of the Marshal division, includes three deputy city marshals, which have responsibility for patrolling approximately 3,560 acres of the Lake Worth recreational area, the Fort Worth Nature Center and Refuge, area leased-property neighborhoods and 14 surrounding City-owned parks. A portion of this operation is currently reimbursed annually from the Lake Worth Trust Fund.

<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 8,695,514	\$ 9,199,891	\$ 9,097,686	\$ 9,097,686
<b>Employee Benefits</b>	\$ 3,389,793	\$ 3,496,481	\$ 3,950,753	\$ 3,950,753
<b>Professional &amp; Tech Svcs</b>	\$ 1,017,158	\$ 1,104,249	\$ 1,019,486	\$ 1,019,486
<b>Utilities Repairs &amp; Rentals</b>	\$ 498,950	\$ 312,218	\$ 461,909	\$ 461,909
<b>Other Purchased Services</b>	\$ 1,719,374	\$ 2,137,399	\$ 1,943,019	\$ 1,943,019
<b>Supplies</b>	\$ 372,894	\$ 481,317	\$ 299,061	\$ 299,061
<b>Property/Capital Assets</b>	\$ 0	\$ 197,500	\$ 0	\$ 0
<b>Debt Service</b>	\$ 276,387	\$ 145,708	\$ 161,154	\$ 161,154
<b>Transfers and Others</b>	\$ 0	\$ 313,292	\$ 457,292	\$ 457,292
<b>Total Expenditures</b>	\$ 15,970,070	\$ 17,388,055	\$ 17,390,360	\$ 17,390,360
<b>Authorized Positions</b>	190.50	184.00	177.00	177.00

## MUNICIPAL COURT – 184.00 A.P.

**GENERAL FUND 177.00 A.P.**  
**SPECIAL TRUST FUND 7.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
MUNICIPAL COURT		10100/0381000:0386000	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$17,388,055	<b>A.P.</b>	184.00
<b>FY2016 ADOPTED:</b>	\$17,390,360	<b>A.P.</b>	177.00
<p>A. The adopted budget decreases by (\$266,301) due to the transfer of four City Marshal positions to the Building Security project of the Special Trust Fund and by (\$214,313) due to the transfer of three authorized positions to the Juvenile Case Management project of the Special Trust Fund. In FY2015 the cost of these positions was reimbursed by a transfer from the Special Trust Fund to the General Fund.</p> <p>B. The adopted budget increases by \$520,496 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, economic incentives, debt service for the energy savings program, electric utility costs, storm water utility assessments and risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>C. The adopted budget increases by \$318,334 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>D. The adopted budget decreases by (\$269,837) due to a reduction in collection expenditures consistent with a lower revenue projection for FY2016.</p> <p>E. The adopted budget decreases by (\$125,669) based on IT allocations related to equipment refreshment and maintenance, computing, radio and telephone services.</p> <p>F. The adopted budget increases by \$58,953 for workers compensation based on cost projections prepared by Human Resources and allocated to this department. Also, the merging of the Risk Management and Worker's Compensation funds into the new Risk Financing Fund resulted in a negative net position. This increase will help to restore the net position to a positive over a 10 year period in keeping with the adopted reserve policy.</p> <p>G. The adopted budget decreases by (\$54,731) in contractual services for interpreters and facility maintenance.</p> <p>H. The adopted budget decreases by a net of (\$53,500) for vehicle replacement. Funding for vehicles is based on approved FY2016 vehicle replacement plan.</p> <p>I. The adopted budget increases by \$20,832 for group health based on plan migration and turnover.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
MUNICIPAL COURT**

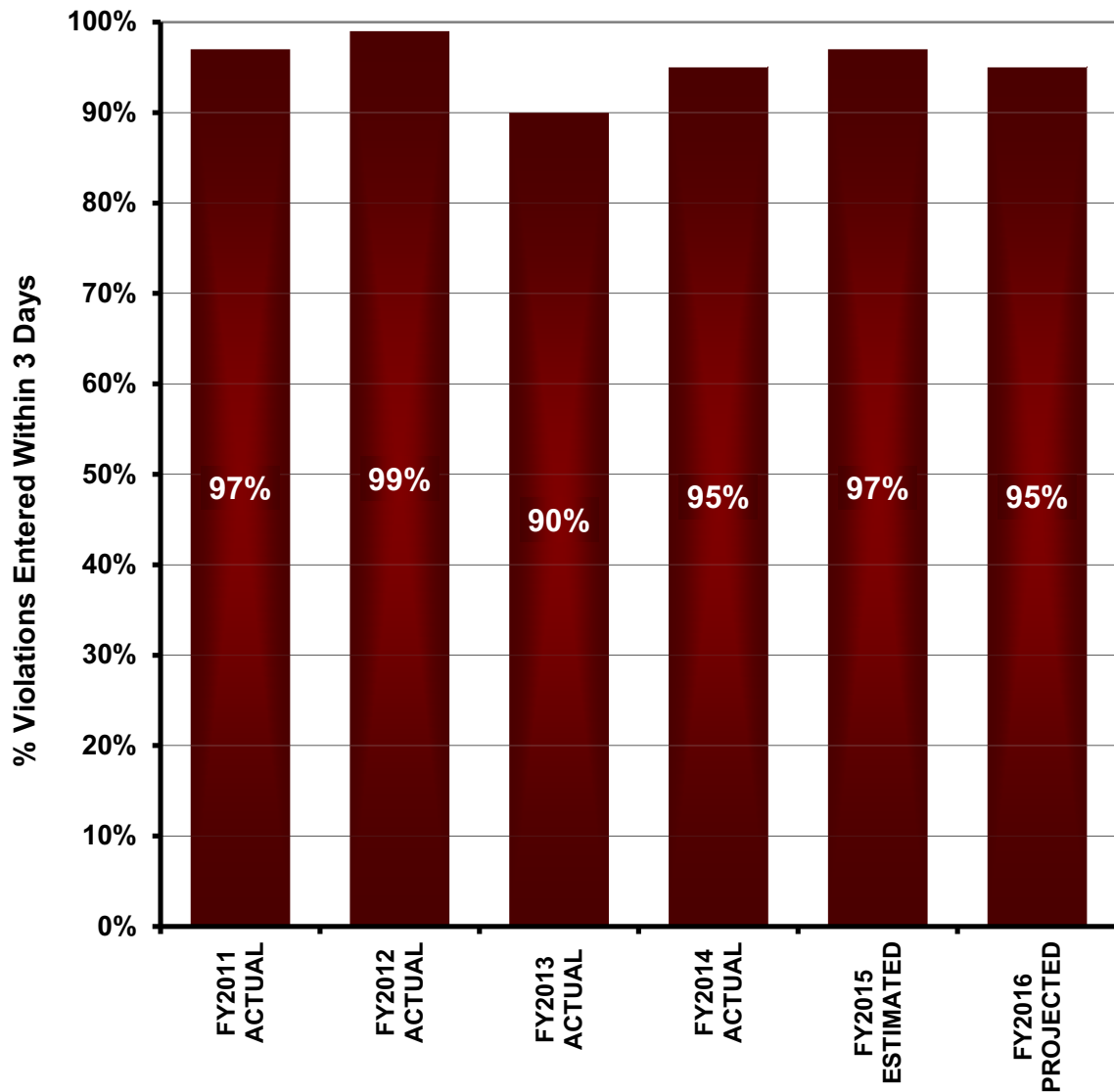
	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>CLERK OF THE COURT</b>				
Records & Case Management				
<i>Enter Citations within 3 business days of filing</i>	90%	95%	97%	95%
Financial Management				
<i>To process at least 95% of mail payments within 2 business days</i>	93%	98%	93%	95%
<i>To process at least 95% of online pleas with 2 business days</i>	N/A	N/A	23%	95%

**FORT WORTH**



# Municipal Court

## % of Violations Received And Entered Within 3 Days



## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0381000	<u>ADMINISTRATION</u> MUNI COURT ADMINIS- TRATION	\$ 3,246,368	\$ 1,734,271	\$ 1,838,953	\$ 1,838,953	15.50	15.00	14.00	14.00
0381010	MUNI COURT ATTEN- DANCE COURT	535,320	522,774	424,106	424,106	6.00	6.00	4.00	4.00
0381020	MUNI COURT ARRAIGN- MENT COURT	678,418	712,853	758,068	758,068	8.00	6.00	6.00	6.00
0381040	MUNI COURT HOME- LESS COURT PROG	30,466	56,692	61,685	61,685	1.00	1.00	1.00	1.00
	Sub-Total	\$ 4,490,572	\$ 3,026,590	\$ 3,082,811	\$ 3,082,811	30.50	28.00	25.00	25.00
	<u>JUDICIAL</u>								
0382000	MUNI COURT JUDICIAL	\$ 1,283,110	\$ 1,340,553	\$ 1,346,651	\$ 1,346,651	11.00	10.00	10.00	10.00
	Sub-Total	\$ 1,283,110	\$ 1,340,553	\$ 1,346,651	\$ 1,346,651	11.00	10.00	10.00	10.00
	<u>COURT CLERK</u>								
0383000	MUNI COURT CLERK OF COURT ADMN	\$ 508,317	\$ 737,843	\$ 934,378	\$ 934,378	5.00	5.00	5.00	5.00
0383010	MUNI COURT COLLECT AND ENFORCE	400,108	2,464,080	2,292,002	2,292,002	10.00	8.00	10.00	10.00
0383020	MUNI COURT FINANCIAL MGMT	787,766	929,524	992,809	992,809	14.00	18.00	18.00	18.00
0383030	MUNI COURT RECORDS/ CASE MGMT	1,813,609	1,743,671	1,130,642	1,130,642	37.00	28.00	21.00	21.00



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT MUNICIPAL COURT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0383040	MUNI COURT WARRANT CLERKS	1,042,158	954,279	1,080,047	1,080,047	18.00	20.00	21.00	21.00
	Sub-Total	\$ 4,551,958	\$ 6,829,397	\$ 6,429,878	\$ 6,429,878	84.00	79.00	75.00	75.00
	<u>WARRANTS</u>								
0384000	MUNI COURT WAR- RANTS	\$ 2,062,919	\$ 2,383,812	\$ 2,415,569	\$ 2,415,569	24.00	24.00	23.00	23.00
0384010	MUNI COURT BUILDING SECURITY	1,289,067	1,325,289	1,259,327	1,259,327	18.00	17.00	15.00	15.00
	Sub-Total	\$ 3,351,986	\$ 3,709,101	\$ 3,674,896	\$ 3,674,896	42.00	41.00	38.00	38.00
	<u>LAKE WORTH PATROL</u>								
0385000	MUNI COURT LAKE WORTH PATROL	\$ 352,956	\$ 269,847	\$ 261,745	\$ 261,745	5.00	3.00	3.00	3.00
	Sub-Total	\$ 352,956	\$ 269,847	\$ 261,745	\$ 261,745	5.00	3.00	3.00	3.00
	<u>SOUTHWEST MUNICI- PAL COURT</u>								
0386000	MUNI COURT SOUTH- WEST COURT	\$ 1,939,488	\$ 2,212,568	\$ 2,594,379	\$ 2,594,379	18.00	23.00	26.00	26.00
	Sub-Total	\$ 1,939,488	\$ 2,212,568	\$ 2,594,379	\$ 2,594,379	18.00	23.00	26.00	26.00
	<b>TOTAL</b>	\$ 15,970,070	\$ 17,388,055	\$ 17,390,360	\$ 17,390,360	190.50	184.00	177.00	177.00

**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:****NEIGHBORHOOD SERVICES****FUND/CENTER****10100/0190500:0199000****SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

In February 2015 (M&C G-18415), City Council approved the creation of the Neighborhood Services Department resulting from the dissolving of the Housing and Economic Development Department and dividing it into the Economic Development Department and the Neighborhood Services Department.

The Neighborhood Services Department develops and administers programs that promote a strong economy and enhance the quality of life by providing sustainable housing and educational programs throughout the City of Fort Worth.

The Neighborhood Services Department implements a number of programs to achieve its goals.

The Community Development Division coordinates redevelopment projects/plans and administers the Neighborhood Empowerment Zone (NEZ) program, grant-funded and non-grant-funded economic and community development projects. The division also coordinates the Priority Repair and Lead Safe programs.

The Administration and Loan Services Division oversees the Department's budget, payroll and human resources functions, administers homebuyer assistance programs (HAP), and performs loan intake/servicing functions for homebuyer down-payment assistance/rehabilitation programs.

The Directions Home Division (the homelessness program) is the City's 10-year plan to end homelessness and works toward making chronic and persistent homelessness non-existent in the City of Fort Worth.

The Community Services Division oversees the maintenance of the City's network of community centers as well as administering of the City's recreational and human services. This division also delivers more than \$12 million in state and federal grant-funded social services to eligible households in Fort Worth and Tarrant County through the Community Action Partners program.

The Neighborhood Code Outreach Division is a division dedicated to helping the citizens of Fort Worth keeping up to code and handling issues from environmental health codes, ordinances and regulations, responding to complaints, issue notices of violation as required and finding solutions to help the elderly citizens should it be required. This division will also work with the volunteer programs throughout the City and Tarrant County.

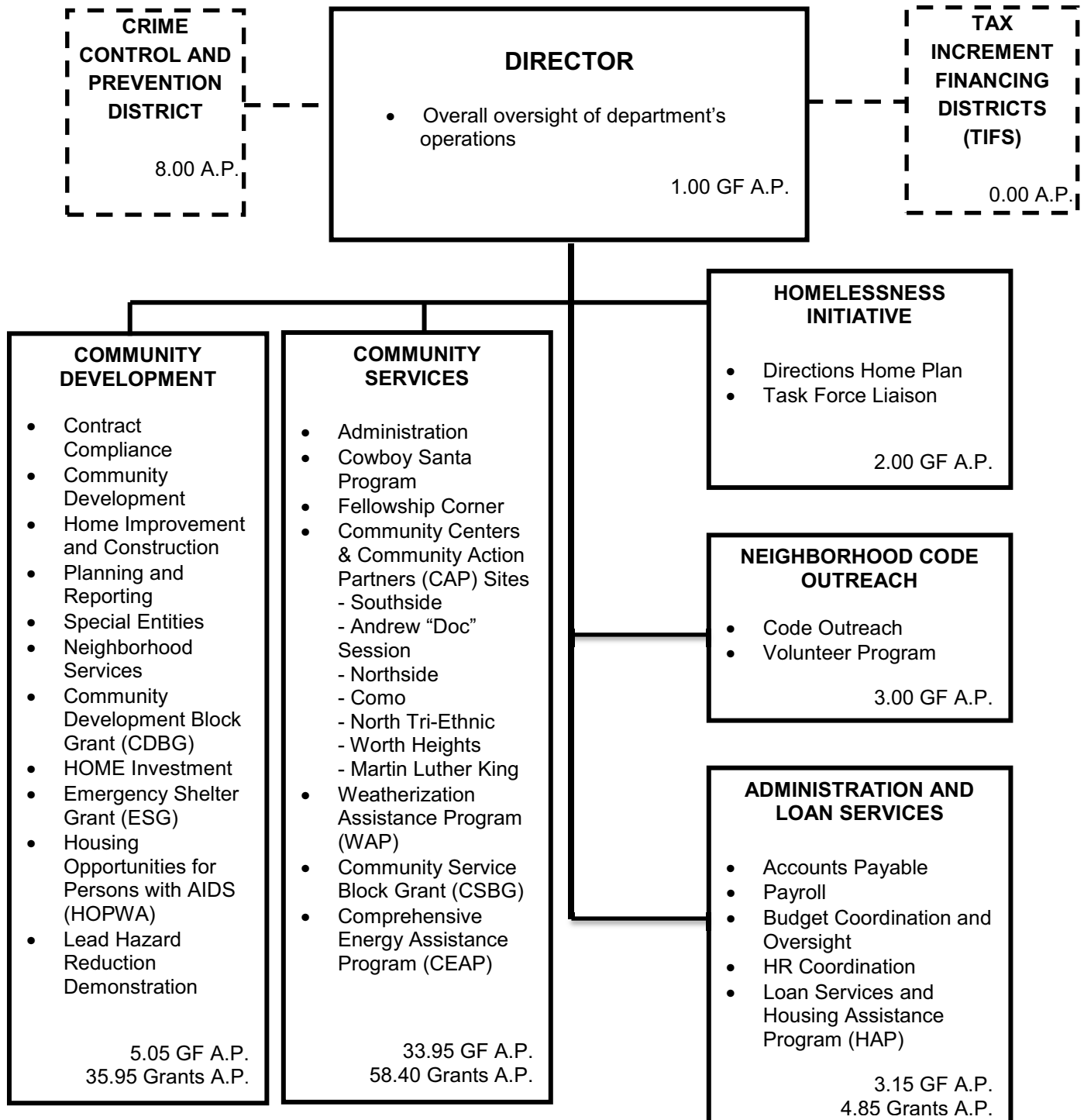
<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 0	\$ 0	\$ 2,478,461	\$ 2,413,259
<b>Employee Benefits</b>	\$ 0	\$ 0	\$ 987,590	\$ 973,784
<b>Professional &amp; Tech Svcs</b>	\$ 0	\$ 0	\$ 3,457,545	\$ 3,457,545
<b>Utilities Repairs &amp; Rentals</b>	\$ 0	\$ 0	\$ 413,286	\$ 413,286
<b>Other Purchased Services</b>	\$ 0	\$ 0	\$ 194,870	\$ 194,870
<b>Supplies</b>	\$ 0	\$ 0	\$ 245,969	\$ 245,969
<b>Debt Service</b>	\$ 0	\$ 0	\$ 2,464	\$ 2,464
<b>Total Expenditures</b>	\$ 0	\$ 0	\$ 7,780,185	\$ 7,701,177
<b>Authorized Positions</b>	0.00	0.00	49.15	48.15

# NEIGHBORHOOD SERVICES – 155.35 A.P.

**GENERAL FUND 48.15 A.P.**

**CRIME CONTROL AND PREVENTION DISTRICT 8.00 A.P.**

**GRANTS FUND 99.20 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
NEIGHBORHOOD SERVICES		10100/0190500:0199000	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$ 0	<b>A.P.</b>	0.00
<b>FY2016 ADOPTED:</b>	\$7,701,177	<b>A.P.</b>	48.15
As a result of the creation of the Neighborhood Services Department:			
A. The adopted budget includes \$2,668,156 and 33.60 authorized positions for the transfer of the Community Services division from the Park and Recreation Department.			
B. The adopted budget includes \$3,080,356 and 10.20 authorized positions for the transfer of these positions from the Economic Development Department as a result of the split of Housing and Economic Development into the Economic Development Department and Neighborhood Services Department.			
C. The adopted budget includes \$225,751 for funding of approved improvement package which includes one Director position for the newly created department.			
D. The adopted budget includes \$187,562 and three authorized positions for the transfer of three Code Compliance Officers from the Code Compliance Department. These additional positions will be dedicated to helping the citizens of Fort Worth in compliance with code regulations.			
E. The adopted budget includes \$62,250 for funding of approved improvement package which includes 0.35 of an Assistant Director position. This represents the conversion of the current Community Services Assistant Director from 65% to be 100 % funded from the General Fund.			
F. The adopted budget includes \$30,000 for funding of approved improvement package which includes funds for a temporary employee to coordinate the Cowboy's Santa Program.			
G. The adopted budget includes \$706,750 in contractual services which includes \$210,750 for the transfer of the United Way Program expenses from Non-Departmental and the transfer of \$496,000 from Non-Departmental for additional funding for the Homelessness Program.			
H. The adopted budget includes \$320,556 for funding of approved exception package for the HOME Grant match requirement from the U.S. Department of Housing and Urban Development (HUD).			
I. The adopted budget includes \$210,752 based on IT allocations related to computing, radio and telephone services.			
J. The adopted budget includes \$204,200 funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, economic incentives, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
NEIGHBORHOOD SERVICES**

	FY2013	FY2014	FY2015 Estimated	FY2016 Projected
<b>HOUSING, SOCIAL SERVICES AND MANAGEMENT</b>				
Community Development				
<i>Increase Accessibility of Affordable Housing Stock</i>	60	39	70	80
Compliance and Planning				
<i>Increase number of monitoring visits performed</i>	43	58	60	61
<i>Increase number of technical assistance workshops and visits</i>	N/A	N/A	N/A	95%
<b>HOUSING PROGRAMS</b>				
Homebuyer Assistance				
<i>Provide 100 families with down payment and closing cost assistance</i>	100	95	50	100
<i>Number of approved lenders using the Homebuyer Assistance Program</i>	100%	95%	50%	100%
Home Improvement and Construction				
<i>Minor home repairs performed for existing single-family low-income housing units</i>	194	275	219	277
<b>OUTSIDE ENTITIES AND OUTREACH</b>				
Management of outside entities				
<i>Reduce inventory of vacant properties</i>	73	90	74	70

**FORT WORTH**



## NEIGHBORHOOD SERVICES DEPARTMENT DEPARTMENTAL BUDGET SUMMARY

### GRANT FUNDING

#### GENERAL INFORMATION:

Atmos Energy "Share the Warmth" Program: Atmos Energy Corporation developed the "Share the Warmth" program as a supplement to government and community programs designed to assist Atmos Energy customers in financial distress to pay their natural gas bills.

Community Action Partners Neighborhood Centers, Far Northwest and Far Southeast: Community Action Partners (CAP) is required to serve all of Tarrant County. Funds are used to pay monthly rent, utilities and repairs at two county sites. The far northwest and far southeast locations were selected to ensure that low to moderate income residents are provided with direct services (utility assistance, limited childcare, educational seminars, transportation, emergency food, school supplies and holiday programs for youth and the elderly), and information/referral to access assistance from other social services agencies. In addition to the county sites, Community Action Partners is located in the following community centers: Andrew "Doc" Session, Como, Martin Luther King, Northside, North Tri-Ethnic, Southside, Worth Heights and Central Administration – La Gran Plaza.

Community Services Block Grant (CSBG): Program provides services designed to eliminate poverty and foster self-sufficiency. The funds are non-competitive; originate from the U.S. Department of Health and Human Services to the Texas Department of Housing and Community Affairs TDHCA. TDHCA is the granting agency in Texas. Low to moderate income residents in Tarrant County are provided with direct services (job training, utility bill payment assistance, case management - assistance in setting life goals and removing barriers to independence, limited childcare, job skill/educational seminars, transportation, emergency food, school supplies and holiday programs for youth and the elderly. Referrals to other social service agencies are made for those our programs are unable to serve.

Como Elementary School After School Program: The goals of the Como Elementary School After School Program: 1) to ensure academic success for youth through the provision of homework assistance, tutorial, and relevant educational programs; 2) to emphasize the importance of learning; 3) to reduce the level of truancy; 4) to address the students physical needs; 5) to provide activities that promote social development; 6) to reduce juvenile arrests and juvenile victims of crimes during the target hours. The program is funded by the FWISD through its Fort Worth After School Initiative in partnership with the Crime Control and Prevention District.

Comprehensive Energy Assistance Program (CEAP): provides assistance with utilities (gas, electric, propane) and limited HVAC repair, retrofit or replacement window units for low to moderate income residents of Tarrant County. Priority is given to households with members that are elderly/disabled and children five (5) years of age and under as they are most vulnerable to extreme weather conditions. This program consists of two components: 1) Utility Assistance and 2) Household Crisis Program. The source agency for this grant funding is Texas Department of Housing and Community Affairs with funds originating from U.S. Department of Health and Human Services. The funds are non-competitive; however the city frequently receives additional allocations of funds.

National Recreation and Park Association Grant: This grant allows an extension of After School Snack, Supper Program and Summer Food Program which supplies nutritious meals to children. The program will use the grant funds to provide evidence based age appropriate nutrition literature to children to reinforce healthy eating through proper nutritional education and implement nutrition and physical activity standards that increase access to healthier foods and opportunities for physical activity.

## NEIGHBORHOOD SERVICES DEPARTMENT DEPARTMENTAL BUDGET SUMMARY

### GRANT FUNDING

#### GENERAL INFORMATION:

Summer Food Service Program: is funded through the Texas Department of Agriculture. It is designed to provide healthy and nutritious lunches, snacks and beverages during the summer months to children at sites where 50% of the participants are eligible to receive free or reduced school lunches. These meals are provided to youth ages 1 to 18 throughout Tarrant County.

The After School Snack and Supper Program: is funded through the Texas Department of Agriculture. It is designed to provide healthy and nutritious evening meal, snacks and beverages during the after school hours to children at sites where 50% of the participants are eligible.

The Community Development Block Grant (CDBG): is an entitlement grant authorized by the Housing and Community Development Act of 1974, as amended. Its purpose is to develop viable urban communities by providing quality housing, a suitable living environment and expanding economic opportunities, principally for persons of low and very low-income. The U.S. Department of Housing and Urban Development (HUD) is the source agency for this entitlement funding. CDBG funds the following: priority repairs program, the Cowtown Brush-Up exterior paint program and public services. Public services include childcare and after school programs, facility projects such as park improvements and infrastructure, and economic developments.

The Emergency Solutions Grant (HESG): is an entitlement grant designed to help increase the services of emergency shelters and transitional housing facilities for homeless individuals and families, provide essential services and to help prevent homelessness and regain stability of permanent rehousing. HUD is the source agency for this entitlement grant funding.

The HOME Investment Partnership Program (HOME): is an entitlement grant designed to be a partnership among the federal government, local government and those in the for-profit and non-profit sectors who build, own, manage, finance or support low-income housing initiatives. The HOME program mandates the participation of non-profit developers, sponsors and owners. HUD is the source agency for this entitlement grant funding. HOME funds the following: Homebuyer's Assistance Program, Community Housing Development Organization (CHDO) Programs and development of multi-family and single-family homes.

The Housing Opportunities for Persons with HIV/AIDS (HOPWA): is an entitlement grant designed to assist with all forms of housing to prevent homelessness for persons with HIV/AIDS and their families. HUD is the source agency for this entitlement grant funding.

The Lead Hazard Reduction Demonstration Grant (LHRD): is a competitive grant designed to assist units of local government in undertaking programs to identify and control lead-based paint hazards in eligible privately- owned rental or owner-occupied housing. Housing is generally made lead-safe through use of interim controls, consisting of encapsulation of lead-paint surfaces and replacement of friction surface components that can create lead dust. HUD is the source agency for this competitive grant funding.

The Weatherization Assistance Program (WAP) TACAA: Oncor serves extremely low income residents of Tarrant County, primarily persons with disabilities and the elderly. The source agency for this grant funding is Oncor; funds are administered by Texas Association of Community Action Agencies. The weatherization program provides attic insulations, weather stripping, caulking, window or door repairs and replacement of HVAC systems.



**NEIGHBORHOOD SERVICES DEPARTMENT  
DEPARTMENTAL BUDGET SUMMARY**

**GRANT FUNDING**

**GENERAL INFORMATION:**

TXU Energy Aid Program: Texas Energy Retail Company, L.P. developed the Energy Aid Program as a supplement to government and community aid programs designed to assist low income TXU Energy customers in financial distress with their electric bills. Funds are provided to the City to administer on behalf of TXU for their customers.

Volunteer Income Tax Assistance Program (Vita): This Program will provide assistance to file Income Tax Returns to Low Income families and provide them with financial education to invest their tax refunds in an advantageous manner to become self-sufficient. From January 20, 2015 – April 30, 2015, the VITA program completed 2,706 tax returns; of those, 860 tax payers claimed the Earned Income Tax Credit. The overall refund amount totaled \$4,214,025.00.

Weatherization Assistance Program: Department of Energy Funds (DOE): serves extremely low income residents of Tarrant County, primarily person with disabilities and the elderly. The weatherization program provides attic insulation, weather stripping, caulking, window or door repairs and replacement of Air conditioning units. The source agency for this grant is Texas Department of Housing and Community Affairs with funds from U.S Department of Energy (DOE).

Weatherization Assistance Program Low Income Household Energy Assistance Program (LIHEAP): serves extremely low income residents of Tarrant County, primarily persons with disabilities, elderly or with children under the age of 5 in the household. The weatherization help low income customers control their energy costs through the installation of weatherization measures and conservation education. The program goal is to reduce the energy cost burden of low income households through energy efficiency. Weatherization measures in attic insulation, weather stripping, caulking, window or door repairs and replacement of HVAC systems. The source agency for this grant funding is Texas Department of Housing and Community Affairs with funds originating from the U.S. Department of Health and Human Services.

**NEIGHBORHOOD SERVICES DEPARTMENT**  
**October 1, 2015 to September 30, 2016**  
**BUDGET OVERVIEW**

**FUNDING SOURCES**

	<b><u>Carryover Balance</u></b>	<b><u>Allocation This Period</u></b>	<b><u>Total Available</u></b>
<b><u>General Fund</u></b>	\$0	\$7,701,177	\$7,701,177
<b><u>Federal Grant Funds</u></b>			
After School Snack Program (10/01/2015 - 9/30/2016)	-	165,000	165,000
Atmos Energy "Share the Warmth" Program (01/01/2016 - 12/31/2016)	-	225,000	225,000
Community Action Partners Neighborhood Centers (Far NE) (10/01/2015 - 9/30/2016)	-	30,000	30,000
Community Development Block Grant (CDBG) (06/01/95 - until expended including PI)	\$8,000,000	\$6,193,950	\$14,193,950
Community Services Block Grant (01/01/2016 - 12/31/2016)	400,000	1,260,378	1,660,378
Como Elementary School After School Program (08/01/2015 - 6/30/2016)	-	51,026	51,026
Comprehensive Energy Assistance Program (01/01/2016 - 12/31/2016)	2,000,000	3,000,000	5,000,000
Emergency Solutions Grant (HESG) (10/01/2014 - 09/30/2016 )	300,000	493,901	793,901
HOME Funds (06/01/03 - until expended including PI)	8,000,000	2,143,383	10,143,383
HOPWA Grant (HOPWA) (10/01/2014 - 09/30/2017)	900,000	996,018	1,896,018
Lead Hazard Reduction Demonstration (LHRD) Grant (06/01/12 - 05/31/2015)	1,900,000	-	1,900,000
National Recreation and Parks Association Grant (01/01/2016 - 12/31/2016)	-	31,200	31,200
Summer Food Service Program (10/1/2015 - 9/30/2016)	-	920,000	920,000
TXU Energy Aid Program (01/01/2016 - 12/31/2016)	-	300,000	300,000
Volunteer Income Tax Assistance Program (VITA) (01/01/2016 - 12/31/2016)	-	200,000	200,000
Weatherization Assistance Program (WAP) DOE (01/01/2016 - 12/31/2016)	-	300,000	300,000
Weatherization Assistance Program (WAP) LIHEAP (01/01/2016 - 12/31/2016)	300,000	900,000	1,200,000
Weatherization Assistance Program (WAP) TACAA Oncor (01/01/2015 - 12/31/2016 )	300,000	825,000	1,125,000
	<u>\$22,100,000</u>	<u>\$18,034,856</u>	<u>\$40,134,856</u>
<b><u>Other Funds</u></b>			
Fort Worth Housing Finance Corporation (HFC)		\$447,576	\$447,576
<b>Total Other Funds</b>	<u>\$0</u>	<u>\$447,576</u>	<u>\$447,576</u>
<b>TOTAL ALL FUNDING SOURCES</b>	<u>\$22,100,000</u>	<u>\$26,183,609</u>	<u>\$48,283,609</u>

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>NS COMMUNITY SER- VICES ADMIN</u>								
0190500	NS COMMUNITY SER- VICES ADMIN	\$ 0	\$ 0	\$ 498,122	\$ 498,122	0.00	0.00	4.45	4.45
0190503	NS COWBOY SANTAS PROGRAM	0	0	180,342	180,342	0.00	0.00	0.00	0.00
0190504	NS SOUTHSIDE COM- MUNITY CTR	0	0	246,039	246,039	0.00	0.00	3.50	3.50
0190509	NS ANDREW D SESSION CMM CTR	0	0	245,600	245,600	0.00	0.00	3.50	3.50
0190510	NS FELLOWSHIP COR- NER	0	0	11,447	11,447	0.00	0.00	0.00	0.00
0190522	NS NSIDE COMM CTR LT NT PROG	0	0	333,736	333,736	0.00	0.00	4.50	4.50
0190523	NS COMO COMM CTR LT NT PROG	0	0	410,549	410,549	0.00	0.00	6.00	6.00
0190526	NS NORTH TRI ETHNIC COMM CTR	0	0	272,485	272,485	0.00	0.00	3.50	3.50
0190532	NS WTH HT COM CTR LT NT PROG	0	0	310,553	310,553	0.00	0.00	4.50	4.50
0190535	NS MLK COMM CTR LT NT PROG	0	0	304,864	304,864	0.00	0.00	4.00	4.00
	Sub-Total	\$ 0	\$ 0	\$ 2,813,737	\$ 2,813,737	0.00	0.00	33.95	33.95

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0191000	<u>NS ADMIN &amp; LOAN SERVICES</u>								
	NS ADMIN & LOAN SERVICES	\$ 0	\$ 0	\$ 679,367	\$ 679,367	0.00	0.00	4.15	4.15
	Sub-Total	\$ 0	\$ 0	\$ 679,367	\$ 679,367	0.00	0.00	4.15	4.15
0191320	<u>NS UNITED WAY</u>								
	NS UNITED WAY CONTRACT	\$ 0	\$ 0	\$ 210,750	\$ 210,750	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 210,750	\$ 210,750	0.00	0.00	0.00	0.00
0196000	<u>NS COMMUNITY DEVELOPMENT</u>								
	NS COMMUNITY DEVELOPMENT	\$ 0	\$ 0	\$ 1,018,505	\$ 939,497	0.00	0.00	6.05	5.05
	Sub-Total	\$ 0	\$ 0	\$ 1,018,505	\$ 939,497	0.00	0.00	6.05	5.05
0198000	<u>NS HOMELESSNESS INITIATIVE</u>								
	NS HOMELESSNESS INITIATIVE	\$ 0	\$ 0	\$ 2,870,165	\$ 2,870,165	0.00	0.00	2.00	2.00
	Sub-Total	\$ 0	\$ 0	\$ 2,870,165	\$ 2,870,165	0.00	0.00	2.00	2.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NEIGHBORHOOD SERVICES		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0199000	<u>NS NEIGHBORHOOD CODE OUTREACH</u>								
	NS NEIGHBORHOOD CODE OUTREACH	\$ 0	\$ 0	\$ 187,661	\$ 187,661	0.00	0.00	3.00	3.00
	Sub-Total	\$ 0	\$ 0	\$ 187,661	\$ 187,661	0.00	0.00	3.00	3.00
	TOTAL	\$ 0	\$ 0	\$ 7,780,185	\$ 7,701,177	0.00	0.00	49.15	48.15

**DEPARTMENTAL BUDGET SUMMARY****DEPARTMENT:**

NON-DEPARTMENTAL

**FUND/CENTER**

10100/0901040:0909901

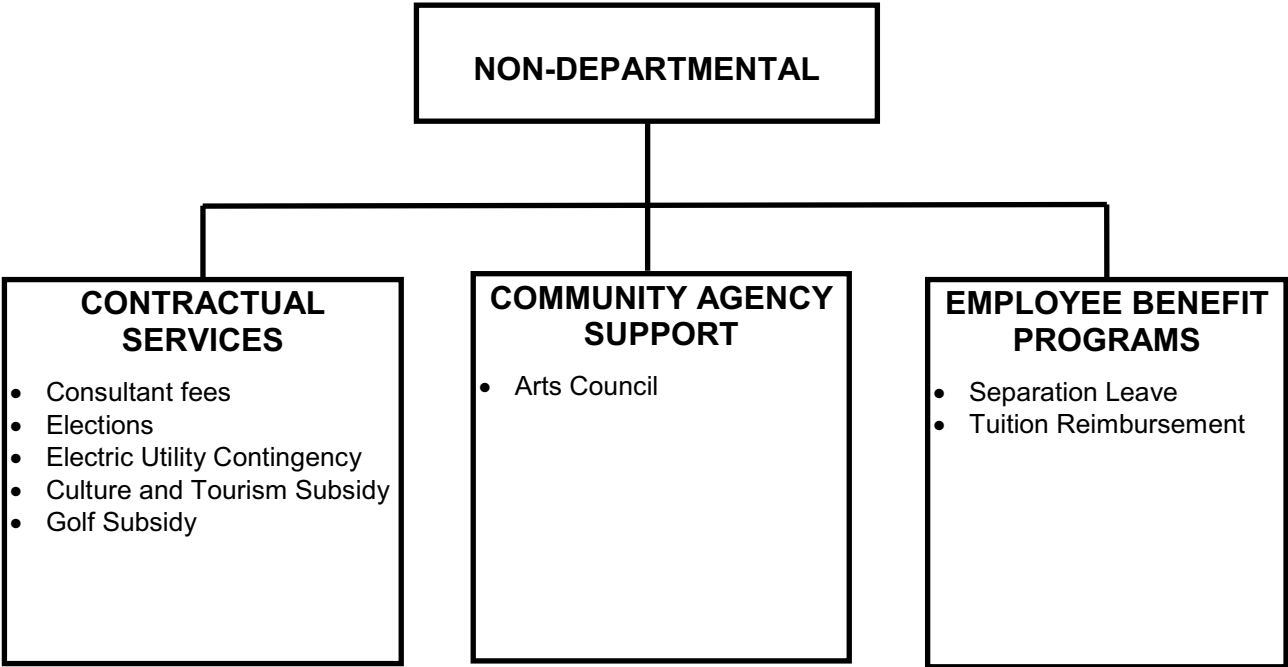
**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations such as retiree health benefits, economic incentives, debt service for the energy savings program, electric utility costs, risk management costs, appraisal district fees, were transferred out to the responsible department. The remaining major Non-Departmental accounts include, but are not limited to, electric utility contingency, separation leave costs for General Fund employees, election costs, Arts Council funding and the Tuition Reimbursement Program.

Fundamental changes were made to Non-Departmental for FY2016. This department will be used for budgeting, but nothing will be actually paid from a Non-Departmental account. Many of the prior allocations were transferred to participating departments, with the goal of having all the costs of an activity shown in that department at the end of the fiscal year. The budget will remain in Non-Departmental for electric utility contingency costs, separation leave costs for General Fund employees, election costs and the Tuition Reimbursement Program. However, there will be a quarterly or annual "true up" for any expenditures paid from the responsible department and the budget for such expenditures will be moved from Non-Departmental to the participating department.

<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 6,067,924	\$ 4,754,968	\$ 4,754,968	\$ 4,754,968
<b>Employee Benefits</b>	\$ 29,238,624	\$ 28,923,937	\$ 159,017	\$ 159,017
<b>Professional &amp; Tech Svcs</b>	\$ 16,252,697	\$ 21,523,157	\$ 2,015,000	\$ 2,015,000
<b>Utilities Repairs &amp; Rentals</b>	\$ 9,671,500	\$ 8,549,532	\$ 2,768,734	\$ 2,768,734
<b>Other Purchased Services</b>	\$ 779,674	\$ 4,612,042	\$ 60,000	\$ 60,000
<b>Supplies</b>	\$ 135	\$ 10,700	\$ 2,500	\$ 2,500
<b>Property/Capital Assets</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>Debt Service</b>	\$ 1,714,696	\$ 1,944,832	\$ 0	\$ 0
<b>Transfers and Others</b>	\$ 11,607,571	\$ 2,345,857	\$ 5,318,244	\$ 5,318,244
<b>Total Expenditures</b>	\$ 75,332,821	\$ 72,665,025	\$ 15,078,463	\$ 15,078,463
<b>Authorized Positions</b>	0.00	0.00	0.00	0.00

**NON-DEPARTMENTAL – 0.00 A. P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
NON-DEPARTMENTAL		10100/0901040:0909901	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$72,665,025	<b>A.P.</b>	0.00
<b>FY2016 ADOPTED:</b>	\$15,078,463	<b>A.P.</b>	0.00
<p>A. The adopted budget decreases by (\$17,981,413) for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>B. The adopted budget decreases by (\$15,156,125) for the transfer of funds from Non-Departmental which was appropriated for economic development incentives which were transferred to the Economic Development Department.</p> <p>C. The adopted budget decreases by (\$10,477,794) for the elimination of the City's annual contribution to the PARS Trust fund for Other Post-Employment Benefits (OPEB) which includes the City's retiree healthcare and death related benefits.</p> <p>D. The adopted budget decreases by (\$5,375,409) for the transfer of funds from Non-Departmental which was appropriated for electricity. Funds were transferred out to participating General Fund departments.</p> <p>E. The adopted budget decreases by (\$4,191,615) for the transfer of funds from Non-Departmental which was appropriated for risk management costs for self-insurance premiums, claims and legal payments. Funds were transferred out to participating General Fund departments.</p> <p>F. The adopted budget decreases by (\$2,342,864) for the transfer of funds from Non-Departmental which was appropriated for appraisal district fees to the Financial Management Services Department.</p> <p>G. The adopted budget increases by \$2,000,733 to fund pay as you go capital items for future use.</p> <p>H. The adopted budget decreases by (\$1,944,832) for the transfer of funds from Non-Departmental which was appropriated for the Energy Savings Program debt service. Funds were transferred out to participating General Fund departments.</p> <p>I. The adopted budget increases by \$1,212,654 to subsidize the Energy Savings Program debt service principal and interest costs to Culture and Tourism Fund. For FY2016 funding for the Energy Savings Program debt service was reallocated to participating departments, including Culture and Tourism.</p> <p>J. The adopted budget decreases by a net of (\$727,200) for the reduction of funds for the Special Election for the Multipurpose Arena and City Council election which is a biannual event with the next election in FY2017 totaling 1,227,200. This was offset by the addition of funds in the amount of \$500,000 for a charter election in FY2016.</p> <p>K. The adopted budget decreases by (\$496,000) for the expansion of the Directions Home Program, one of the City's initiatives to end homelessness. Funds were transferred to the Neighborhood Services Department.</p> <p>L. The adopted budget decreases by (\$442,000) in moving expenses for the Police and Fire relocation to the new Public Safety Training Center and other new facilities in FY2015. These were one-time expenses.</p>			



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0901040	<u>COMPENSATION AND ANNUAL AUDIT</u> NONDEPT HOMELESS- NESS PROGRAM	\$ 0	\$ 496,000	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 496,000	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0901100	<u>ECONOMIC DEVELOP- MENT</u> NONDEPT CONTIN- GENCY FUNDS	\$ 202,376	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 202,376	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0901501	<u>G.F. INS. CONTRIBU- TIONS</u> NONDEPT CITY SELF INSURANCE	\$ 0	\$ 613,177	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0901502	NONDEPT CITY COMM INSURANCE	0	2,260,220	0	0	0.00	0.00	0.00	0.00
0901506	NONDEPT RETIREE INS CONTRIB	17,999,473	17,981,413	0	0	0.00	0.00	0.00	0.00
0901507	NONDEPT UNEMPLOY- MENT COMP INS	344,487	306,305	0	0	0.00	0.00	0.00	0.00
0901508	NONDEPT TIBS CON- TRIB PAYMENTS	67,568	71,250	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 18,411,528	\$ 21,232,365	\$ 0	\$ 0	0.00	0.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0902501	<u>G.F. UTILITIES</u> NONDEPT ELECTRICITY	\$ 9,268,898	\$ 9,640,000	\$ 4,023,591	\$ 4,023,591	0.00	0.00	0.00	0.00
0902506	NONDEPT STRMWTR WTR & GAS UTIL	402,602	405,389	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 9,671,500	\$ 10,045,389	\$ 4,023,591	\$ 4,023,591	0.00	0.00	0.00	0.00
0903001	<u>G.F. CLAIMS/LITG CON- TRIB</u> NONDEPT CLAIMS EXPENSE	\$ 0	\$ 1,318,218	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 0	\$ 1,318,218	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0904600	<u>TUITION REIMBURSE- MENTS</u> NONDEPT TUITION REIMBURSEMENTS	\$ 260,216	\$ 158,425	\$ 159,017	\$ 159,017	0.00	0.00	0.00	0.00
	Sub-Total	\$ 260,216	\$ 158,425	\$ 159,017	\$ 159,017	0.00	0.00	0.00	0.00
0905500	<u>OUTSIDE CONSUL- TANTS</u> NONDEPT CONSUL- TANT FEES	\$ 22,912	\$ 224,668	\$ 200,000	\$ 200,000	0.00	0.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0905501	NONDEPT GASB 45 TRUST	10,474,927	10,477,794	0	0	0.00	0.00	0.00	0.00
0905503	NONDEPT 380 AGREE-MENTS	10,841,255	15,156,125	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 21,339,094	\$ 25,858,587	\$ 200,000	\$ 200,000	0.00	0.00	0.00	0.00
	<u>TARRANT APPRAISAL DISTRICT</u>								
0905700	NONDEPT TARRANT APPRAISAL DIST	\$ 2,342,887	\$ 2,342,864	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 2,342,887	\$ 2,342,864	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>OTHER CONTRIBUTIONS</u>								
0906210	NONDEPT ARTS COUNCIL	\$ 1,918,204	\$ 1,427,500	\$ 1,377,500	\$ 1,377,500	0.00	0.00	0.00	0.00
0906220	NONDEPT UNITED WAY	210,750	210,750	0	0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 2,128,954	\$ 1,638,250	\$ 1,377,500	\$ 1,377,500	0.00	0.00	0.00	0.00
	<u>BONDED DEBT SERVICE</u>								
0908002	NONDEPT ENERGY PROJ DEBT SVC	\$ 1,764,696	\$ 1,944,832	\$ 1,212,654	\$ 1,212,654	0.00	0.00	0.00	0.00
0908005	NONDEPT CPMS	187,607	0	0	0	0.00	0.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	Sub-Total	\$ 1,952,303	\$ 1,944,832	\$ 1,212,654	\$ 1,212,654	0.00	0.00	0.00	0.00
	<u>SPECIAL TRANSFERS</u>								
0909101	NONDEPT ELECTIONS	\$ 431,959	\$ 647,200	\$ 20,000	\$ 20,000	0.00	0.00	0.00	0.00
0909102	NONDEPT BOND ELEC- TION	439,880	0	0	0	0.00	0.00	0.00	0.00
0909103	NONDEPT TRANSFERS	26,500	0	0	0	0.00	0.00	0.00	0.00
0909106	TRANSFER TO PAYG CAPITAL	0	0	2,000,733	2,000,733	0.00	0.00	0.00	0.00
0909109	NONDEPT SPECIAL ELECTION	305	600,000	500,000	500,000	0.00	0.00	0.00	0.00
0909111	NONDEPT RADIO COMM TOWER XFER	2,571,776	0	0	0	0.00	0.00	0.00	0.00
0909114	NONDEPT GOLF FUND SUBSD TRNSFR	8,798,188	850,000	850,000	850,000	0.00	0.00	0.00	0.00
	Sub-Total	\$ 12,268,608	\$ 2,097,200	\$ 3,370,733	\$ 3,370,733	0.00	0.00	0.00	0.00
	<u>EMPLOYEE BENEFITS</u>								
0909800	NONDEPT EMPLOYEE BENEFITS	\$ 699,893	\$ 353,927	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0909801	NONDEPT RET TERM LEAV/SICK PAY	6,049,363	4,734,968	4,734,968	4,734,968	0.00	0.00	0.00	0.00
	Sub-Total	\$ 6,749,256	\$ 5,088,895	\$ 4,734,968	\$ 4,734,968	0.00	0.00	0.00	0.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT NON-DEPARTMENTAL		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>BUILDING/SECURITY INITIATIVES</u>								
0909900	NONDEPT BUILDING INITIATIVES	\$ 6,099	\$ 2,000	\$ 0	\$ 0	0.00	0.00	0.00	0.00
0909901	NONDEPT MOVING EXPENSES	0	442,000	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 6,099</u>	<u>\$ 444,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>TOTAL</b>	\$ 75,332,821	\$ 72,665,025	\$ 15,078,463	\$ 15,078,463	0.00	0.00	0.00	0.00

**FORT WORTH**



## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2015 ADOPTED BUDGET	FY2016 ADOPTED BUDGET	VARIANCE
<b>GENERAL FUND INSURANCE CONTRIBUTION</b>			
<b>SELF INSURANCE</b> Funding for the self insurance premiums for General Fund departments, as identified by Risk Management. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated. In FY2016 these funds were allocated out to affected departments.	\$613,177	\$0	(\$613,177)
<b>COMMERCIAL INSURANCE</b> Funding for commercial insurance premiums on property and equipment for General Fund departments, as identified by Risk Management. The allocation is based on scheduled values and market trends. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated. In FY2016 these funds were allocated out to participating departments.	\$942,082	\$0	(\$942,082)
<b>CLAIM PAYMENTS &amp; COSTS</b> Funding for claim payments/costs as determined by Risk Management for General Fund departments. The allocation is based on the number and severity of claims to the City. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated. In FY2016 these funds were allocated out to affected departments.	\$1,318,138	\$0	(\$1,318,138)
<b>RETIREE GROUP HEALTH INSURANCE CONTRIBUTION</b> Funds allocated for retiree health insurance benefits for General Fund departments as determined by the Group Health Fund in the Human Resources Department. In FY2016 these funds were allocated out to affected departments.	\$17,981,413	\$0	(\$17,981,413)
<b>UNEMPLOYMENT COMPENSATION</b> Funds are allocated for unemployment benefits for all General Fund departments as determined by the Unemployment Fund in the Human Resources Department. In FY2016 these funds were allocated out to affected departments.	\$306,305	\$0	(\$306,305)
<b>TEMPORARY INCOME BENEFIT SUPPLEMENT (TIBS)</b> Funds for the City's portion of the retirement contribution from the Worker's Compensation payments to the Temporary Income Benefits. In FY2016 allocation was eliminated and will be absorbed by affected departments.	\$71,250	\$0	(\$71,250)
<b>GENERAL FUND UTILITIES</b>			
<b>ELECTRICITY</b> Funding for electricity payments for all General Fund departments/facilities. In FY2016 these funds were allocated out to affected departments based on actual usage in FY2014 and occupancy. 80% of utility costs were allocated with 20% remaining for contingency.	\$8,144,143	\$2,768,734	(\$5,375,409)

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2015 ADOPTED BUDGET	FY2016 ADOPTED BUDGET	VARIANCE
<b>TRANSFERS OUT</b> Funds are allocated to subsidize a portion of the electricity costs for the Culture and Tourism Department. Based on agreement with City Managers' Office in FY2015, electricity payments for the Fort Worth Convention Center and the Will Rogers Memorial Center will be paid by Culture and Tourism, however a portion of these costs will be subsidized by a transfer from the General Fund. The reduction of \$241,000 is the first of five planned reductions to eliminate this subsidy over the next five years.	\$1,495,857	\$1,254,857	(\$241,000)
<b>STORM WATER UTILITY</b> Funds allocated for Stormwater Utility payments for General Fund departments. In FY2016 these funds were allocated out to affected departments.	\$405,389	\$0	(\$405,389)
<b>GENERAL FUND CLAIMS / LITIGATIONS</b>			
<b>CLAIMS/LITIGATION</b> Funding for the claims allocation by Risk Management for General Fund departments. Allocation is based on the number of claims to the City and the severity of those claims. Based on the City Manager's recommendation there was no allocation in FY2014 and for FY2015 the allocation was reinstated. In FY2016 these funds were allocated out to affected departments.	\$1,318,218	\$0	(\$1,318,218)
<b>TUITION REIMBURSEMENT</b>			
<b>EDUCATION (TUITION) REIMBURSEMENT</b> Funds allocated for financial assistance for college tuition through the City's Tuition Reimbursement Program for General Fund employees. Increased determined by Human Resources which oversees the program.	\$158,425	\$159,017	\$592
<b>OUTSIDE CONSULTANTS</b>			
<b>CONSULTANT &amp; PROFESSIONAL SERVICES</b> Funding for a consultant to perform ongoing efficiency studies across departments. Evaluations allow the City to assess effectiveness and performance of programs and suggest modifications and efficiencies.	\$200,000	\$200,000	\$0
<b>ASCAP &amp; BMI LICENSE AGREEMENTS</b> Funds allocated for license agreements between the City and the American Society of Composers, Authors and Producers (ASCAP) and Broadcast Music, Inc. (BMI) to provide public performance of copyrighted materials. These funds were allocated to City Manager's Office for FY2016.	\$12,072	\$0	(\$12,072)



## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2015 ADOPTED BUDGET	FY2016 ADOPTED BUDGET	VARIANCE
<b>CAFETERIA SUBSIDY</b> Funds allocated for maintenance, equipment and operational expenditures for the City Hall cafeteria. These funds were transferred to the Property Management Department for FY2016.	\$5,000	\$0	(\$5,000)
<b>THE ETHICSPPOINT</b> Funds allocated for a 24-hour hotline to reduce losses to the City from illegal or unethical activities, protect the anonymity of employees reporting concerns about illegal or unethical activities and promote ethical practices throughout the City organization. These funds were transferred to Human Resources.	\$2,500	\$0	(\$2,500)
<b>CITY OF NORTHLAKE</b> Funds allocated for use of the City of Northlake's extraterritorial jurisdiction (ETJ) for the Texas Motor Speedway. For FY2016 these funds were transferred to the Treasury Division of Financial Management Services.	\$5,096	\$0	(\$5,096)
<b>GASB 45</b> GASB requirement for government entities that sponsor other post employment benefits (OPEB), primarily retiree healthcare, to account for benefits on an accrual basis. In FY2016 this contribution was discontinued and fund balance in the Group Health and Life Insurance Fund has been designated for transfer to the OPEB trust when the fund's net position exceeds its reserve requirements.	\$10,477,794	\$0	(\$10,477,794)
<b>ECONOMIC DEVELOPMENT INCENTIVES</b> Funds allocated for economic development incentives for various organizations participating in the "380 agreements". In FY2016 these funds were reallocated to the Economic Development Department.	\$15,156,125	\$0	(\$15,156,125)
<b>TARRANT APPRAISAL DISTRICT</b>			
<b>TARRANT APPRAISAL DISTRICT</b> Funds allocated for payment to the Tarrant, Denton, Wise and Parker County Appraisal Districts for appraisal services. Increase based on contractual amount for appraisal services by the appraisal districts. For FY2016 these funds were reallocated to Financial Management Services.	\$2,342,864	\$0	(\$2,342,864)

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2015 ADOPTED BUDGET	FY2016 ADOPTED BUDGET	VARIANCE
<b>OTHER CONTRIBUTIONS</b>			
<b>ARTS COUNCIL</b> Serves the City's low-income neighborhood residents, primarily children, by providing funding for local art groups to develop and execute mentoring and participation programs in the visual and performing arts. FY2016 funding levels will be: Arts Council \$1,127,500 from the General Fund, Community Art Center \$200,000, and Artes De La Rosa \$50,000. For FY2016, Sister Cities in the amount of \$50,000 funding was transferred to the City Manager's Office for disbursal.	\$1,427,500	\$1,377,500	(\$50,000)
<b>UNITED WAY</b> Funds allocated for a coordinated management approach to funding community agencies. These agencies apply for City funding through the United Way. FY2016 funding levels are: Recovery Resource Council \$37,500; Safe Haven \$67,500; TC Youth Collaboration \$11,250; Tarrant County Youth Recovery Campus \$38,250; and the Women's Center \$56,250. For FY2016, these funds were transferred to the Neighborhood Services Department for disbursal.	\$210,750	\$0	(\$210,750)
<b>HOMELESSNESS PROGRAM</b> Funds allocated to support the Directions Home Program to end homelessness. These funds were transferred to the Neighborhood Services in FY2016.	\$496,000	\$0	(\$496,000)
<b>BONDED DEBT SERVICE</b>			
<b>ENERGY PROJECT DEBT SERVICE</b> Funds allocated for the energy-related cost-reduction program loan repayment through the State Energy Conservation Office (SECO). For FY2016 these funds were reallocated to affected departments throughout the City.	\$1,944,831	\$0	(\$1,944,831)
<b>CULTURE AND TOURISM SUBSIDY</b> Funds are allocated to subsidize the Energy Savings Program debt service principal and interest costs to Culture and Tourism Fund. For FY2016 funding for the Energy Savings Program debt service was reallocated to participating departments, including Culture and Tourism (See above). Based on agreement with Assistant City Managers' Office Culture and Tourism will pay their portion of these costs which will be subsidized entirely by this transfer from the General Fund.	\$0	\$1,212,654	\$1,212,654

## NON-DEPARTMENTAL CENTER DESCRIPTIONS

DESCRIPTION	FY2015 ADOPTED BUDGET	FY2016 ADOPTED BUDGET	VARIANCE
<b>SPECIAL TRANSFERS</b>			
<b>ELECTIONS</b> Funding for the City Council election which is a biannual activity with the next election included in the FY2015 budget. Decreased \$627,200 for FY2016.	\$647,200	\$20,000	(\$627,200)
<b>SPECIAL ELECTIONS</b> Funding of \$500,000 for a city-wide charter amendment election in FY2016. Decreased \$600,000 for the special multipurpose arena in FY2015 for a net decrease of \$100,000.	\$600,000	\$500,000	(\$100,000)
<b>GOLF FUND SUBSIDY</b> Annual subsidy from General Fund to the Municipal Golf Operating Fund on an on-going basis to ensure the stability of the fund.	\$850,000	\$850,000	\$0
<b>TRANSFER TO PAYG CAPITAL</b> Allocation for pay as you go capital projects for future use.	\$0	\$2,000,733	\$2,000,733
<b>EMPLOYEES BENEFITS</b>			
<b>LIFE INSURANCE</b> Funds allocated for death benefits that the City provides. In FY2016 these funds were allocated to the General Fund departments.	\$353,927	\$0	(\$353,927)
<b>TERMINAL LEAVE</b> Funds paid to General Fund employees upon either retirement or separation of employment.	\$4,734,968	\$4,734,968	\$0
<b>BUILDING/SECURITY INITIATIVES</b>			
<b>BUILDING INITIATIVES</b> Building security initiatives for City Hall, Public Safety Building and the Annex Building. For FY2016 this expense was reallocated to the Property Management Department.	\$2,000	\$0	(\$2,000)
<b>MOVING EXPENSES</b>			
<b>MOVING EXPENSES</b> One-time allocation of funds for moving expenses for the Police and Fire relocation to the new Public Safety Training Center and other new facilities throughout FY2015. Decreased \$442,000 for FY2016.	<u>\$442,000</u>	<u>\$0</u>	<u>(\$442,000)</u>
	<b><u>\$72,665,024</u></b>	<b><u>\$15,078,463</u></b>	<b><u>(\$57,586,561)</u></b>

## DEPARTMENTAL BUDGET SUMMARY

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
<b>PARK AND RECREATION</b>	<b>10100/0800500:0809040</b>

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

Effective FY2016, the Parks and Community Services Department will be referred to as Park and Recreation Department. The Park and Recreation Department is responsible for planning, designing, developing, and maintaining the City's network of parks, as well as for the planning and administering of the City's recreational programs. The Department is organized into five divisions.

The Administration Division provides overall administrative support, manages the Fort Worth Zoo contract and provides staff support for the Park and Recreation Advisory Board. During emergencies, this division provides coordination of the emergency response. The Park Operations Division manages the Botanic Garden, the Water Gardens, park reservations, and grounds maintenance for the City parks, medians, rights-of-way, commercial corridors, tax-foreclosed properties and other departments' City-owned properties. This division also manages the Crime Control and Prevention District (CCPD) funded Graffiti Abatement Program.

The Recreation Division manages 14 community centers, the mobile recreation program, the Aquatics facilities and programs, the CCPD funded Late Night Program (FW@6) at Sycamore Community Center and the Comin' Up Gang Intervention Program. This division also provides oversight for special use facilities including the Log Cabin Village and the Fort Worth Nature Center and Refuge. The Planning and Resource Management Division manages the identification of park system needs/inventory, new parkland acquisition and oversight of park development projects, park system infrastructure maintenance, in-house small capital project construction and the care for trees on City-owned property. Additionally, this division is responsible for tracking the expenditure of park gas well funds in compliance with the City's Financial Management Policy Statements. The Golf and Athletics Division includes the Municipal Golf Fund and the General Fund Athletics Facilities and Programs. Athletics includes Haws Athletics Center, Bertha Collins Sports Center, McLeland Tennis Center, Athletics Maintenance, Adult Athletics Programs and the CCPD community policing programs. The Municipal Golf Fund is discussed in the Special Revenue Funds Section. Previously shown in this department, the Community Services Division was transferred to the Neighborhood Services Department beginning FY2016.

<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 13,824,119	\$ 14,799,959	\$ 13,384,808	\$ 13,384,808
<b>Employee Benefits</b>	\$ 5,423,180	\$ 6,047,516	\$ 6,824,781	\$ 6,824,781
<b>Professional &amp; Tech Svcs</b>	\$ 14,470,447	\$ 14,741,841	\$ 13,116,876	\$ 13,116,876
<b>Utilities Repairs &amp; Rentals</b>	\$ 4,108,537	\$ 4,705,396	\$ 5,808,340	\$ 5,759,832
<b>Other Purchased Services</b>	\$ 242,314	\$ 273,434	\$ 862,674	\$ 862,674
<b>Supplies</b>	\$ 2,869,306	\$ 2,826,876	\$ 2,496,591	\$ 2,496,591
<b>Property/Capital Assets</b>	\$ 365,856	\$ 880,100	\$ 0	\$ 0
<b>Debt Service</b>	\$ 0	\$ 0	\$ 113,671	\$ 113,671
<b>Transfers and Others</b>	\$ 857,100	\$ 82,965	\$ 3,175,807	\$ 3,175,807
<b>Total Expenditures</b>	\$ 42,160,859	\$ 44,358,087	\$ 45,783,548	\$ 45,735,040
<b>Authorized Positions</b>	338.10	343.10	292.50	292.50

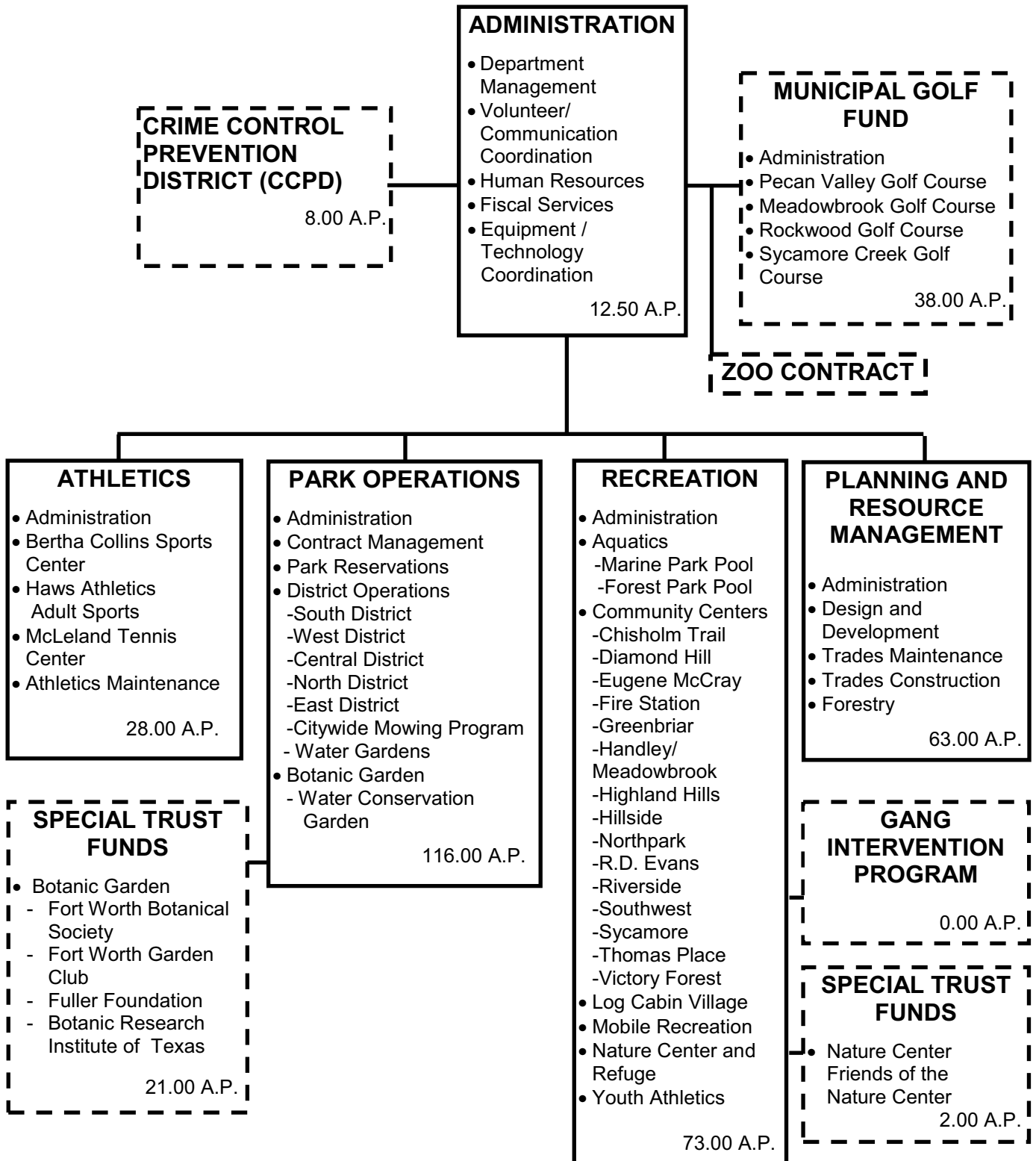
# PARK AND RECREATION – 361.50 A.P.

**GENERAL FUND 292.50 A.P.**

**MUNICIPAL GOLF FUND 38.00 A.P.**

**SPECIAL REVENUE FUNDS 23.00 A.P.**

**CRIME CONTROL AND PREVENTION DISTRICT FUND 8.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
PARK AND RECREATION		10100/0800500:0809040	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$44,358,087	<b>A.P.</b>	343.10
<b>FY2016 ADOPTED:</b>	\$45,735,040	<b>A.P.</b>	292.50
<p>A. The adopted budget decreases by (\$2,668,156) and 33.60 authorized positions with the transfer of the Community Services Division to the Neighborhood Services Department.</p> <p>B. The adopted budget decreases by (\$1,248,499) and 20 authorized positions for the transfer of the Community funded programs at the Botanic Garden and Nature Center to the Special Trust Fund. The transfer of the positions will improve the department's ability to provide the donors fiscal accountability that there funds are being expended for the programs intended use.</p> <p>C. The adopted budget increases by \$741,596 for funding of approved improvement package which includes one new authorized position, supplies and contractual services associated with the Victory Forest Community Center's opening including the purchase of furniture, fixtures and equipment with operational costs to be annualized in FY2017 when center opens and becomes operational.</p> <p>D. The adopted budget increases by \$257,799 for personnel costs associated with two new positions, supplies, contractual services for the Recreation Division including one Assistant Director and one Management Analyst II. This was the result of the loss of administrative functions with the transfer of Community Services to Neighborhood Services department.</p> <p>E. The adopted budget increases by \$2,949,523 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, unemployment, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, and claims and legal payments). Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>F. The adopted budget increases by a net of \$1,637,749 for vehicle replacement and the Pay As You Go (PAYG) portion for Capital items. Funding for vehicle is based on approved FY2016 vehicle replacement plan.</p> <p>G. The adopted budget decreases by a net of (\$342,599) in reduced funding for manageable delivery changes including reduced funding for aquatics operations, contractual services for the hazardous tree removal contract, athletic field maintenance, youth athletics based on participation, new median grounds maintenance, agricultural and botanical supplies, South District operating supplies, Athletics Program Administration, elimination of the interior plant contract at the Municipal Building and funds for McLeland Tennis Center Operations.</p> <p>H. The adopted budget decreases by (\$222,616) for contractual services due to the reduction of funds for the contracted Comin' Up Gang Intervention Program from General Fund. This reduction is due to a decline in crime rate and gang related offenses by 65% since 2009.</p> <p>I. The adopted budget increases by a net of \$176,695 for funding of approved improvement packages which include operation and maintenance of Chisholm Trail Community Park, North Z. Boaz Fort Woof West Dog Park, new parkland in the North District, 13 acres of Northwest Community Park and 5.53 acres of Friendship Park and the maintenance of Historic Handley Urban Village.</p> <p>J. The adopted budget increases by a net of \$79,768 for the annual CPI adjustments to the management fee and for operations of the Fort Worth Zoo.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
PARK AND RECREATION**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>STEWARDSHIP &amp; SUSTAINABILITY</b>				
Resource Management				
<i>To increase number of Park Infrastructure Priority 1 &amp; 2 work orders completed within 72 hours from an average of 83% to 85%</i>	N/A	N/A	83%	85%
<b>RECREATION, HEALTH &amp; WELLNESS</b>				
Recreational Opportunities				
<i>Increase "Learn to Swim" enrollment by 3% from FY2015</i>	864	772	1,084	1,116
Park Facilities				
<i>Retain current golfers at Rockwood Golf Course through play at the City's other three courses during the renovations at Rockwood Golf Course to achieve a 94% of the total rounds played in FY2015</i>	125,606	119,108	119,611	112,796
<b>ECONOMIC GROWTH &amp; STABILITY</b>				
Events & Venues				
<i>Host a minimum of 1,200,000 residents and tourists at Park and Recreation Department venue facilities</i>	1,189,613	1,189,211	1,170,790	1,200,000
<i>Maintain or exceed a 4 (80%) out of 5 (100%) rating on TripAdvisor at Park and Recreation Department venue facilities</i>	N/A	N/A	N/A	80%
<b>LIVABLE COMMUNITY</b>				
Program Services				
<i>Increase enrollment in the After School Programs in the 13 Recreation Centers by 5% from FY2015</i>	N/A	N/A	N/A	500

**FORT WORTH**





# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>COMMUNITY SERVICES</u>								
0800500	PACS COMMUNITY SERVICES ADMIN	\$ 1,309,954	\$ 1,110,206	\$ 401,531	\$ 401,531	3.15	5.15	1.00	1.00
0800503	PACS COWBOY SANTAS PROGRAM	124,268	152,495	0	0	0.00	0.00	0.00	0.00
0800504	PACS SOUTHSIDE COMMUNITY CTR	226,090	251,318	0	0	3.50	3.50	0.00	0.00
0800509	PACS ANDREW D SESSION CMM CTR	223,579	237,255	0	0	3.25	3.75	0.00	0.00
0800510	PACS FELLOWSHIP CORNER	6,353	7,142	0	0	0.00	0.00	0.00	0.00
0800522	PACS NSIDE COMM CTR LT NT PROG	300,256	297,001	0	0	4.25	4.25	0.00	0.00
0800523	PACS COMO COMM CTR LT NT PROG	418,373	383,727	0	0	7.30	5.80	0.00	0.00
0800526	PACS NORTH TRI ETHNIC COMM CTR	224,980	262,526	0	0	4.00	4.00	0.00	0.00
0800528	PACS DIAMOND HILL COMM CTR	580	283,613	283,701	283,701	0.00	4.00	4.00	4.00
0800529	PACS RIVERSIDE COMM CTR	0	335,158	320,353	320,353	0.00	5.00	4.50	4.50
0800532	PACS WTH HT COM CTR LT NT PROG	289,468	309,764	0	0	4.50	4.50	0.00	0.00
0800534	PACS MCCRAY COMM CTR	0	268,627	255,180	255,180	0.00	3.50	3.50	3.50

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0800535	PACS MLK COMM CTR LT NT PROG	312,986	278,354	0	0	4.00	4.00	0.00	0.00
0800536	PACS HANDLEY MEAD- WBRK COMM CTR	0	260,773	263,383	263,383	0.00	3.50	3.50	3.50
0800538	PACS HILLSIDE COMM CTR	0	269,612	301,472	301,472	0.00	4.25	4.50	4.50
0800539	PACS SYCAMORE COMM CTR	0	174,644	179,879	179,879	0.00	2.00	2.00	2.00
	Sub-Total	\$ 3,436,887	\$ 4,882,215	\$ 2,005,499	\$ 2,005,499	33.95	57.20	23.00	23.00
	<u>PACS ADMINISTRATION</u>								
0801000	PACS ADMINISTRATION	\$ 1,961,636	\$ 2,355,413	\$ 6,946,559	\$ 6,946,559	9.00	13.30	13.50	13.50
	Sub-Total	\$ 1,961,636	\$ 2,355,413	\$ 6,946,559	\$ 6,946,559	9.00	13.30	13.50	13.50
	<u>PROGRAM ADMINIS- TRATION</u>								
0803010	PACS BOT GARDEN FWGC-SUPPORT	\$ 235,993	\$ 284,159	\$ 0	\$ 0	4.00	4.00	0.00	0.00
0803020	PACS BOT GARDEN FWBS-MAINT	220,625	255,996	0	0	3.00	5.00	0.00	0.00
0803030	PACS BOT GARDEN FWGC-MAINT	136,923	211,897	0	0	3.00	4.00	0.00	0.00
0803040	PACS BOT GARD FULLER FOUND SUP	113,792	102,376	0	0	2.00	2.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0803050	PACS BOT GARDEN WATER CONSRV	41,732	45,818	43,591	43,591	1.00	1.00	1.00	1.00
0803060	PACS BOT GARDEN FWBS-EDUCATION	181,936	187,357	0	0	3.00	3.00	0.00	0.00
0803070	PACS NATURE CENTER GATE OPS	69,306	77,329	0	0	1.00	1.00	0.00	0.00
0803080	PACS NATURE CENTER PROGRAM SUP	71,339	127,158	0	0	2.00	1.00	0.00	0.00
	Sub-Total	\$ 1,071,646	\$ 1,292,090	\$ 43,591	\$ 43,591	19.00	21.00	1.00	1.00
	<u>ZOOLOGICAL PARK</u>								
0805000	PACS ZOO OPERATION	\$ 8,982,210	\$ 9,971,056	\$ 10,050,824	\$ 10,050,824	0.00	0.00	0.00	0.00
	Sub-Total	\$ 8,982,210	\$ 9,971,056	\$ 10,050,824	\$ 10,050,824	0.00	0.00	0.00	0.00
	<u>RECREATION CENTERS</u>								
0806000	ADMINISTRATION	\$ 0	\$ 0	\$ 257,799	\$ 257,799	0.00	0.00	2.00	2.00
	Sub-Total	\$ 0	\$ 0	\$ 257,799	\$ 257,799	0.00	0.00	2.00	2.00
	<u>PARK OPERATIONS</u>								
0807010	PACS PARK OPERA- TIONS ADMIN	\$ 617,377	\$ 429,683	\$ 515,558	\$ 515,558	7.00	4.00	5.00	5.00
0807011	PACS OPERATIONS CONTRACT MGT	0	713,038	692,313	692,313	0.00	5.00	5.00	5.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0807015	PACS MOBILE RECRE- ATION PROG	138,083	152,989	170,332	170,332	1.00	1.00	1.00	1.00
0807021	PACS WEST DISTRICT OPERATIONS	1,095,713	1,299,098	1,201,720	1,201,720	10.00	10.00	10.00	10.00
0807027	PACS FIRE STATION COMM CTR	258,264	238,698	253,708	253,708	3.50	3.50	3.50	3.50
0807028	PACS RD EVANS COMM CTR	301,931	273,169	315,617	315,617	4.30	4.30	4.50	4.50
0807029	PACS THOMAS PLACE COMM CTR	292,431	281,124	300,318	300,318	4.00	4.00	4.00	4.00
0807030	PACS VICTORY FOREST COMM CTR	0	0	741,596	741,596	0.00	0.00	1.00	1.00
0807031	PACS SOUTH DISTRICT OPERATIONS	1,535,057	1,706,054	1,647,277	1,647,277	15.00	15.00	15.00	15.00
0807033	PACS HIGHLAND HILLS COMM CTR	226,991	250,537	272,472	272,472	3.50	3.50	3.50	3.50
0807036	PACS CHISHOLM TRAIL COMM CTR	464,787	359,020	377,554	377,554	5.00	5.00	5.00	5.00
0807038	PACS GREENBRIAR COMM CTR	242,504	260,406	311,412	311,412	3.80	3.50	3.50	3.50
0807039	PACS SOUTHWEST COMM CTR	392,272	281,549	329,089	329,089	4.30	3.80	4.00	4.00
0807041	PACS CENTRAL DIS- TRICT	1,415,615	1,321,747	1,340,301	1,291,793	9.00	9.00	9.00	9.00
0807051	PACS WATER GARDEN	705,047	741,068	809,127	809,127	7.00	7.00	7.00	7.00

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0807061	PACS CITYWIDE MOW- ING	1,102,724	895,885	836,055	836,055	12.00	11.00	10.00	10.00
0807071	PACS NORTH DISTRICT OPERATIONS	2,352	1,974,673	2,066,480	2,066,480	0.00	15.00	15.00	15.00
0807080	PACS BOTANICAL GAR- DEN	2,910,987	2,538,462	2,742,871	2,742,871	26.00	27.00	27.00	27.00
0807081	PACS EAST DISTRICT OPERATIONS	3,691	1,162,762	1,227,108	1,227,108	0.00	13.00	13.00	13.00
0807090	PACS LOG CABIN VIL- LAGE	432,061	447,970	469,254	469,254	5.00	5.00	5.00	5.00
0807095	PACS NATURE CENTER AND REFUGE	103	699,600	706,412	706,412	0.00	8.00	8.00	8.00
	Sub-Total	\$ 12,137,990	\$ 16,027,532	\$ 17,326,574	\$ 17,278,066	120.40	157.60	159.00	159.00
	<u>ATHLETICS AND ACQUATICS</u>								
0808010	PACS ATHLETIC & AQUATIC ADMIN	\$ 405,981	\$ 129,124	\$ 138,463	\$ 138,463	5.00	1.00	1.00	1.00
0808021	PACS NORTH DISTRICT OPERATIONS	2,119,476	0	0	0	14.00	0.00	0.00	0.00
0808027	PACS BERTHA COLLINS SPORTS CTR	5,989	7,979	7,979	7,979	0.00	0.00	0.00	0.00
0808028	PACS DIAMOND HILL COMM CTR	267,981	0	0	0	4.00	0.00	0.00	0.00

### DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0808029	PACS RIVERSIDE COMM CTR	319,264	0	0	0	5.00	0.00	0.00	0.00
0808031	PACS EAST DISTRICT OPERATIONS	1,208,276	0	0	0	13.00	0.00	0.00	0.00
0808034	PACS EUGENE MCCRAY COMM CTR	244,069	0	0	0	3.50	0.00	0.00	0.00
0808036	PACS HANDLEY/MEAD-WBRK COMM CTR	245,015	0	0	0	3.50	0.00	0.00	0.00
0808038	PACS HILLSIDE COMM CTR	258,239	0	0	0	4.25	0.00	0.00	0.00
0808039	PACS SYCAMORE CM CTR LT NT PRG	135,699	0	0	0	3.50	0.00	0.00	0.00
0808040	PACS GRAFFITI ABATEMENT	0	18,873	0	0	0.00	0.00	0.00	0.00
0808050	PACS NORTHEAST DIST OPERATIONS	388,500	0	0	0	0.00	0.00	0.00	0.00
0808060	PACS YOUTH ATHLETICS PROGRAM	201,194	224,294	193,593	193,593	1.00	1.00	1.00	1.00
0808070	PACS SWIMMING POOL SECURITY	100,635	94,486	98,933	98,933	1.00	1.00	1.00	1.00
0808071	PACS MARINE PARK AQUATICS CTR	159,657	188,369	154,368	154,368	0.00	0.00	0.00	0.00
0808072	PACS FOREST PARK SWIMMING POOL	164,878	261,197	215,121	215,121	0.00	0.00	0.00	0.00
0808080	PACS ADULTS SPORTS SECURITY	688,967	742,010	746,628	746,628	6.00	6.00	6.00	6.00

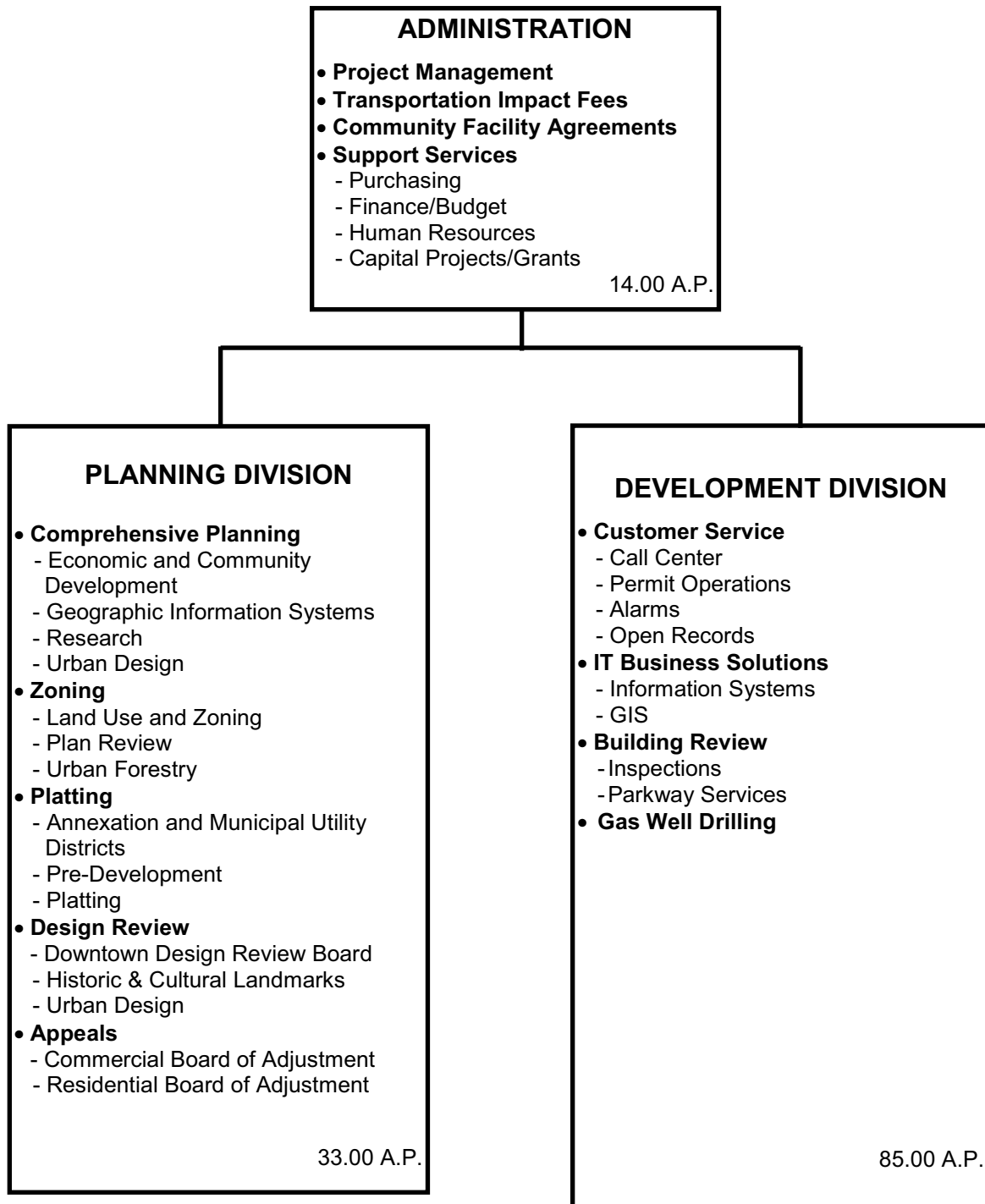
# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PARK AND RECREATION		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0808081	PACS MCLELAND TEN- NIS CENTER	10,331	16,608	11,608	11,608	0.00	0.00	0.00	0.00
0808085	PACS ATHLETICS MAIN- TENANCE	1,955,657	2,270,894	2,144,010	2,144,010	21.00	22.00	22.00	22.00
0808090	PACS NATURE CENTER & REFUGE	716,689	0	0	0	8.00	0.00	0.00	0.00
	Sub-Total	\$ 9,596,497	\$ 3,953,834	\$ 3,710,703	\$ 3,710,703	92.75	31.00	31.00	31.00
	<u>PLANNING &amp; RESOURCE MANAGE- MENT</u>								
0809010	PACS PRM ADMINISTRA- TION	\$ 680,785	\$ 760,745	\$ 766,549	\$ 766,549	7.00	7.00	7.00	7.00
0809020	PACS DESIGN & DEVEL- OPMENT	558,308	583,664	570,090	570,090	9.00	9.00	9.00	9.00
0809030	PACS TRADES MAINTENANCE	1,351,693	1,410,643	1,437,101	1,437,101	13.00	13.00	13.00	13.00
0809035	PACS TRADES CON- STRUCTION	671,175	1,043,070	784,074	784,074	13.00	13.00	13.00	13.00
0809040	PACS FORESTRY	1,712,032	2,077,824	1,884,184	1,884,184	21.00	21.00	21.00	21.00
	Sub-Total	\$ 4,973,993	\$ 5,875,947	\$ 5,441,999	\$ 5,441,999	63.00	63.00	63.00	63.00
	<b>TOTAL</b>	\$ 42,160,859	\$ 44,358,087	\$ 45,783,548	\$ 45,735,040	338.10	343.10	292.50	292.50

**DEPARTMENTAL BUDGET SUMMARY**

DEPARTMENT:		FUND/CENTER		
PLANNING AND DEVELOPMENT		10100/0061000:0065050		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Planning and Development Department's mission is to build the most livable city in Texas by helping people make sound decisions about the City's growth and development and, accordingly, develop property in ways that benefit the community. The Department consists of three divisions:</p> <p>The Administration Division is responsible for overall management and policy development, Community Facility Agreements, Project Facilitation, Transportation Planning and Support Services.</p> <p>The Development Division has four sections. Customer Service is responsible for permitting services and customer intake. The IT Section provides IT management and support. The Building Section provides plans examination, building inspections, sign ordinance inspections, parkway services and in FY2015 the Gas Well Inspectors were added to the division. This division reviews and inspects all construction projects for compliance with construction codes to ensure safety and sound building practices and now also ensures compliance with the City's Gas Well Ordinance.</p> <p>The Planning Division has five sections. The Comprehensive Planning Section coordinates updates of the Comprehensive Plan, conducts research and policy analysis, promotes the development of urban villages, prepares neighborhood plans and manages grants and design contracts for streetscape projects. The Zoning Section administers the City's zoning regulations including Urban Forestry regulations. The Platting Section administers the City's subdivision regulations and implements the City's annexation policy. The Design Review Section administers the City's historic preservation and urban design ordinances. The Appeals Section staffs two Zoning Boards of Adjustment and provides record management for the Division.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 6,360,932	\$ 6,916,700	\$ 7,089,642	\$ 7,089,642
Employee Benefits	\$ 2,523,741	\$ 2,680,202	\$ 3,239,509	\$ 3,239,509
Professional & Tech Svcs	\$ 1,282,939	\$ 880,541	\$ 871,672	\$ 871,672
Utilities Repairs & Rentals	\$ 281,401	\$ 288,924	\$ 310,568	\$ 310,568
Other Purchased Services	\$ 259,152	\$ 294,190	\$ 340,006	\$ 340,006
Supplies	\$ 316,672	\$ 454,061	\$ 403,649	\$ 403,649
Property/Capital Assets	\$ 117,020	\$ 38,400	\$ 0	\$ 0
Debt Service	\$ 0	\$ 0	\$ 12,001	\$ 12,001
Transfers and Others	\$ 22,500	\$ 0	\$ 22,857	\$ 22,857
Total Expenditures	\$ 11,164,357	\$ 11,553,018	\$ 12,289,904	\$ 12,289,904
Authorized Positions	138.00	135.00	132.00	132.00



**PLANNING AND DEVELOPMENT – 132.00 A.P.**

**SIGNIFICANT BUDGET CHANGES**

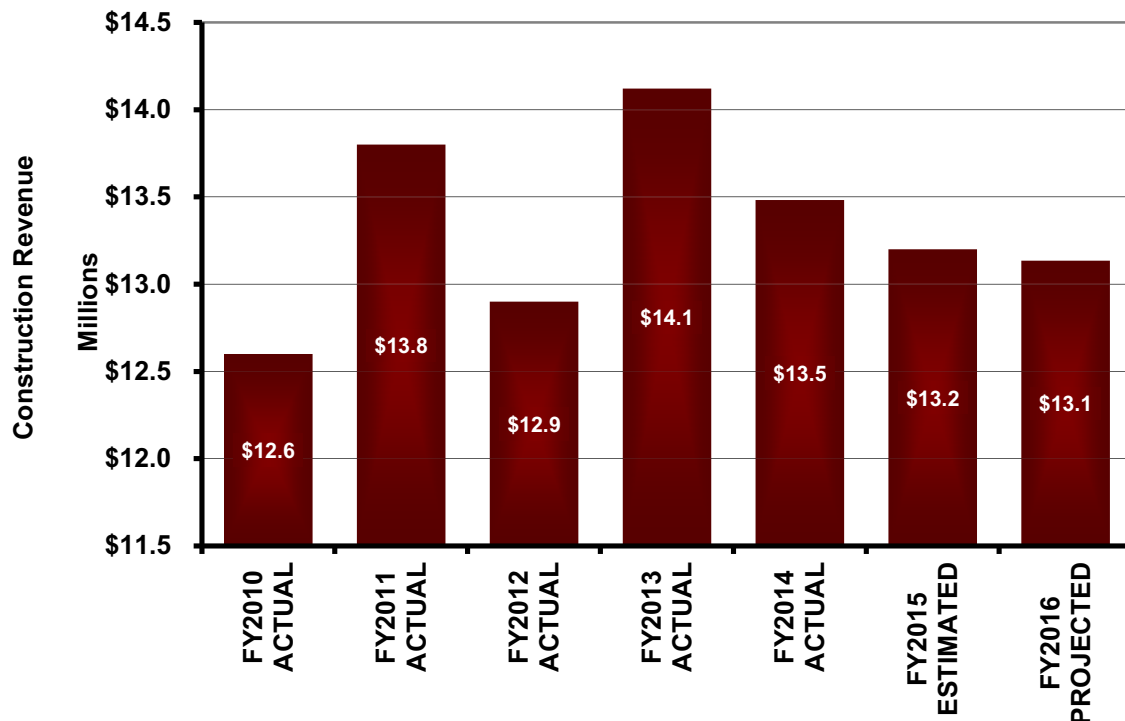
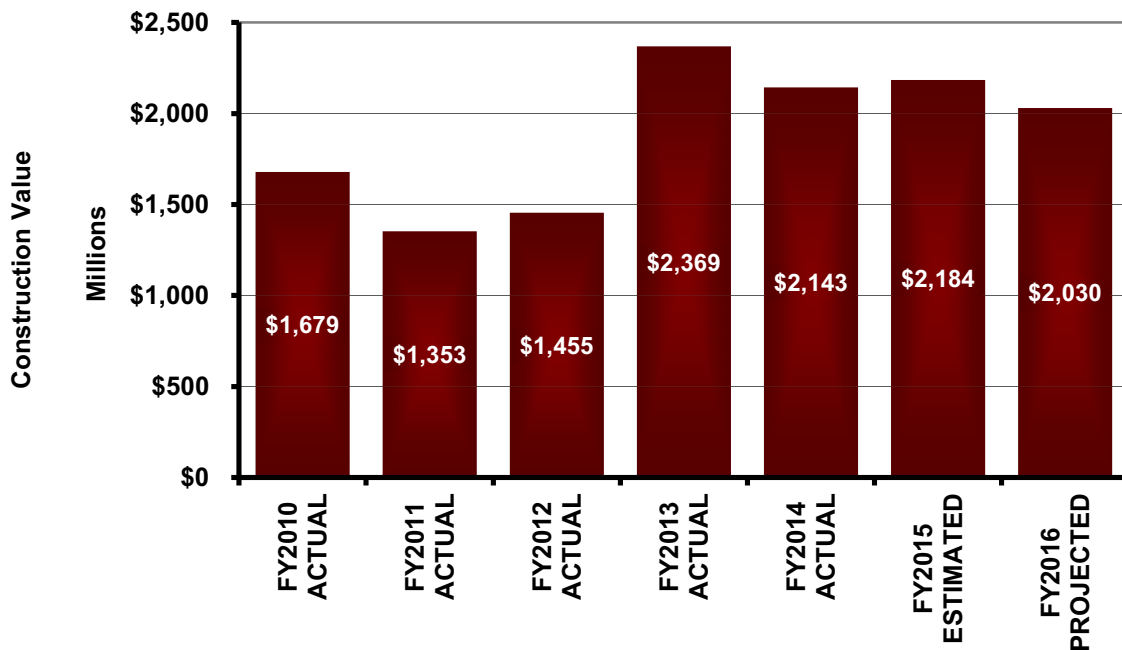
<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
PLANNING AND DEVELOPMENT		10100/0061000:0065050	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$11,553,018	<b>A.P.</b>	135.00
<b>FY2016 ADOPTED:</b>	\$12,289,904	<b>A.P.</b>	132.00
<p>A. The adopted budget decreases by (\$558,635) and six authorized positions for the transfer of the Gas Well Lease program to the to the Mineral Management section of the new Property Management Department to align similar functions.</p> <p>B. The adopted budget increases by \$175,972 for funding of an approved improvement package which included two authorized positions, a senior capital projects officer and an administrative assistant, transferred from the Capital Projects Service Fund.</p> <p>C. The adopted budget increases by \$79,716 and one authorized position, a senior engineering technician transferred from the Capital Projects Service Fund.</p> <p>D. The adopted budget increases by \$641,777 for the transfer of funds from Non-Departmental which were appropriated for retiree health benefits, death benefits, debt service for the energy savings program, electric utility costs, unemployment, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>E. The adopted budget increases by \$251,980 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>F. The adopted budget increases by \$219,628 in due to current salary and benefit requirements calculated through Salaries/Benefits Forecasting System (SBFS) clean-up.</p> <p>G. The adopted budget decreases by (\$91,920) for miscellaneous departmental and analyst adjustments based on analysis of historical and projected spending which includes office supplies, printing, temporary services, postage, operating supplies, graphics, training aids and cell phones.</p> <p>H. The adopted budget decreases by (\$40,451) for motor vehicle fuel based on cost projections prepared by Fleet Services.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
PLANNING AND DEVELOPMENT**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>PLANNING</b>				
Comprehensive Planning				
<i>Added number of residential units within     designated mixed-use areas</i>	561	1,005	523	750
Land Use and Design				
<i>Percentage of City Council zoning decisions     that are consistent with the Comprehensive     Plan</i>	84%	85%	80%	80%
<b>DEVELOPMENT</b>				
Permitting Activities				
<i>Percentage of inspections performed within     1 working day</i>	97%	93%	97%	98%
Customer Service				
<i>Percentage of phone calls offered that are     answered within 3 minutes</i>	30%	47%	75%	90%
<b>ADMINISTRATION</b>				
Pre-Development Services				
<i>Number of pre-development conferences     held</i>	360	406	400	405

# Planning and Development

## Construction and Revenue Indicators



## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0061000	<u>PLANNING AND DEVELOPMENT ADMINISTRATION</u> PLAN & DEV ADMINISTRATION	\$ 807,236	\$ 963,716	\$ 1,026,902	\$ 1,026,902	6.00	8.00	8.00	8.00
0061010	PLAN & DEV SUPPORT SERVICES	74,729	210,525	361,745	361,745	3.00	1.00	4.00	4.00
	Sub-Total	<u>\$ 881,965</u>	<u>\$ 1,174,241</u>	<u>\$ 1,388,647</u>	<u>\$ 1,388,647</u>	<u>9.00</u>	<u>9.00</u>	<u>12.00</u>	<u>12.00</u>
	<u>BUILDING ADMINISTRATION</u>								
0062000	PLAN & DEV DEVELOPMENT ADMIN	\$ 328,195	\$ 272,228	\$ 574,588	\$ 574,588	4.00	4.00	1.00	1.00
0062010	PLAN & DEV CUST INTAKE/CNTRL	1,095,869	1,267,851	1,439,561	1,439,561	19.00	23.00	25.00	25.00
0062020	PLAN & DEV ALARMS	310,890	289,717	287,224	287,224	4.00	4.00	4.00	4.00
0062030	PLAN & DEV IT BUSINESS SYSTEMS	1,096,610	1,102,848	1,221,704	1,221,704	4.00	3.00	4.00	4.00
0062040	PLAN & DEV GAS WELL MGT	420,092	483,339	347,705	347,705	6.00	5.00	4.00	4.00
0062050	PLAN & DEV GAS LEASE	553,435	558,635	0	0	4.00	6.00	0.00	0.00
	Sub-Total	<u>\$ 3,805,091</u>	<u>\$ 3,974,618</u>	<u>\$ 3,870,782</u>	<u>\$ 3,870,782</u>	<u>41.00</u>	<u>45.00</u>	<u>38.00</u>	<u>38.00</u>
	<u>INSPECTIONS</u>								

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0063000	PLAN & DEV CON- STRUCTION DIV	\$ 142,314	\$ 273,029	\$ 2,552,586	\$ 2,552,586	0.00	0.00	31.00	31.00
0063010	PLAN & DEV PLANS EXAM	771,137	841,284	826,189	826,189	11.00	11.00	10.00	10.00
0063020	PLAN & DEV PARKWAY SERVICES	1,520	55,969	473,443	473,443	0.00	0.00	6.00	6.00
0063021	PLAN & DEV COMMER- CIAL INSPECT	420,497	425,658	0	0	5.00	6.00	0.00	0.00
0063022	PLAN & DEV ELECTRI- CAL INSPECT	476,408	604,796	0	0	8.00	9.00	0.00	0.00
0063023	PLAN & DEV MECHANI- CAL INSPECT	214,111	215,715	0	0	3.00	3.00	0.00	0.00
0063024	PLAN & DEV PLUMBING INSPECT	167,209	150,645	0	0	4.00	2.00	0.00	0.00
0063025	PLAN & DEV RESIDEN- TIAL INSPECT	776,005	819,215	0	0	10.00	12.00	0.00	0.00
	Sub-Total	\$ 2,969,201	\$ 3,386,311	\$ 3,852,218	\$ 3,852,218	41.00	43.00	47.00	47.00
	<u>DEVELOPMENT COOR- DINATION</u>								
0064000	PLAN & DEV DEVELOP- MENT COORD	\$ 370,103	\$ 332,412	\$ 175,972	\$ 175,972	5.00	5.00	2.00	2.00
	Sub-Total	\$ 370,103	\$ 332,412	\$ 175,972	\$ 175,972	5.00	5.00	2.00	2.00
	<u>PLANNING</u>								

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PLANNING & DEVELOPMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0065000	PLAN & DEV PLANNING ADMIN	\$ 199,838	\$ 200,338	\$ 359,937	\$ 359,937	1.00	1.00	1.00	1.00
0065010	PLAN & DEV ZONING	757,776	738,880	788,034	788,034	10.00	10.00	10.00	10.00
0065020	PLAN & DEV APPEALS	221,775	226,405	217,797	217,797	3.00	3.00	3.00	3.00
0065030	PLAN & DEV PLATTING	434,565	502,666	521,328	521,328	6.00	6.00	6.00	6.00
0065040	PLAN & DEV COMP PLANNING	680,763	574,602	630,273	630,273	8.00	7.00	7.00	7.00
0065050	PLAN & DEV DESIGN REVIEW	412,349	442,547	484,919	484,919	7.00	6.00	6.00	6.00
	Sub-Total	\$ 2,707,066	\$ 2,685,436	\$ 3,002,286	\$ 3,002,286	35.00	33.00	33.00	33.00
	<u>NEIGHBORHOOD EDU- CATION</u>								
0067000	PLAN & DEV NEIGHBOR- HOOD EDUC	\$ 430,931	\$ 0	\$ 0	\$ 0	7.00	0.00	0.00	0.00
	Sub-Total	\$ 430,931	\$ 0	\$ 0	\$ 0	7.00	0.00	0.00	0.00
	<b>TOTAL</b>	\$ 11,164,357	\$ 11,553,018	\$ 12,289,904	\$ 12,289,904	138.00	135.00	132.00	132.00

**DEPARTMENTAL BUDGET SUMMARY**

<b>DEPARTMENT:</b>	<b>FUND/CENTER</b>
POLICE	10100/0351000:0357400

**SUMMARY OF DEPARTMENT RESPONSIBILITIES:**

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property in Fort Worth. Specific departmental responsibilities are:

- 1) To reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) To increase the safety of residents and to decrease crime throughout Fort Worth neighborhoods.
- 3) To increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) To enhance crime fighting and prevention tools and efforts through diverse recruitment, training, and retention of high quality officers, technology and equipment, and capital improvements.

**FY2016 Major Initiatives**

- The Fort Worth Police Department expects the following facility projects to be completed in FY2016: Heliport Construction, West Patrol Division renovation, and Tactical Command Center renovation.
- Produce updated Five-Year Strategic Plan.
- Continue three-year partnership with National Initiative for Building Community Trust and Justice Project that began in FY2015.
- Implement Police Executive Research Forum (PERF) staffing allocation study and recommendations for operational efficiencies.
- FY2016 technology improvements include adding crime lab and specialized units equipment, expansion of on-officer body camera program, upgrading the Computer Aided Dispatch (CAD) system and implementing tactical mock village system for scenario training at the new Public Safety Complex.
- Evaluate enforcement strategies to address emerging crime trends including human trafficking, cyber-crimes, and economic crimes.
- Enhance school security by recruiting more volunteers to join Code Blue in the Schools program. The volunteers patrol the perimeter of Fort Worth Independent School District elementary schools.

<b>Allocations</b>	<b>Actual FY2014</b>	<b>Adopted FY2015</b>	<b>Proposed Budget FY2016</b>	<b>Adopted Budget FY2016</b>
<b>Personnel Services</b>	\$ 129,272,755	\$ 131,229,652	\$ 141,681,960	\$ 141,681,960
<b>Employee Benefits</b>	\$ 48,995,986	\$ 48,953,324	\$ 57,787,433	\$ 57,787,433
<b>Professional &amp; Tech Svcs</b>	\$ 17,904,778	\$ 11,935,341	\$ 13,983,781	\$ 13,983,781
<b>Utilities Repairs &amp; Rentals</b>	\$ 5,583,858	\$ 5,829,074	\$ 7,007,789	\$ 7,007,789
<b>Other Purchased Services</b>	\$ 612,252	\$ 535,160	\$ 2,669,698	\$ 2,669,698
<b>Supplies</b>	\$ 6,081,495	\$ 5,941,317	\$ 5,726,499	\$ 5,726,499
<b>Property/Capital Assets</b>	\$ 17,785	\$ 56,000	\$ 0	\$ 0
<b>Debt Service</b>	\$ 122,606	\$ 126,131	\$ 194,296	\$ 194,296
<b>Transfers and Others</b>	\$ 827,404	\$ 0	\$ 22,500	\$ 22,500
<b>Total Expenditures</b>	\$ 209,418,919	\$ 204,606,000	\$ 229,073,957	\$ 229,073,957
<b>Authorized Positions</b>	1,797.00	1,791.00	1,827.00	1,827.00

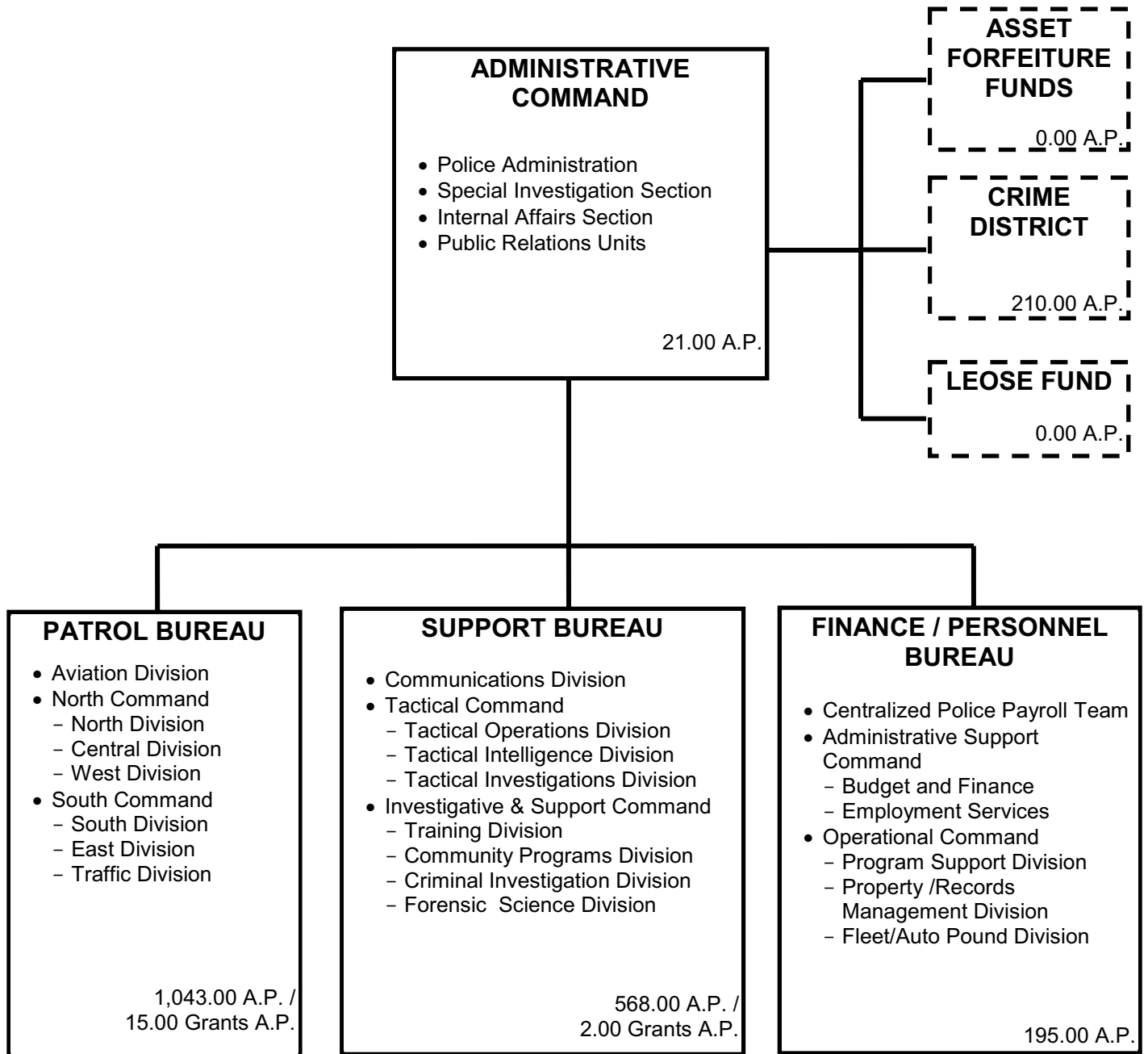


**POLICE – 2,054.00 A.P.**

**GENERAL FUND 1,827.00 A.P.**

**CRIME CONTROL AND PREVENTION DISTRICT 210.00 A.P.**

**GRANTS FUND 17.00 A.P.**



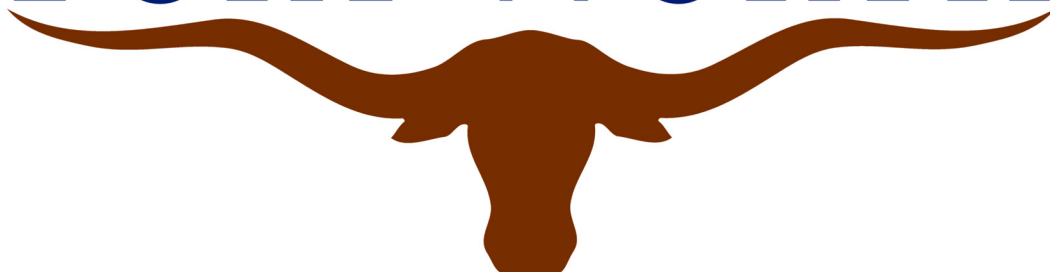
**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
POLICE		10100/0351000:0357400	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$204,606,000	<b>A.P.</b>	1,791.00
<b>FY2016 ADOPTED:</b>	\$229,073,957	<b>A.P.</b>	1,827.00
<p>A. The adopted budget increases by \$3,527,916 for funding of approved improvement package which includes 25 civil service authorized positions for operation of the Sixth Patrol Division in far north Fort Worth.</p> <p>B. The adopted budget increases by \$1,777,028 for funding of approved improvement package for operational costs associated with the opening and operation of the Public Safety Training Complex, including one Senior Tech Support Analyst.</p> <p>C. The adopted budget increases by \$714,272 for nine civil service authorized positions associated with the opening and operation of the weapons range at the Public Safety Training Complex.</p> <p>D. The adopted budget decreases by (\$104,496) and one authorized position for the transfer of one Senior Administrative Services Manager to the Property Management Department.</p> <p>E. The adopted budget decreases by (\$101,427) and two authorized positions due to the reduction of two Payroll Technician positions based on recommendations from the Performance Office.</p> <p>F. The adopted budget increases by four authorized positions, 2.5 property control attendants and 1.5 electronic technicians, at zero cost due to the reallocation of funding for temporary employees to convert these positions to permanent status.</p> <p>G. The adopted budget increases by \$9,180,999 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, debt service for energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the programmatic responsibilities of a General Fund department. For FY2016 many of these allocations were transferred out to the participating department.</p> <p>H. The budget increases by \$6,348,468 primarily as the result of compensation increases mandated by the Meet &amp; Confer contract.</p> <p>I. The adopted budget increases by \$1,350,167 for funding of approved improvement package to reduce salary savings budgeted due to less anticipated vacancies in the department in FY2016.</p> <p>J. The adopted budget increases by \$738,422 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>K. The adopted budget increases by \$727,455 for funding of approved improvement package for overtime costs in the Communications Center.</p> <p>L. The adopted budget decreases by (\$631,975) for motor vehicle fuel based on cost projections prepared by Fleet Services.</p>			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
POLICE**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>ADMINISTRATION</b>				
Administration				
<i>Citywide crime rate per 100,000 residents</i>	10,565	9,912	9,605	10,239
<b>PATROL</b>				
Patrol Operations				
<i>Average response time for Priority 1 calls     for service (minutes)</i>	8:27	8:46	9:19	8:36
Community Operations				
<i>Number of Active Citizens on Patrol</i>	766	779	822	830
Traffic Operations				
<i>Number of accidents resulting in fatalities</i>	70	68	84	74
<b>FINANCE AND PERSONNEL</b>				
Training				
<i>Diversity percentage of graduated classes</i>	62%	42%	39%	48%

**FORT WORTH**



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0351000	<u>POLICE ADMINISTRATION</u> POLICE ADMINISTRATION	\$ 6,383,427	\$ 6,628,621	\$ 19,263,258	\$ 19,263,258	9.00	6.00	7.00	7.00
0351010	POLICE MAYOR'S SECURITY DETAIL	630,458	692,627	743,907	743,907	0.00	6.00	6.00	6.00
0351011	MAYOR'S SECURITY DETAIL	0	0	215,815	215,815	0.00	0.00	0.00	0.00
0351040	POLICE HOMELESSNESS PRGM	100,326	116,945	117,428	117,428	1.00	1.00	1.00	1.00
	Sub-Total	\$ 7,114,211	\$ 7,438,193	\$ 20,340,408	\$ 20,340,408	10.00	13.00	14.00	14.00
	<u>PROFESSIONAL STANDARDS DIVISION</u>								
0351101	POLICE INTERNAL AFFAIRS UNIT	\$ 1,702,413	\$ 1,536,716	\$ 1,612,285	\$ 1,612,285	13.00	14.00	14.00	14.00
0351102	POLICE SPEC INVESTIGATION UNIT	1,046,318	999,492	1,033,244	1,033,244	8.00	8.00	9.00	9.00
0351103	POLICE PUBLIC AFFAIRS UNIT	558,872	592,214	604,016	604,016	5.00	5.00	5.00	5.00
	Sub-Total	\$ 3,307,603	\$ 3,128,422	\$ 3,249,545	\$ 3,249,545	26.00	27.00	28.00	28.00
	<u>PROGRAM SUPPORT DIVISION</u>								

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0351200	POLICE PROGRAM SUP- PORT DIV	\$ 102,836	\$ 106,121	\$ 105,111	\$ 105,111	2.00	1.00	1.00	1.00
0351201	POLICE RESEARCH/ PLANNING UNIT	378,349	426,386	356,188	356,188	5.00	5.00	4.00	4.00
0351202	GRANTS	386,554	399,512	220,402	220,402	4.00	4.00	2.00	2.00
	Sub-Total	\$ 867,739	\$ 932,019	\$ 681,701	\$ 681,701	11.00	10.00	7.00	7.00
	<u>INFORMATION MANAGE- MENT DIVISION</u>								
0351301	POLICE TECHNOLOGY SERVICES SECTION	\$ 8,586,659	\$ 8,914,812	\$ 9,568,367	\$ 9,568,367	3.00	6.00	6.00	6.00
0351302	POLICE INFORMATION MGT SECT	1,189,524	1,205,435	1,236,810	1,236,810	14.00	14.00	14.00	14.00
	Sub-Total	\$ 9,776,183	\$ 10,120,247	\$ 10,805,177	\$ 10,805,177	17.00	20.00	20.00	20.00
	<u>EMERGENCY MANAGE- MENT EPIC UNIT</u>								
0351401	POLICE EMERGENCY MGT EPIC UNIT	\$ 466,789	\$ 468,278	\$ 532,917	\$ 532,917	4.00	4.00	4.00	4.00
	Sub-Total	\$ 466,789	\$ 468,278	\$ 532,917	\$ 532,917	4.00	4.00	4.00	4.00
	<u>OPERATIONAL SUP- PORT BUREAU</u>								

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0353000	POLICE SUPPORT BUREAU	\$ 478,216	\$ 547,289	\$ 392,378	\$ 392,378	3.00	3.00	3.00	3.00
0353004	POLICE INVESTIG & SUPPORT COMM	616,749	242,685	553,125	553,125	2.00	2.00	3.00	3.00
	Sub-Total	<u>\$ 1,094,965</u>	<u>\$ 789,974</u>	<u>\$ 945,503</u>	<u>\$ 945,503</u>	<u>5.00</u>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>
	<u>COMMUNICATIONS DIVISION</u>								
0353100	POLICE COMMUNICATIONS	\$ 7,805,412	\$ 7,645,031	\$ 8,686,067	\$ 8,686,067	128.00	128.00	128.00	128.00
0353101	POLICE COMMUNICATIONS PIC	848,246	857,603	870,414	870,414	13.00	13.00	13.00	13.00
	Sub-Total	<u>\$ 8,653,658</u>	<u>\$ 8,502,634</u>	<u>\$ 9,556,481</u>	<u>\$ 9,556,481</u>	<u>141.00</u>	<u>141.00</u>	<u>141.00</u>	<u>141.00</u>
	<u>SPECIAL INVESTIGATIONS</u>								
0353200	POLICE COMMUNITY SERVICES DIV	\$ 223,654	\$ 216,299	\$ 209,729	\$ 209,729	2.00	2.00	2.00	2.00
0353201	POLICE YOUTH SECTION	1,353,177	1,384,370	1,414,390	1,414,390	7.00	7.00	7.00	7.00
0353202	POLICE GANG SECTION	3,658,541	4,038,359	4,253,461	4,253,461	37.00	37.00	37.00	37.00
	Sub-Total	<u>\$ 5,235,372</u>	<u>\$ 5,639,028</u>	<u>\$ 5,877,580</u>	<u>\$ 5,877,580</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>	<u>46.00</u>

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0353500	<u>SUPPORT SERVICES DIVISION</u> POLICE CRIME INTERV SRVCE SEC	\$ 289,537	\$ 253,820	\$ 232,828	\$ 232,828	3.00	2.00	2.00	2.00
0353501	POLICE JAIL UNIT	7,514,571	1,636,582	1,695,569	1,695,569	11.00	11.00	11.00	11.00
	Sub-Total	<u>\$ 7,804,108</u>	<u>\$ 1,890,402</u>	<u>\$ 1,928,397</u>	<u>\$ 1,928,397</u>	<u>14.00</u>	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
	<u>TRAINING DIVISION</u>								
0353700	POLICE TRAINING DIVI- SION	\$ 2,125,527	\$ 2,128,975	\$ 1,954,076	\$ 1,954,076	13.00	13.00	12.00	12.00
0353701	POLICE WEAPONS	1,706,002	1,270,233	2,276,000	2,276,000	7.00	7.00	18.00	18.00
0353702	POLICE BACKGROUND UNIT	1,634,451	1,570,437	1,559,047	1,559,047	14.00	14.00	14.00	14.00
0353703	POLICE ADVANCED TRAINING UNIT	1,239,545	1,329,937	1,384,339	1,384,339	6.00	10.00	10.00	10.00
	Sub-Total	<u>\$ 6,705,525</u>	<u>\$ 6,299,582</u>	<u>\$ 7,173,462</u>	<u>\$ 7,173,462</u>	<u>40.00</u>	<u>44.00</u>	<u>54.00</u>	<u>54.00</u>
	<u>N/W FIELD OPERA- TIONS BUREAU</u>								
0354000	POLICE PATROL BUREAU	\$ 441,944	\$ 527,290	\$ 4,042,646	\$ 4,042,646	3.00	3.00	28.00	28.00
0354003	POLICE AIR SUPPORT UNIT	1,431,766	1,482,200	1,669,239	1,669,239	11.00	11.00	11.00	11.00



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0354004	POLICE NORTH COM- MAND	562,689	570,655	592,980	592,980	4.00	4.00	4.00	4.00
	Sub-Total	<u>\$ 2,436,399</u>	<u>\$ 2,580,145</u>	<u>\$ 6,304,865</u>	<u>\$ 6,304,865</u>	<u>18.00</u>	<u>18.00</u>	<u>43.00</u>	<u>43.00</u>
	<u>NORTH DIVISION</u>								
0354110	POLICE CENTRAL DIVI- SION ADMIN	\$ 3,936,355	\$ 3,922,923	\$ 3,868,847	\$ 3,868,847	34.00	33.00	31.00	31.00
0354111	POLICE CENTRAL DIV PATROL UNIT	13,595,565	13,535,063	14,350,137	14,350,137	141.00	140.00	141.00	141.00
0354112	POLICE BIKE PATROL UNIT	2,144,630	2,233,119	2,271,231	2,271,231	23.00	22.00	21.00	21.00
	Sub-Total	<u>\$ 19,676,550</u>	<u>\$ 19,691,105</u>	<u>\$ 20,490,215</u>	<u>\$ 20,490,215</u>	<u>198.00</u>	<u>195.00</u>	<u>193.00</u>	<u>193.00</u>
	<u>EAST DIVISION</u>								
0354210	POLICE NORTH DIVI- SION ADMIN	\$ 3,148,765	\$ 2,948,259	\$ 3,096,176	\$ 3,096,176	27.00	26.00	26.00	26.00
0354211	POLICE NORTH DIV PATROL UNIT	14,563,597	14,372,051	14,941,900	14,941,900	143.00	143.00	141.00	141.00
0354212	POLICE NEIGHBOR- HOOD PATROL	3,024,999	3,127,543	3,240,035	3,240,035	30.00	30.00	30.00	30.00
	Sub-Total	<u>\$ 20,737,361</u>	<u>\$ 20,447,853</u>	<u>\$ 21,278,111</u>	<u>\$ 21,278,111</u>	<u>200.00</u>	<u>199.00</u>	<u>197.00</u>	<u>197.00</u>
	<u>ZERO TOLERANCE TEAMS</u>								

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0354310	POLICE WEST DIVISION ADMIN	\$ 2,974,088	\$ 2,790,579	\$ 2,808,124	\$ 2,808,124	27.00	25.00	24.00	24.00
0354311	POLICE WEST DIV PATROL UNIT	14,335,676	14,539,996	15,126,548	15,126,548	148.00	147.00	147.00	147.00
	Sub-Total	\$ 17,309,764	\$ 17,330,575	\$ 17,934,672	\$ 17,934,672	175.00	172.00	171.00	171.00
	<u>S/E FIELD OPERATIONS BUREAU</u>								
0355004	POLICE SOUTH COM- MAND	\$ 500,851	\$ 629,375	\$ 638,080	\$ 638,080	4.00	4.00	4.00	4.00
	Sub-Total	\$ 500,851	\$ 629,375	\$ 638,080	\$ 638,080	4.00	4.00	4.00	4.00
	<u>SOUTH DIVISION</u>								
0355110	POLICE EAST DIV ADMINISTRATION	\$ 2,892,082	\$ 2,671,144	\$ 2,701,707	\$ 2,701,707	26.00	23.00	23.00	23.00
0355111	POLICE EAST DIV PATROL UNIT	14,052,588	14,328,851	14,686,087	14,686,087	148.00	149.00	147.00	147.00
0355113	POLICE EASTCHASE OVERTIME OP	55,596	47,767	50,461	50,461	0.00	0.00	0.00	0.00
	Sub-Total	\$ 17,000,266	\$ 17,047,761	\$ 17,438,255	\$ 17,438,255	174.00	172.00	170.00	170.00
	<u>WEST DIVISION</u>								
0355210	POLICE SOUTH DIVI- SION ADMIN	\$ 2,517,278	\$ 2,448,322	\$ 2,585,477	\$ 2,585,477	23.00	21.00	22.00	22.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0355211	POLICE SOUTH DIV PATROL UNIT	14,051,619	14,164,549	14,725,591	14,725,591	147.00	146.00	145.00	145.00
	Sub-Total	\$ 16,568,897	\$ 16,612,871	\$ 17,311,068	\$ 17,311,068	170.00	167.00	167.00	167.00
	<u>TRAFFIC DIVISION</u>								
0355310	POLICE TRAFFIC DIVI- SION	\$ 1,111,051	\$ 1,143,315	\$ 1,142,054	\$ 1,142,054	16.00	15.00	14.00	14.00
0355311	POLICE ENFORCE- MENT UNIT	6,311,278	6,544,072	7,049,437	7,049,437	53.00	54.00	54.00	54.00
0355312	POLICE TRAFFIC INVEST UNIT	1,191,135	1,227,584	1,196,883	1,196,883	10.00	10.00	10.00	10.00
0355314	POLICE MOUNTED UNIT	1,396,137	1,355,678	1,436,050	1,436,050	12.00	11.00	12.00	12.00
0355315	POLICE COMM ENFORCEMENT UNIT	471,706	487,154	515,111	515,111	4.00	4.00	4.00	4.00
	Sub-Total	\$ 10,481,307	\$ 10,757,803	\$ 11,339,535	\$ 11,339,535	95.00	94.00	94.00	94.00
	<u>SPECIAL SERVICES BUREAU</u>								
0356004	POLICE TACTICAL COM- MAND	\$ 360,535	\$ 369,747	\$ 413,738	\$ 413,738	3.00	3.00	3.00	3.00
	Sub-Total	\$ 360,535	\$ 369,747	\$ 413,738	\$ 413,738	3.00	3.00	3.00	3.00
	<u>CRIMINAL INVESTIGA- TIONS DIVISION</u>								

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0356100	POLICE CRIMINAL INVEST DIV	\$ 240,639	\$ 315,914	\$ 310,730	\$ 310,730	4.00	4.00	4.00	4.00
0356101	POLICE MAJOR CASE UNIT	1,113,651	1,082,829	1,147,802	1,147,802	13.00	9.00	9.00	9.00
0356103	POLICE ROBBERY UNIT	1,812,998	1,808,927	1,932,654	1,932,654	15.00	15.00	15.00	15.00
0356108	POLICE FUGITIVE UNIT	1,060,798	1,074,161	960,113	960,113	9.00	9.00	8.00	8.00
0356109	POLICE HOMICIDE UNIT	1,474,856	1,441,998	1,550,603	1,550,603	11.00	11.00	11.00	11.00
0356110	POLICE SPECIAL VICTIMS SECTION	119,199	148,867	147,982	147,982	1.00	1.00	1.00	1.00
0356111	POLICE DOMESTIC VIOLENCE UNIT	1,729,099	1,529,103	1,722,163	1,722,163	14.00	14.00	15.00	15.00
0356112	POLICE MISSING PERSONS	300,379	276,390	322,630	322,630	0.00	3.00	3.00	3.00
0356113	POLICE SEX CRIMES UNIT	1,759,557	1,785,921	1,835,482	1,835,482	14.00	15.00	15.00	15.00
0356114	POLICE VICTIM ASSISTANCE	399,392	410,309	429,610	429,610	6.00	6.00	6.00	6.00
0356115	POLICE CRIMES AGNST CHLDN UNITS	1,394,836	1,402,946	1,432,821	1,432,821	12.00	12.00	12.00	12.00
	Sub-Total	\$ 11,405,404	\$ 11,277,363	\$ 11,792,588	\$ 11,792,588	99.00	99.00	99.00	99.00
	<u>SPECIAL INVESTIGATIONS DIVISION</u>								

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0356201	POLICE FRAUD UNIT	\$ 1,136,851	\$ 1,212,133	\$ 1,115,975	\$ 1,115,975	11.00	10.00	9.00	9.00
0356202	POLICE COMM AUTO THEFT UNIT	1,011,659	984,177	987,590	987,590	9.00	9.00	9.00	9.00
0356203	POLICE CRIME SCENE UNIT	1,836,846	1,937,485	2,013,948	2,013,948	16.00	17.00	17.00	17.00
0356204	POLICE DIGITAL FOREN- SICS UNIT	641,593	579,499	715,013	715,013	4.00	5.00	6.00	6.00
	Sub-Total	\$ 4,626,949	\$ 4,713,294	\$ 4,832,526	\$ 4,832,526	40.00	41.00	41.00	41.00
	<u>SPECIAL OPERATIONS DIVISION</u>								
0356300	POLICE TACTICAL INVEST DIV	\$ 377,230	\$ 365,550	\$ 230,919	\$ 230,919	1.00	1.00	1.00	1.00
0356301	POLICE NARCOTICS SECTION	5,829,560	5,943,605	6,212,091	6,212,091	56.00	53.00	53.00	53.00
0356302	POLICE K9 UNIT	1,259,048	1,284,330	1,344,927	1,344,927	11.00	11.00	11.00	11.00
0356303	POLICE SWAT UNIT	2,369,227	2,363,930	2,489,228	2,489,228	18.00	18.00	18.00	18.00
0356304	POLICE TACTICAL OPERATIONS DIV	366,828	374,110	382,717	382,717	3.00	3.00	3.00	3.00
	Sub-Total	\$ 10,201,893	\$ 10,331,525	\$ 10,659,882	\$ 10,659,882	89.00	86.00	86.00	86.00
	<u>AIR SUPPORT</u>								

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0356400	POLICE TACTICAL INTELLGNCE DIV	\$ 335,348	\$ 338,817	\$ 363,519	\$ 363,519	3.00	3.00	3.00	3.00
0356401	POLICE HOMELAND SECURITY	831,468	776,275	783,053	783,053	6.00	5.00	5.00	5.00
0356402	POLICE CRIMINAL TRACKING UNIT	1,041,400	946,362	985,628	985,628	8.00	8.00	8.00	8.00
0356403	POLICE VICE UNIT	354,631	517,497	532,590	532,590	6.00	5.00	5.00	5.00
0356404	POLICE CRIMINAL INT-LLGNCE UNIT	912,274	874,602	1,007,597	1,007,597	7.00	7.00	8.00	8.00
0356405	POLICE ELECTRONIC SURV UNIT	607,310	566,176	616,029	616,029	5.00	5.00	5.00	5.00
0356406	POLICE HOSTAGE NEGOT TEAM	52,070	34,851	35,924	35,924	0.00	0.00	0.00	0.00
	Sub-Total	\$ 4,134,501	\$ 4,054,580	\$ 4,324,340	\$ 4,324,340	35.00	33.00	34.00	34.00
	<u>FORENSICS DIVISION</u>								
0356600	POLICE FORENSICS DIVISION	\$ 649,051	\$ 729,660	\$ 629,689	\$ 629,689	4.00	4.00	4.00	4.00
0356601	POLICE CHEMISTRY UNIT	652,829	736,422	644,901	644,901	7.00	7.00	6.00	6.00
0356602	POLICE LATENT PRINTS UNIT	401,888	429,395	383,170	383,170	6.00	6.00	5.00	5.00
0356603	POLICE FIRE ARMS UNIT	284,261	296,046	304,890	304,890	3.00	3.00	3.00	3.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0356604	POLICE EVIDENCE SCREENING UNIT	173,901	224,223	393,982	393,982	3.00	3.00	5.00	5.00
0356605	POLICE COLD CASE PROGRAM	324,049	343,336	355,306	355,306	2.00	2.00	2.00	2.00
	Sub-Total	\$ 2,485,979	\$ 2,759,081	\$ 2,711,937	\$ 2,711,937	25.00	25.00	25.00	25.00
	<u>ADMINISTRATIVE SER- VICES BUREAU</u>								
0357000	POLICE FINANCE/PER- SONNL BUREAU	\$ 866,327	\$ 899,749	\$ 1,133,277	\$ 1,133,277	5.00	7.00	10.00	10.00
	Sub-Total	\$ 866,327	\$ 899,749	\$ 1,133,277	\$ 1,133,277	5.00	7.00	10.00	10.00
	<u>FISCAL AND HR MAN- AGEMENT</u>								
0357100	POLICE FISCAL SEC- TION	\$ 917,625	\$ 1,014,375	\$ 993,966	\$ 993,966	12.00	13.00	12.00	12.00
0357101	ERP II	204,015	0	0	0	0.00	0.00	0.00	0.00
0357102	POLICE EMPLOYMENT SECTION	703,959	816,309	738,385	738,385	11.00	11.00	10.00	10.00
0357103	PURCHASING	0	0	215,342	215,342	0.00	0.00	3.00	3.00
0357104	POLICY MANAGEMENT	0	0	169,044	169,044	0.00	0.00	2.00	2.00
	Sub-Total	\$ 1,825,599	\$ 1,830,684	\$ 2,116,737	\$ 2,116,737	23.00	24.00	27.00	27.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT POLICE		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100	GENERAL FUND	Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0357200	<u>FLEET MANAGEMENT</u> POLICE FLEET MAN- AGEMENT	\$ 8,934,669	\$ 8,881,954	\$ 7,974,350	\$ 7,974,350	8.00	8.00	9.50	9.50
0357201	POLICE AUTO POUND	3,189,187	3,272,583	3,297,130	3,297,130	26.00	26.00	28.50	28.50
	Sub-Total	<u>\$ 12,123,856</u>	<u>\$ 12,154,537</u>	<u>\$ 11,271,480</u>	<u>\$ 11,271,480</u>	<u>34.00</u>	<u>34.00</u>	<u>38.00</u>	<u>38.00</u>
	<u>RECORDS</u>								
0357300	POLICE RECORDS DIVI- SION	\$ 1,142,441	\$ 1,124,806	\$ 1,154,999	\$ 1,154,999	16.00	16.00	16.00	16.00
0357301	POLICE DATA REPORT- ING UNIT	1,621,196	1,771,727	1,976,895	1,976,895	34.00	34.00	34.00	34.00
0357302	POLICE PROPERTY CONTROL	1,206,617	1,241,674	1,296,708	1,296,708	21.00	21.00	21.00	21.00
0357303	POLICE ID UNIT	697,159	743,049	771,901	771,901	12.00	12.00	12.00	12.00
	Sub-Total	<u>\$ 4,667,413</u>	<u>\$ 4,881,256</u>	<u>\$ 5,200,503</u>	<u>\$ 5,200,503</u>	<u>83.00</u>	<u>83.00</u>	<u>83.00</u>	<u>83.00</u>
	<u>CONTRACTS &amp; GRANTS</u>								
0357400	POLICE CENTRAL PAY- ROLL TEAM	\$ 982,915	\$ 1,027,916	\$ 790,977	\$ 790,977	13.00	12.00	9.00	9.00
	Sub-Total	<u>\$ 982,915</u>	<u>\$ 1,027,916</u>	<u>\$ 790,977</u>	<u>\$ 790,977</u>	<u>13.00</u>	<u>12.00</u>	<u>9.00</u>	<u>9.00</u>
	<b>TOTAL</b>	\$ 209,418,919	\$ 204,606,000	\$ 229,073,957	\$ 229,073,957	1,797.00	1,791.00	1,827.00	1,827.00



## POLICE CIVIL SERVICE AUTHORIZED STAFFING

## GENERAL FUND 10100

BRASS Adjustments										Assistant	Deputy	All	Civil
Center	Section	Civilians	Officer* X03 / 1001	Corp/Det X04 / 1002	Sergeant X07 / 1003	Lieutenant X08 / 1004	Captain X09 / 1005	Chief X10 / 1006	Chief X13 / 1530	Positions	Total	Service	
<b>Police Administration</b>													
0351000	Police Administration	4			1	1	1				7	3	
0351103	Public Relations Unit	1	2	1	1						5	4	
<b>Bureau Sub-Total</b>		<b>5</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>		<b>12</b>	<b>7</b>	
<b>Support Bureau</b>													
0351010	Dignitary Protection Unit	0	5		1						6	6	
0351302	Information Management Section	9	3		1	1					14	5	
0351303	Real Time Crime Center Grant Requirement	0	5								5	5	
0353000	Support Bureau	1			1			1			3	2	
0353004	Support Services Command	1			1				1		3	2	
0353200	Community Services Division	1					1				2	1	
0353201	Youth Section	2	4		1						7	5	
0353202	Gang Section	1	26	6	3	1					37	36	
0353500	Crime Intervention Services Section	0	2								2	2	
0353501	Jail Unit	4			6	1					11	7	
0356004	Tactical Command	1			1				1		3	2	
0356100	Criminal Investigations Division	3				2	1				6	3	
0356101	Major Case Unit	1		6	1						8	7	
0356103	Robbery Unit	1		13	1						15	14	
0356108	Fugitive Unit	0	9		1						10	10	
0356109	Homicide Unit	0		8	1						9	9	
0356110	Special Victims	0				1					1	1	
0356111	Domestic Violence Unit	1	1	12	1						15	14	
0356112	Missing Persons	1	2								3	2	
0356113	Sex Crimes Unit	0	8	8	1						17	17	
0356114	Victim Assistance	6									6	0	
0356115	Crimes Against Children Unit	1	1	10	1						13	12	
0356201	Fraud Unit	1		8	1						10	9	
0356202	Commercial Auto Theft Unit	1	1	5	1						8	7	
0356203	Crime Scene Unit	0	15		2						17	17	
0356204	Digital Forensics Unit	1		5	1						7	6	
0356300	Tactical Investigations Division	0					1				1	1	
0356301	Narcotics Section	1	38	9	5	1					54	53	
0356302	K9 Unit	0	10		1						11	11	
0356303	S.W.A.T. Section	0	12	3	2	1					18	18	
0356304	Tactical Operations Division	1				1	1				3	2	
0356305	Polize ZT Grant	0	8	1	1						10	10	
0356400	Tactical Intelligence Division	1				1	1				3	2	
0356401	Intelligence Section (Homeland Sec)	0	3	1	1						5	5	
0356403	Vice Unit	0	4		1						5	5	
0356404	Criminal Intelligence Unit	0	6	1	1						8	8	
0356405	Electronic Surveillance Unit	0	4	1	1						6	6	
0356600	Forensics Division	4									4	0	
0356601	Chemistry Unit	6									6	0	
0356602	Latent Prints Unit	5									5	0	
0356603	Firearms Unit	3									3	0	
0356604	Evidence Screening Unit	5									5	0	
0356605	Cold Case Program	1		1							2	1	
0357300	Records Division	16									16	0	
0357301	Data Collection And Reporting	34									34	0	
0357302	Property Control	21									21	0	
0357303	ID Unit	12									12	0	
<b>Bureau Sub-Total</b>		<b>147</b>	<b>167</b>	<b>98</b>	<b>40</b>	<b>10</b>	<b>5</b>	<b>1</b>	<b>2</b>		<b>470</b>	<b>323</b>	

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**GENERAL FUND 10100 (continued)**

		Assistant Deputy							All	Civil	
		Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Chief	Chief	Positions	Service	
Center	Section	Civilians	X03 / 1001	X04 / 1002	X07 / 1003	X08 / 1004	X09 / 1005	X10 / 1006	X13 / 1530	Total	Total
Patrol Bureau											
0354000	Patrol Bureau	1			1		1	1		4	3
0351401	Emergency Management Epic Unit	0	3		1					4	4
0354003	Air Support Unit	7	4							11	4
0354004	North Command	1			1				1	3	2
0354110	Central Division Administration	5	4	16	4	1	1			31	26
0354111	Central Division Patrol Unit	0	121	1	13	5				140	140
0354112	Bike Patrol Unit	2	17		2					21	19
0354210	North Division Administration	3		17	4	1	1			26	23
0354211	North Division Patrol Unit	0	125	1	12	4				142	142
0354212	Neighborhood Patrol Officers	0	31							31	31
0354310	West Division Administration	3		17	3	1	1			25	22
0354311	West Division Patrol Unit	0	131	1	13	4				149	149
0355004	South Command	1			1				1	3	2
0355110	East Division Administration	3		17	3	1	1			25	22
0355111	East Division Patrol Unit	0	127	1	13	5				146	146
0355210	South Division Administration	3		17	2	1	1			24	21
0355211	South Division Patrol Unit	0	127	1	12	4				144	144
0355310	Traffic Division	11				3	1			15	4
0355311	Enforcement Unit	0	44		10					54	54
0355312	Traffic Investigations Unit	0		10						10	10
0355314	Mounted Unit	2	9		1					12	10
0355315	Commercial Enforcement Unit	0	4							4	4
Bureau Sub-Total		42	747	99	96	30	7	1	2	1024	982
Finance / Personnel Bureau											
0351101	Internal Affairs Unit	3	1	8	2	1				15	12
0351102	Special Investigations Unit	1	3	4	1	1				10	9
0351200	Program Support Division	1								1	0
0351201	Research & Planning Unit	4								4	0
0351202	Grant Management Unit	2								2	0
0351301	Data Management Unit	7								7	0
0353100	Communications Division	128								128	0
0353101	Communications - PIC	13								13	0
0353700	Training Division	2	5	2	1	1	1			12	10
0353701	Weapons	1	14	1	1					17	16
0353702	Background Unit	1	11		2	1				15	14
0353703	Advanced Training Unit	0	6		1	1				8	8
0353704	Tactical Medic/Axon Unit	0	1		1					2	2
0353705	Reality Based Training Unit	0	1		1					2	2
0357000	Finance/Personnel Bureau	3	1		2		1	1	1	9	6
0357100	Fiscal Section	14								14	0
0357102	Employment Section	9								9	0
0357103	Procurement & Contract Management	4								4	0
0357104	Policy Management	2								2	0
0357200	Fleet Management	11								11	0
0357201	Auto Pound	27								27	0
0357400	Centralized Police Payroll Team	9								9	0
Bureau Sub-Total		242	43	15	12	5	2	1	1	321	79
General Fund Total Civil Service			959	213	150	46	15	3	5	1827	1391
General Fund Total Civilians		436									
GENERAL FUND TOTAL											1827

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## GRANTS FUND 21001

Center	Section	Civilians	Assistant Deputy							All	Civil
			Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Chief	Chief	Positions	Service
			X03 /	X04 /	X07 /	X08 /	X09 /	X10 /	X13 /	Total	Total
			1001	1002	1003	1004	1005	1006	1530		
Grant Fund Total Civil Service			15	1						16	16
Grant Fund Total Civilians			1							0	1
GRANT FUND TOTAL			1	15	1	0	0	0	0	16	17

## CRIME CONTROL AND PREVENTION DISTRICT FUND 26001

Center	Section	Civilians	Officer*	Corp/Det	Sergeant	Lieutenant	Captain	Assistant Chief	Deputy Chief	All Positions	Civil Service
			X03 / 1001	X04 / 1002	X07 / 1003	X08 / 1004	X09 / 1005	X10 / 1006	X13 / 1530	Total	Total
0359000	North Zero Tolerance	0	8	1	1					10	10
0359001	West Zero Tolerance	0	8	1	1					10	10
0359002	South Zero Tolerance	0	8	1	1					10	10
0359003	East Zero Tolerance	0	8	1	1					10	10
0359004	Central Zero Tolerance	0	8	1	1					10	10
0359300	Neighborhood Patrol Ofcrs	0	56		10					66	66
0359500	Code Blue	8								8	0
0359506	Crime Prevention Unit	6								6	0
0359600	School Security Initiative	0	59	1	5	1				66	66
0359701	Training	0	2							2	2
0359806	Technology Infrastructure	1								1	0
0359810	Crime Lab - DNA	3								3	0
0359814	Expanded SWAT	0	8							8	8
<b>CCPD Fund Total Civil Service</b>			165	6	20	1	0	0	0	210	192
<b>CCPD Fund Total Civilians</b>			18								18
<b>CCPD FUND TOTAL</b>											210
<b>CIVIL SERVICE TOTAL ALL FUNDS</b>			1,139	220	170	47	15	3	5		1599
<b>CIVILIAN TOTAL ALL FUNDS</b>			455								455
<b>DEPARTMENT GRAND TOTAL ALL FUNDS</b>										0	2054

\*Excludes 10 overage officer positions authorized by Ordinance 21250-05-2014 that are intended to meet a short-term need.

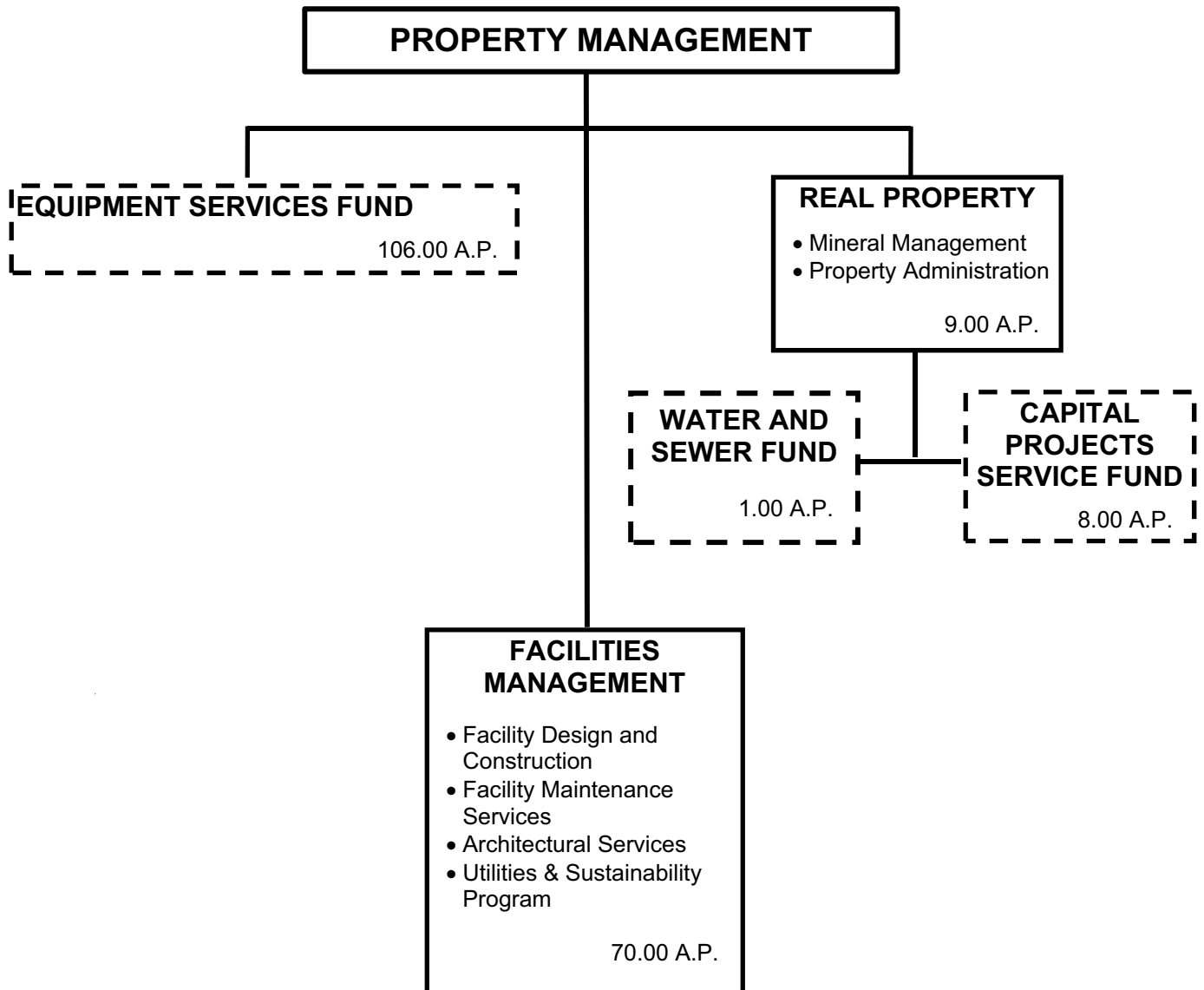
\*Excludes 14 overage officer positions authorized by Ordinance 21514-10-2014 that are intended to meet a short-term need

**DEPARTMENTAL BUDGET SUMMARY**

DEPARTMENT:		FUND/CENTER		
PROPERTY MANAGEMENT		10100/0213010:0214040		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>In February of 2015 (M&amp;C G-18416), City Council approved the establishment of the Property Management Department. This department centralizes the location for functions such as; fleet and fuel, facilities maintenance and planning, land and property acquisition and sales. The Property Management Department consists of three divisions.</p> <p>The Fleet Division is funded by the Equipment Services Fund, an internal service fund. Formerly the Equipment Services Department, the Fleet Division is charged with maintaining the City's fleet.</p> <p>The Facilities Division, funded by the General Fund and responsible for managing building maintenance and repair, facility planning, architectural and construction management services for City facilities, and managing the City's conservation initiatives, moved from the Transportation and Public Works Department to the new Property Management Department. The Utility Management Division of the Law Department moved under the Facilities Division of the Property Management Department as well. The new Utilities and Sustainability Program Section is responsible for negotiating the electricity contract for all City departments, acting as the liaison between City departments and its retail electric provider and Oncor, negotiating and overseeing the City's franchise agreements with utility companies that utilize City rights-of-way (gas, long-distance telephone, and electric), addressing issues with non-franchised utilities that utilize City rights-of-way (local telephone and cable) and serving as the City's representative on various utility related committees.</p> <p>The Real Property Division consists of three sections transferred from three departments. The Real Property Section moved from the Transportation and Public Works Department as the Acquisition and Sales Section. This section is responsible for land and property acquisitions as well as sales and right-of-way and easement acquisitions and is funded in the Capital Projects Service Fund. The Property and Lease Administration Section moved from the Economic Development Department, is funded by the General Fund, and negotiates lease terms and rates for City use of private property, coordinates space planning with the Facilities Division as relates to leasing of City-owned property, and drafts and processes lease agreements and renewals. The Gas Lease Section moved from under the Planning and Development Department to become the Mineral Management Section of the Real Property Division. The Mineral Management Section is funded in the General Fund and is reimbursed via gas lease royalty revenues and manages the City's natural gas leases and performs other services related to the City's natural gas assets.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 0	\$ 0	\$ 4,054,467	\$ 3,965,398
Employee Benefits	\$ 0	\$ 0	\$ 1,668,915	\$ 1,629,988
Professional & Tech Svcs	\$ 0	\$ 0	\$ 1,248,424	\$ 1,202,742
Utilities Repairs & Rentals	\$ 0	\$ 0	\$ 1,211,183	\$ 1,159,365
Other Purchased Services	\$ 0	\$ 0	\$ 326,097	\$ 326,097
Supplies	\$ 0	\$ 0	\$ 1,106,169	\$ 1,097,114
Property/Capital Assets	\$ 0	\$ 0	\$ 0	\$ 0
Transfers and Others	\$ 0	\$ 0	\$ 1,564,500	\$ 1,564,500
Total Expenditures	\$ 0	\$ 0	\$ 11,179,755	\$ 10,945,204
Authorized Positions	0.00	0.00	82.00	79.00

# **PROPERTY MANAGEMENT – 194.00 A.P.**

**GENERAL FUND 79.00 A.P.**  
**CAPITAL PROJECTS SERVICE FUND 8.00 A.P.**  
**EQUIPMENT SERVICES FUND 106.00 A.P.**  
**WATER AND SEWER FUND 1.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
PROPERTY MANAGEMENT		10100/0213010:0214040	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$0	<b>A.P.</b>	0.00
<b>FY2016 ADOPTED:</b>	\$10,945,204	<b>A.P.</b>	79.00
As a result of the creation of the Property Management Department during FY2015:			
A. The adopted budget includes \$6,955,357 and 64 authorized positions in the Facilities Management Division transferred from the Transportation and Public Works Department.			
B. The adopted budget includes \$558,635 and six positions in the Mineral Management section transferred from the Planning and Development Department.			
C. The adopted budget includes \$336,190 and one authorized position in the Utilities and Sustainability Program section transferred from the City Attorney's Office. The transfer of the position will improve the City's ability to consolidate real property asset related processes under one department.			
D. The adopted budget includes \$271,656 and two positions in the Property and Lease Administration section transferred from the Economic Development Department.			
E. The adopted budget includes \$179,251 for funding of approved improvement package which includes three authorized position in the Facilities operations section. These additional positions will provide facility operations, supplies and maintenance for the Thomas Windham building.			
F. The adopted budget includes \$114,619 for funding of approved improvement package which includes one authorized position in the Property and Lease Administration Section. This additional position will manage the property management lease at Alliance Airport.			
G. The adopted budget includes \$104,496 and Senior Administrative Services Manager position transferred from the Police Department.			
H. The adopted budget includes \$72,398 for funding of approved improvement packages which includes one authorized position in the Utilities and Sustainability Program section. This position manages the facility resource conservation projects and was previously funded from the Special Trust Fund.			
I. The adopted budget includes \$1,564,500 for the Pay As You Go (PAYG) portion for Capital items.			
J. The adopted budget includes \$91,994 to capture the salary and benefits costs adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.			
K. The adopted budget includes \$37,500 for funding of approved improvement package for scheduled preventative maintenance and repair of new facilities. This will include facilities such as Police Mounted Patrol, Chisholm Trail Community Center and the animal medical ward.			

**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
PROPERTY MANAGEMENT**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>FACILITIES</b>				
Planning, Design, & Construction				
<i>Award design contracts for all FY2014</i>				
<i>Capital Improvement Bond vertical construction projects that have land purchased.</i>	N/A	N/A	50%	100%
Maintenance				
<i>Attain a Facilities Maintenance overall customer satisfaction rating of at least 90% from customer surveys which are compiled monthly.</i>	93%	93%	96%	90%
<b>REAL PROPERTY</b>				
Tax Foreclosed Properties				
<i>Conduct periodic (2-4) bid sales throughout the fiscal year.</i>	4	2	3	4

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>PM FACILITIES</u>								
0213010	PM FACILITIES OPERATIONS	\$ 0	\$ 0	\$ 2,412,387	\$ 2,412,387	0.00	0.00	18.00	18.00
0213020	PM FACILITIES MAINTENANCE	0	0	5,067,625	5,067,625	0.00	0.00	34.00	34.00
0213030	PM FACILITIES SUPPORT	0	0	1,216,398	1,216,398	0.00	0.00	5.00	5.00
0213040	PM ARCHITECTURAL SERVICES	0	0	584,004	584,004	0.00	0.00	10.00	10.00
0213050	PM UTILITIES & SUSTAINABILITY PROGRAM	0	0	742,330	742,330	0.00	0.00	3.00	3.00
	Sub-Total	\$ 0	\$ 0	\$ 10,022,744	\$ 10,022,744	0.00	0.00	70.00	70.00
	<u>PM REAL PROPERTY</u>								
0214020	PM PROPERTY & LEASE ADMINISTRATION	\$ 0	\$ 0	\$ 330,309	\$ 330,309	0.00	0.00	3.00	3.00
0214040	PM MINERAL MANAGEMENT	0	0	592,151	592,151	0.00	0.00	6.00	6.00
	Sub-Total	\$ 0	\$ 0	\$ 922,460	\$ 922,460	0.00	0.00	9.00	9.00
	<u>PM MAILROOM</u>								
0219600	PM MAILROOM	\$ 0	\$ 0	\$ 234,551	\$ 0	0.00	0.00	3.00	0.00
	Sub-Total	\$ 0	\$ 0	\$ 234,551	\$ 0	0.00	0.00	3.00	0.00



DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT PROPERTY MANAGEMENT		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100                    GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	TOTAL	\$ 0	\$ 0	\$ 11,179,755	\$ 10,945,204	0.00	0.00	82.00	79.00

## DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT:		FUND/CENTER		
TRANSPORTATION AND PUBLIC WORKS		10100/0201000:0209810		
SUMMARY OF DEPARTMENT RESPONSIBILITIES:				
<p>The Transportation and Public Works Department strives to improve the condition of the City’s infrastructure by effectively managing City roadways, drainage structures, alleyways, street lights, street signs, pavement markings, traffic signals and City-owned buildings. The Department includes the Business Support and Administration, Infrastructure Management, Transportation Programming, Traffic Management and Street Services divisions.</p> <p>Business Support is responsible for managing and coordinating the Department’s business-related activities including budget management, human resources, information technology services, ground transportation regulation and safety, occupational health and parking services. Infrastructure Management is responsible for managing the City’s street and bridge network. This includes planning and programming capital improvements (reconstruction) and major maintenance (resurfacing and rehabilitation). Street Services is responsible for maintenance and repair work on City streets through routine maintenance, major maintenance, concrete pavement rehabilitation and bridge maintenance and also responds during inclement weather and other emergencies. Traffic Management is responsible for traffic engineering services/studies/reviews; the oversight of safety programs; and the planning, maintenance and operation of street lights, traffic signals, traffic signs and roadway markings. Safety programs include railroad crossings, school zones and the red-light enforcement program.</p> <p>Transportation Programming is responsible for future City transportation needs and managing the City’s Pavement Management Application (PMA). The PMA is a tool for programming the maintenance and replacement of City roadways and bridges.</p>				
Allocations	Actual FY2014	Adopted FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Personnel Services	\$ 10,859,832	\$ 11,721,747	\$ 10,313,600	\$ 10,203,625
Employee Benefits	\$ 5,539,785	\$ 6,414,572	\$ 7,595,880	\$ 7,535,289
Professional & Tech Svcs	\$ 4,606,649	\$ 16,689,574	\$ 1,857,272	\$ 1,857,134
Utilities Repairs & Rentals	\$ 4,728,585	\$ 4,085,320	\$ 4,813,485	\$ 4,813,485
Other Purchased Services	\$ 113,842	\$ 125,188	\$ 618,743	\$ 618,743
Supplies	\$ 4,947,857	\$ 5,779,647	\$ 4,610,788	\$ 4,610,788
Property/Capital Assets	\$ 914,039	\$ 1,324,396	\$ 0	\$ 0
Debt Service	\$ 116,941	\$ 117,000	\$ 147,702	\$ 147,702
Transfers and Others	\$ 13,453,567	\$ 0	\$ 19,119,414	\$ 19,119,414
Total Expenditures	\$ 45,281,097	\$ 46,257,444	\$ 49,076,884	\$ 48,906,180
Authorized Positions	259.70	261.70	218.50	216.30

# TRANSPORTATION AND PUBLIC WORKS – 440.50 A.P.

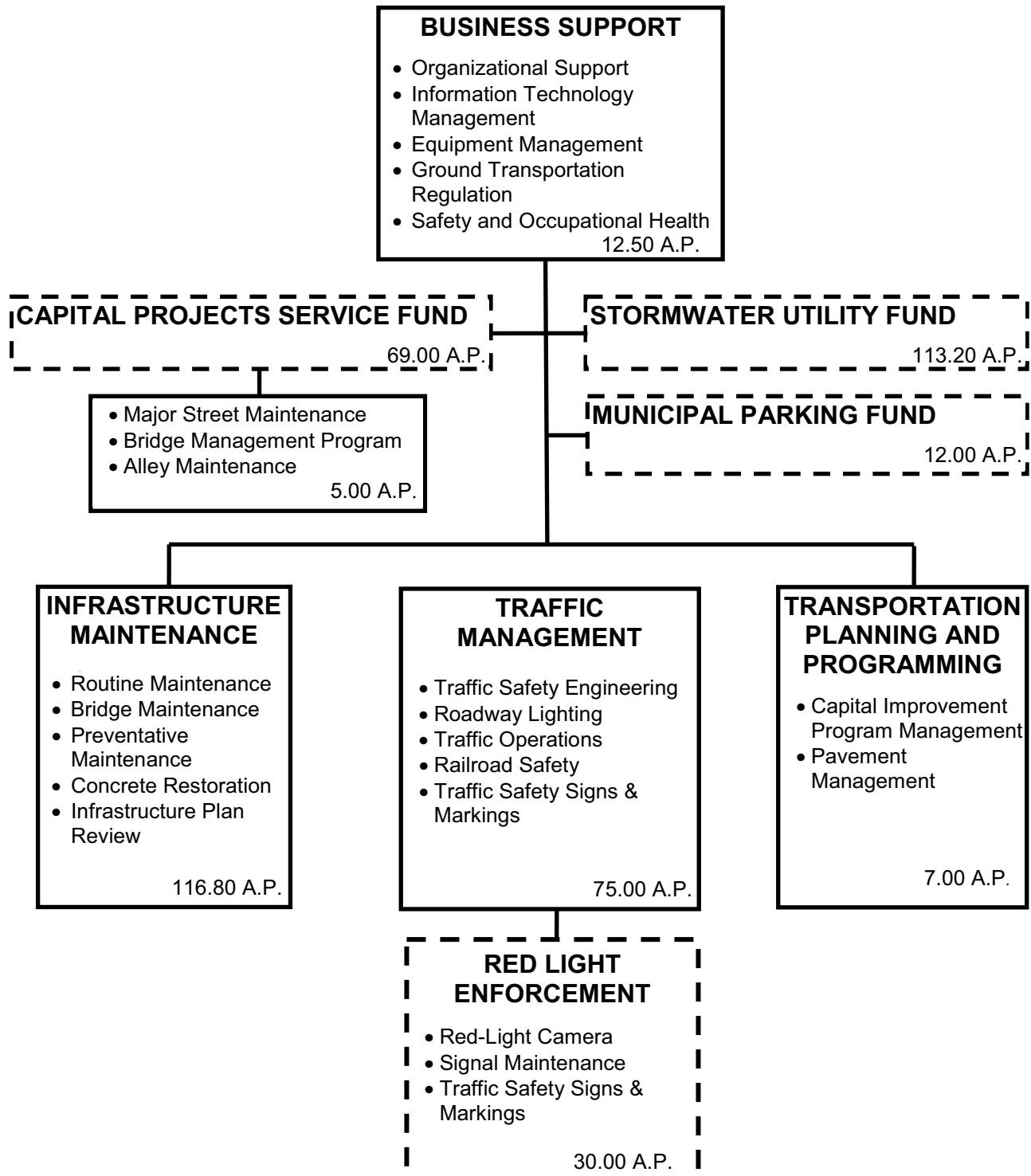
**GENERAL FUND 216.30 A.P.**

**CAPITAL PROJECTS SERVICE FUND 69.00 A.P.**

**STORMWATER UTILITY FUND 113.20 A.P.**

**MUNICIPAL PARKING FUND 12.00 A.P.**

**RED LIGHT ENFORCEMENT FUND 30.00 A.P.**



**SIGNIFICANT BUDGET CHANGES**

<b>DEPARTMENT:</b>		<b>FUND/CENTER</b>	
TRANSPORTATION AND PUBLIC WORKS		10100/0201000:0209810	
<b>CHANGES FROM FY2015 ADOPTED TO FY2016 ADOPTED</b>			
<b>FY2015 ADOPTED:</b>	\$46,257,444	<b>A.P.</b>	261.70
<b>FY2016 ADOPTED:</b>	\$48,906,180	<b>A.P.</b>	216.30
<p>A. The adopted budget decreases by (\$6,955,357) and 64 authorized positions for the transfer of the Facilities Management division to the Property Management Department.</p> <p>B. The adopted budget increases by \$917,496 and nine authorized positions for the transfer of the Infrastructure Plan Review division from the Capital Project Services Fund resulting from the reorganization of the fund in FY2015.</p> <p>C. The adopted budget increases by \$398,280 and five authorized positions for the transfer of one Sr. engineering tech, one engineering tech II, one Sr. professional engineer, one Sr. human resource analyst and one IT programmer/analyst from the Capital Projects Service Fund resulting from the reorganization of the fund in FY2015. The transfer of these positions will realign expenditures to ensure expenses are more accurately incurred by the Fund where the benefit is being received.</p> <p>D. The adopted budget increases by \$388,279 for funding of approved improvement package which include seven authorized positions for the transfer of the Signs and Markings Program from the Red Light Enforcement Fund. This is part of a two-year plan to move expenses back to the General Fund.</p> <p>E. The adopted budget decreases by (\$170,704) and 2.2 authorized positions for the transfer of the Air Quality Program to the Code Compliance Department.</p> <p>F. The adopted budget decreases by 0.20 authorized positions due to the reclassification of an assistant superintendent position to a senior management analyst and the transfer of 0.2 of the position to the Stormwater Utility Fund. The transfer of the position will improve the department's ability to provide coordination of maintenance between Streets, Pavement Management and Stormwater Operations.</p> <p>G. The adopted budget increases by \$5,571,511 for the transfer of funds from Non-Departmental which was appropriated for retiree health benefits, death benefits, economic incentives, debt service for the energy savings program, electric utility costs, storm water utility assessments, risk management costs for self-insurance premiums, claims and legal payments. Non-Departmental cost centers have traditionally been used to record General Fund expenditure items not exclusively within the responsibilities of a General Fund department. For FY2016 these allocations were transferred out to the participating department.</p> <p>H. The adopted budget increases by a net of \$2,482,608 for vehicle replacement and the Pay As You Go (PAYG) portion for capital items. Funding for vehicle is based on approved FY2016 vehicle replacement plan.</p> <p>I. The adopted budget increases by \$294,799 to capture the salary and benefits cost adjustments for the proposed class and compensation study for regular employees effective first pay period in January 2016.</p> <p>J. The adopted budget decreases by (\$148,133) for motor vehicle fuel based on cost projections prepared by Fleet Services.</p> <p>K. The adopted budget increases by \$119,690 for personnel costs for regular employees based on changes made during Salaries/Benefits Forecasting System (SBFS) clean-up.</p>			

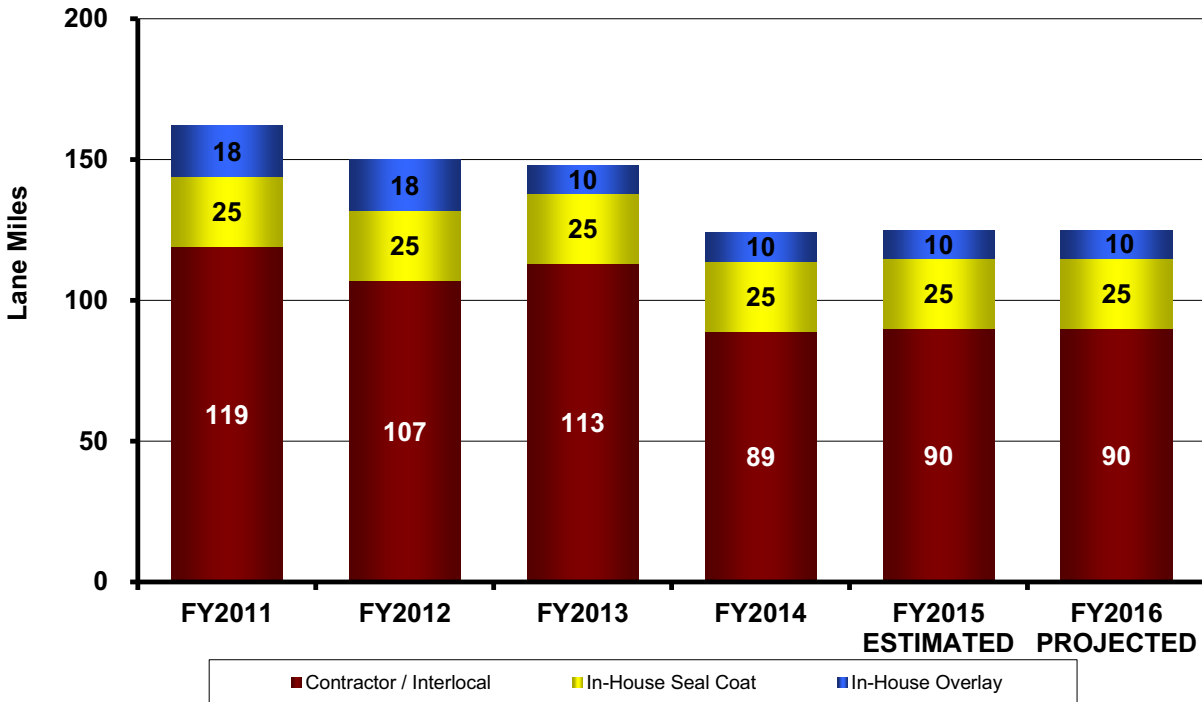
**DEPARTMENTAL SERVICE AREA PERFORMANCE REPORT  
TRANSPORTATION AND PUBLIC WORKS**

	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Estimated</b>	<b>FY2016 Projected</b>
<b>STREETS</b>				
Street Operations				
<i>Number of Potholes Repaired</i>	36,400	55,000	55,000	55,000
<i>Streets Resurfaced (Lane Miles)</i>	14.22	17.37	10	10
Pavement Management				
<i>Street Network Condition (0-10)</i>	7.1	7.1	7.1	7
<b>TRANSPORTATION MANAGEMENT</b>				
Transportation Planning & Programming				
<i>Maintain a 10 day development review turnaround</i>	N/A	N/A	N/A	100%
<i>48 hour response time for all development related questions</i>	N/A	N/A	N/A	100%
Transportation Operations				
<i>Review coordinated corridors/areas on a 3 year cycle</i>	N/A	N/A	60%	100%
<i>Achieve 90% of all streetlights working as expected</i>	N/A	N/A	66%	90%
Transportation Maintenance				
<i>Perform a Preventative Maintenance check of all traffic signals twice per year</i>	N/A	10%	70%	100%
<i>% of Assets Maintained based on budget levels - Pavement Markings</i>	N/A	N/A	16%	39%
<i>% of Assets Maintained based on budget levels - Traffic Signs</i>	N/A	N/A	13%	28%
<i>% of Assets Maintained based on budget levels -Streetlights</i>	N/A	N/A	18%	25%
<i>% of Assets Maintained based on budget levels -Traffic Signals</i>	N/A	N/A	50%	60%
Ground Transportation				
<i>Driver Applications processed within 3</i>	N/A	N/A	95%	100%
<i>Vehicle Safety Inspection (Taxi/Shuttle)</i>	N/A	N/A	95%	100%
<b>INFRASTRUCTURE PLAN REVIEW (IPRC)</b>				
<i>Timely infrastructure plan reviews</i>	95%	95%	95%	95%

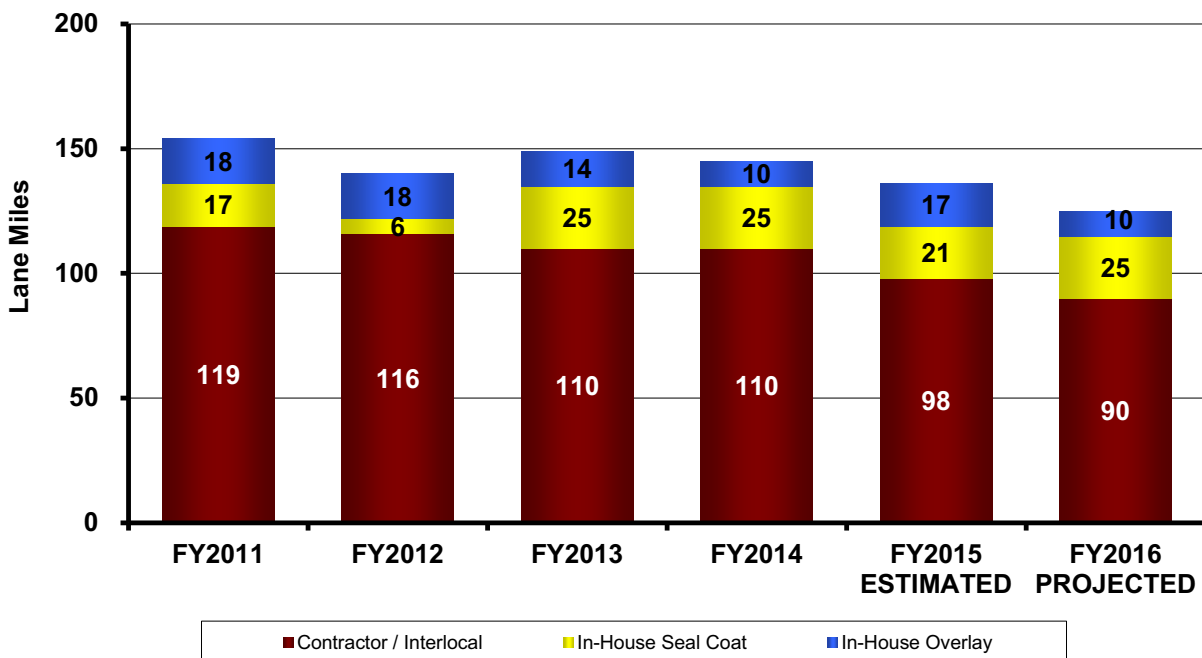
# Transportation & Public Works

## Asphalt Resurfacing Program

### Lane Miles Budgeted Funding for Resurfacing



### Actual Lane Miles Resurfaced



## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
	<u>ADMINISTRATION</u>								
0201000	TPW ORGANIZATIONAL MANAGEMENT	\$ 3,739,394	\$ 2,084,833	\$ 25,723,378	\$ 25,723,378	8.50	8.50	10.50	10.50
0201001	TPW IT MANAGEMENT	1,030,552	1,105,896	1,114,541	1,114,541	0.00	1.00	2.00	2.00
0201002	TPW GROUND TRANSP REGULATION	121,389	130,100	130,431	130,431	1.00	1.00	1.00	1.00
	Sub-Total	<u>\$ 4,891,335</u>	<u>\$ 3,320,829</u>	<u>\$ 26,968,350</u>	<u>\$ 26,968,350</u>	<u>9.50</u>	<u>10.50</u>	<u>13.50</u>	<u>13.50</u>
	<u>INFRASTRUCTURE</u>								
0202001	TPW INFRASTRUC- TURE DIV SUPPORT	\$ 288,793	\$ 346,736	\$ 676,710	\$ 676,710	3.00	3.00	5.80	5.80
0202002	TPW STREETS	11,586,037	11,923,278	250,070	250,070	1.00	1.00	1.00	1.00
0202003	TPW BRIDGES	2,554,216	1,483,511	91,129	91,129	1.00	1.00	1.00	1.00
0202005	TPW ALLEYWAY PRO- GRAM	320,471	419,065	346,700	346,700	1.00	0.00	0.00	0.00
0202006	TPW CONTR CON- CRETE PAVEMT PROG	1,703,911	2,039,317	0	0	0.00	0.00	0.00	0.00
0202007	TPW CONTR BRICK PAVEMENT PROG	415,828	325,811	0	0	0.00	0.00	0.00	0.00
	Sub-Total	<u>\$ 16,869,256</u>	<u>\$ 16,537,718</u>	<u>\$ 1,364,609</u>	<u>\$ 1,364,609</u>	<u>6.00</u>	<u>5.00</u>	<u>7.80</u>	<u>7.80</u>
	<u>TRAFFIC ENGINEERING</u>								

## DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0202501	TPW OPERATIONS AND SAFETY	\$ 654,947	\$ 885,782	\$ 1,488,024	\$ 1,488,024	8.00	11.00	15.00	15.00
0202502	TPW STREET MANAGE- MENT	420,304	435,797	462,688	462,688	6.00	6.00	6.00	6.00
0202504	TPW RED LIGHT ENFORCEMENT ADMN	1,427	0	0	0	0.00	0.00	0.00	0.00
0202506	TPW TRAFFIC SAFTY SIGNS/MARKNG	23,147	0	388,279	388,279	0.00	0.00	7.00	7.00
	Sub-Total	<u>\$ 1,099,825</u>	<u>\$ 1,321,579</u>	<u>\$ 2,338,991</u>	<u>\$ 2,338,991</u>	<u>14.00</u>	<u>17.00</u>	<u>28.00</u>	<u>28.00</u>
	<u>TRANS PROGRAM AND CAPITAL PROJECTS</u>								
0203001	TPW TRANSP PLANN- NING SUPPORT	\$ 223,220	\$ 276,694	\$ 134,353	\$ 134,353	1.00	1.00	1.00	1.00
0203002	TPW TRANSPORTATION PLANNING	211,785	300,046	0	0	2.00	3.00	0.00	0.00
0203005	TPW PAVEMENT MAN- AGEMENT GROUP	300,366	351,096	14,005	14,005	4.00	3.00	0.00	0.00
	Sub-Total	<u>\$ 735,371</u>	<u>\$ 927,836</u>	<u>\$ 148,358</u>	<u>\$ 148,358</u>	<u>7.00</u>	<u>7.00</u>	<u>1.00</u>	<u>1.00</u>
	<u>TRAFFIC SERVICES</u>								
0204001	TPW TRAFFIC DIVISION SUPPORT	\$ 1,348,353	\$ 1,192,794	\$ 1,443,967	\$ 1,443,967	12.00	10.00	12.00	12.00
0204004	TPW STREET LIGHTS	3,304,142	3,630,137	3,619,135	3,619,135	31.00	31.00	31.00	31.00



# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0204005	TPW SIGNAL OPERATIONS ENGINEERING	312,644	562,541	625,347	625,347	8.00	7.00	7.00	7.00
	Sub-Total	\$ 4,965,139	\$ 5,385,472	\$ 5,688,449	\$ 5,688,449	51.00	48.00	50.00	50.00
	<u>ENVIRONMENTAL MANAGEMENT</u>								
0204100	TPW ADMINISTRATION	\$ 253	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	Sub-Total	\$ 253	\$ 0	\$ 0	\$ 0	0.00	0.00	0.00	0.00
	<u>FACILITIES MANAGEMENT</u>								
0205001	TPW FACILITIES OPERATIONS	\$ 1,080,870	\$ 1,386,324	\$ 0	\$ 0	12.00	14.00	0.00	0.00
0205002	TPW FACILITIES MAINTENANCE	3,462,833	3,920,228	0	0	35.00	35.00	0.00	0.00
0205003	TPW FACILITIES SUPPORT	769,009	828,103	0	0	5.00	5.00	0.00	0.00
0205004	TPW ARCHITECTURAL SERVICES	524,753	500,098	0	0	9.00	9.00	0.00	0.00
0205005	TPW SUSTAINABILITY PROGRAM	389,925	320,604	0	0	1.00	1.00	0.00	0.00
	Sub-Total	\$ 6,227,390	\$ 6,955,357	\$ 0	\$ 0	62.00	64.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0206000	<u>ENVIRONMENTAL QUALITY</u>								
	TPW AIR QUALITY	\$ 196,773	\$ 180,740	\$ 170,704	\$ 0	2.20	2.20	2.20	0.00
	Sub-Total	\$ 196,773	\$ 180,740	\$ 170,704	\$ 0	2.20	2.20	2.20	0.00
	<u>STREET SERVICES</u>								
0208001	TPW STREETS DIVISION SUPPORT	\$ 188,825	\$ 289,697	\$ 364,803	\$ 364,803	2.00	3.00	4.00	4.00
0208002	TPW SOUTHWEST ROUTINE MAINT	1,235,028	1,299,632	1,273,817	1,273,817	15.00	14.00	13.00	13.00
0208003	TPW NORTHEAST ROUTINE MAINT	1,249,273	1,499,190	1,416,444	1,416,444	16.00	15.00	15.00	15.00
0208004	TPW OVERLAY/REHABILITATION	2,558,831	2,752,879	3,501,620	3,501,620	16.00	16.00	23.00	23.00
0208005	TPW SOUTHEAST ROUTINE MAINT	1,248,058	1,413,221	1,475,331	1,475,331	15.00	15.00	16.00	16.00
0208006	TPW BRIDGE MAINTENANCE	677,402	779,537	734,875	734,875	8.00	8.00	8.00	8.00
0208007	TPW NORTHWEST ROUTINE MAINT	1,186,822	1,424,723	1,427,010	1,427,010	16.00	15.00	16.00	16.00
0208008	TPW EMERGENCY RESPONSE	41,972	35,914	35,914	35,914	0.00	0.00	0.00	0.00
0208009	TPW CENTRAL CITY ROUTINE MAINT	851,188	1,075,745	0	0	11.00	12.00	0.00	0.00

# DEPARTMENTAL SUMMARY BY CENTER

DEPARTMENT TRANSPORTATION & PUBLIC WKS		ALLOCATIONS				AUTHORIZED POSITIONS			
FUND 10100 GENERAL FUND		Actual Expenditures FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Adopted Budget FY2016
Center	Center Description								
0208011	TPW SPECIAL PROJ- ECTS	6,700	6,500	6,500	6,500	0.00	0.00	0.00	0.00
0208012	TPW INCLEMENT WEATHER	102,622	25,000	25,000	25,000	0.00	0.00	0.00	0.00
0208013	TPW IN-HSE CON- CRETE PVMNT REST	949,034	1,025,875	1,134,680	1,134,680	9.00	10.00	12.00	12.00
	Sub-Total	\$ 10,295,755	\$ 11,627,913	\$ 11,395,994	\$ 11,395,994	108.00	108.00	107.00	107.00
	<u>INFRASTRUCTURE PLAN REVIEW</u>								
0209810	INFRASTRUCTURE PLAN REVIEW CENTER	\$ 0	\$ 0	\$ 1,001,429	\$ 1,001,429	0.00	0.00	9.00	9.00
	Sub-Total	\$ 0	\$ 0	\$ 1,001,429	\$ 1,001,429	0.00	0.00	9.00	9.00
	<b>TOTAL</b>	\$ 45,281,097	\$ 46,257,444	\$ 49,076,884	\$ 48,906,180	259.70	261.70	218.50	216.30

**FORT WORTH**

